

City of Cambridge

MASSACHUSETTS

In City Council January 18, 1982

AGENDA ITEM NUMBER SIX
 RE: ACDEPTANCE OF A GRANT OF \$35,508 FROM THE
 MASS. COMMITTEE ON CRIMINAL JUSTICE TO THE DEPT.
 OF HUMAN SERVICES

| | YEA | NAY | ABSENT | PRESENT |
|------------------------|-----|-----|--------|---------|
| Mr. Daniel J. Clinton | ✓ | | | |
| Mr. Thomas W. Danehy | | | ✓ | |
| Mr. Francis H. Duehay | ✓ | | | |
| Ms. Sandra Graham | ✓ | | | |
| Mr. Leonard J. Russell | ✓ | | | |
| Mr. David E. Sullivan | ✓ | | | |
| Mr. Walter J. Sullivan | ✓ | | | |
| Mr. Alfred Vellucci | ✓ | | | |
| Mr. David Wylie | ✓ | | | |

8 1 1

City of Cambridge

MASSACHUSETTS

In City Council January 18, 198²

AGENDA ITEM NUMBER SIX

RE: APPROPRIATION OF A GRANT OF \$35,508 FROM THE
MASS. COMMITTEE ON CRIMINAL JUSTICE TO THE DEPT. OF
HUMAN SERVICES

| | YEA | NAY | ABSENT | PRESENT |
|------------------------|-----|-----|--------|---------|
| Mr. Daniel J. Clinton | ✓ | | | |
| Mr. Thomas W. Danehy | | | ✓ | |
| Mr. Francis H. Duehay | ✓ | | | |
| Ms. Saundra Graham | ✓ | | | |
| Mr. Leonard J. Russell | ✓ | | | |
| Mr. David E. Sullivan | ✓ | | | |
| Mr. Walter J. Sullivan | ✓ | | | |
| Mr. Alfred Vellucci | ✓ | | | |
| Mr. David Wylie | ✓ | | | |

8 0 1

City of Cambridge

Agenda Item No. 6A

IN CITY COUNCIL

January 18, 1982

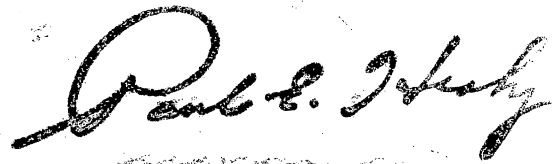
ORDERED:

That, in accordance with the provisions of Chapter 44, Section 53A of the General Laws, the City hereby accepts a grant in the amount of \$35,508 from the Massachusetts Committee on Criminal Justice to the Department of Human Service Programs to be used for Project Together, a program which provides specialized support services to families of court-involved adolescents.

In City Council January 18, 1982.
Adopted by a yea and nay vote:-
Yeas 8; Nays 0; Absent 1.
Attest:- Paul E. Healy, City Clerk.

A true copy;

ATTEST:-

A handwritten signature in cursive script, reading "Paul E. Healy". The signature is written in dark ink and is positioned below the printed name of the City Clerk.

INTRODUCED BY CITY MANAGER ROBERT W. HEALY

AN ORDER CONCERNING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 1981

ORDERED: That, in addition to sums previously appropriated by the City Council for the fiscal period 1981-82, the following sum is hereby appropriated in the General Fund of the City of Cambridge:

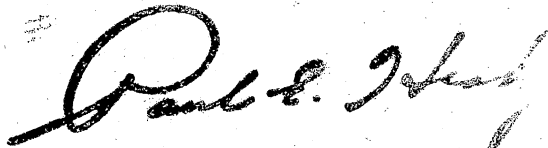
| FUNCTION | DEPARTMENT OR PROGRAM | SALARIES & WAGES | TRAINING & TRAVEL | OTHER ORDINARY MAINTENANCE | EXTRAORDINARY EXPENDITURES | APPROPRIATIONS |
|----------------------------|-----------------------|------------------|-------------------|----------------------------|----------------------------|----------------|
| Human Resource Development | Human Services | | | 35,508 | | 35,508 |

BE IT FURTHER ORDERED: That the above appropriations in the General Fund are to be financed by estimated revenues drawn from the following sources:

In City Council January 18, 1982.
Adopted by a yea and nay vote:-
Yeas 8; Nays 0; Absent 1.
Attest:- Paul E. Healy, City Clerk.

A true copy;

ATTEST:-



| FINANCING PLAN | REVENUE |
|-------------------------------------|---------|
| Mass. Committee On Criminal Justice | 35, 508 |

COMMITTEE ON CRIMINAL JUSTICE

JJCPA APPLICATION REVIEW FORM

PAGE 1

| | |
|----------------------------------------|----------------------------------------------------------------------------------------|
| APPLICATION NUMBER: TN <u>81J-1323</u> | Guideline Title: Specialized Family Services |
| APPLICANT <u>Cambridge</u> | Type of Application: <u> </u> New <u> </u> <input checked="" type="checkbox"/> Cont. |

PROJECT TITLE Project Together

| | |
|---------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| CONTACT PERSON (NAME, TITLE, ADDRESS, TELEPHONE) Kate Mattes, Project Director 51 Inman Street Cambridge, MA 02139 | FEDERAL FUNDS REQUESTED \$ 35,508 PROJECT PERIOD: 1/1/82 - 12/31/82 |
|---------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|

FOR CONTINUATION PROJECTS ONLY: (To be completed by MCCJ Staff Reviewer)

Last Grant Number: 81J-1323.53 Continuation Projection: \$ N/A
 Award Amount: \$ 55,917 Lag: \$ 18,780
 1981 Project Year: 1st

RECOMMENDATION:

| REVIEWERS NAME | RECOMMENDED AMOUNT | ANNUALIZED AMOUNT | PRIORITY (1, 2, OR 3) |
|---------------------------------------------------------------------------------------|--------------------|-------------------|-----------------------|
| JJAC Member(s): Rev. John Berube Judge Thomas Quinn Judge James Nixon | \$ 35,508 | \$ 61,000 | 1 |
| MCCJ STAFF: Joe Kelly | \$ 35,508 | \$ 61,000 | 1 |

OVERALL ASSESSMENT: (Complete this section after reviewing items on following pages)

Since the May 21, 1981 inception date of the currently funded project, the project has met or exceeded all the substantive objectives of the 1981 application. Thirty-nine families (175 individuals) have received services, CHINS charges have decreased by 18% and delinquency charges have decreased by 23%.

In 1982 the project has changed the organization of counselling groups so that they will be offered through 14 Neighborhood Councils. This is a reasonable response to the needs of clients and is one which should help clients to expand their support systems.

This application is recommended for funding.

| | Yes | No | NA |
|-------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| 1. Does project summary meet the intent of the Guideline? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 2. Does problem narrative reflect an understanding of the problem? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Does applicant meet Application and Special Requirements of the Guideline? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 4. Are applicant's goals, objective, and activities adequate? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 5. Is project staffing and structure adequate? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 6. Is applicant's workplan adequate? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 7. Has past progress of program been satisfactory? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Is the project budget appropriate? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 9. Is applicant's absorption plan adequate? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 10. Are any special conditions recommended for this project, if funded? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |

1. Project Summary

Project Together is a program designed to service 50 Cambridge families with adolescents between the ages of 11 and 16 who exhibit destructive or disruptive behavior in the home schools, or community. Referrals of court-involved youth are made by police, courts, probation, welfare, schools, parents, or other service agencies.

An initial family evaluation is done in the home, and a treatment plan is developed for each family. The treatment plan includes, at a minimum: recommendations for further evaluations, therapy for the family or specific family members; as well as referrals for basic service needs (medical, dental, educational, and housing needs, for example). In addition, the Project is in the process of developing, in conjunction with the Cambridge Department Human Service Programs, Community based parent support groups and adolescent activity groups, which will be available to the Project's clients.

Follow-up services will be provided three and six weeks after involvement in the Project as well as after involvement in the groups. The average length of engagement with the Project is estimated to be between 6 & 8 months.

1. Is Project Summary consistent with the intent of the Guideline? Yes No
 (If "No", include reason under "Overall Assessment".)

PROBLEM NARRATIVE AND PROJECT ANALYSIS (PAGES 3 & 4 OF APPLICATION)

2. Do the Problem Narrative and Project Analysis include sufficient information and statistics to demonstrate an understanding of the problem and the severity of the problem?

If "No", explain.

2. Yes No N/A

APPLICATION REQUIREMENTS AND SPECIAL REQUIREMENTS

3. Does the application meet all of the Guideline's Application Requirements and Special Requirements?

3. Yes No

If "No", identify below those Application Requirements and/or Special Requirements which have not been met.

GOAL(S), OBJECTIVES AND RELATED ACTIVITIES (PAGE 4 OF APPLICATION)

4. (a) Does each goal, objective or related activity have quantitative measures of accomplishment?

If "No", discuss deficiencies.

4. (a) Yes No

4. (b) Does the application include at least one realistic activity for each objective?

If "No", discuss deficiencies.

4. (b) Yes No

4. (c) Will the accomplishment of project objectives result in the fulfillment of the intent (or goal) of the project?

If "No", explain.

4. (c) Yes No

PROJECT STAFFING AND STRUCTURE (PAGE 5 OF APPLICATION)

5. (a) Does the project staffing pattern appear to be consistent with the activities of the project?

5. (a) Yes No

5. (b) Are job descriptions provided for each staff position?

5. (b) Yes No

5. (c) Does each job description include specific and pertinent duties?

5. (c) Yes No

5. (d) Does each job description include a list of qualifications for employment, including relevant education and/or work experience for the stated duties?

5. (d) Yes No

Explain any negative responses below.

WORKPLAN (PAGE 7 OF APPLICATION)

6. (a) Does the workplan provide a detailed description of basic project operations or process?

6.(a) Yes No

6. (b) Does the applicant present a workplan which includes:

1. Activities for implementation? Yes No

2. Person(s) responsible for initiating stated activities in the workplan? Yes No

3. A timetable for implementation of the project? Yes No

6. (c) Does it appear likely that the applicant's workplan will result in the accomplishment of project objectives?

6.(c) Yes No

Explain any negative responses below.

PAST PROGRESS (PAGE 9 OF APPLICATION)

(For Continuation Projects only)

7. Did the applicant accomplish the stated objectives of the previous grant? If not, explain the circumstances below.

7. Yes No

PROJECT BUDGET (PAGES 10-18 OF APPLICATION)

8. Does the project budget appear appropriate to support the proposed project activities? 8. Yes No

If "No", explain.

PLAN FOR WORKING FOR LOCAL/STATE TAKEOVER

(Item 7, Page 19 of Application)

APPLICABLE ONLY TO THIRD AND FOURTH YEAR PROJECTS

9. Does the applicant present a plan for local or state takeover of project costs? Such a plan should include the following: 9. Yes No

- a. Funding sources to be approached.
- b. Amount applied for.
- c. Anticipated decision date for funding decision.
- d. Person(s) responsible for implementing plan.

Describe any deficiencies in the plan.

SPECIAL CONDITIONS

10. If the project is recommended for funding, are there any special conditions you feel should be attached to the grant award? If so, outline special conditions below.

Agenda Item Number Six *F-240*

Re: acceptance and appropriation of a grant of \$35,508 from the Mass. Committee on Criminal Justice to the Department of Human Services Programs.

In City Council,

January 18, 1982

1/18/1982

CV
Two Orders Adopted

B-0-1