

City of Cambridge

MASSACHUSETTS

In City Council May 8 1972

	YEA	NAY	ABSENT	
Mr. Clinton	✓			
Mr. Danehy	✓			
Mr. Duehay	✓			
Mrs. Graham	✓			
Mr. Moncreiff	✓			
Mr. Owens	✓			
Mr. Sullivan	✓			
Mr. Vellucci	✓			
Mayor Ackermann	✓			
	9	0	0	

Roll 5. 2 10. 1 - 7

City of Cambridge

In City Council,

May 8, 1972.

ORDERED:-

That the City Council hereby approves an application to the U. S. Department of Housing and Urban Development for recertification of the Cambridge Workable Program for Community Improvement.

In City Council May 8, 1972
Adopted by unanimous and Open Vote
Yeas 9 Nays 0 Absent 0

[Signature]
City Clerk

**APPLICATION
FOR
WORKABLE PROGRAM
CERTIFICATION
OR
RE-CERTIFICATION**

Cambridge, Massachusetts

(City and State)

(Date of Approval of the Governing Body of the Community)

(Signature of Chief Executive)

John H. Corcoran, City Manager

(Name and Title)

Application for Re-Certification

(Insert: Certification, or Re-Certification)

All questions on the form must be answered or adequate explanations given. Additional pages should be attached where needed to permit a full presentation of the local Program. Submit an original and three copies to the appropriate Regional Office, U.S. Department of Housing and Urban Development.



REGIONAL OFFICES – DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

- Region I: 26 Federal Plaza, New York, New York 10007 (Connecticut, Maine, Massachusetts, New Hampshire, New York, Rhode Island, Vermont) Telephone: 264-8068
- Region II: Widener Building, 1339 Chestnut Street, Philadelphia, Pennsylvania 19107 (Delaware, District of Columbia, Maryland, New Jersey, Pennsylvania, Virginia, West Virginia) Telephone: 597-3311
- Region III: Peachtree –Seventh Building, Atlanta, Georgia 30323 (Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee) Telephone: 526-5585
- Region IV: Room 1500, 360 North Michigan Avenue, Chicago, Illinois 60601 (Illinois, Indiana, Iowa, Michigan, Minnesota, Nebraska, North Dakota, Ohio, South Dakota, Wisconsin) Telephone: 353-5680
- Region V: Federal Office Building, 819 Taylor Street, Fort Worth, Texas 76102 (Arkansas, Colorado, Kansas, Louisiana, Missouri, New Mexico, Oklahoma, Texas) Telephone: 334-2867
- Region VI: 450 Golden Gate Avenue, P.O. Box 36003, San Francisco, California 94102 (Arizona, California, Guam, Hawaii, Nevada, Southern Idaho, Utah, Wyoming) Area Office: 909 First Avenue, Seattle, Washington 98104 (Alaska, Montana, Northern Idaho, Oregon, Washington) Telephone: 556-4752
- Region VII: P.O. Box 3869 GPO, San Juan, Puerto Rico, 00936 (Puerto Rico and the Virgin Islands)
Telephone: 767-1515

GENERAL

- REQUIREMENTS. (1) Establish administrative mechanism responsible to the chief executive for the purpose of providing leadership, supervision, and coordination of Workable Program activities.
- (2) Provide explanation for any objectives set during last period which were not achieved.

1. Identify the person and office or agency designated to supervise and coordinate Workable Program activities, and describe the relationship of such person and office or agency to the chief executive.

Robert A. Bowyer, Director of the Department of Planning and Development has been designated by the City Manager to supervise Cambridge's Workable Program activities. He is responsible to the City Manager, the City's chief executive, for organizing the city's efforts in planning for the elimination and prevention of slums and blight.

2. For any target, action, or timetable proposed by the community and approved by the Department at the time of the last certification which has not been met or carried out, provide a detailed explanation of the reasons.

Zoning Ordinance: A complete revision of the Zoning Ordinance was initiated by the Planning Board in 1970. As of this submission, seven out of twelve articles have been completed. Estimated date for completion and adoption of the revised Zoning Ordinance is Fall 1972.

General Plan: The Planning and Development Department continues intensive work on the City's general plan. Emphasis is being placed on policy formulation rather than physical considerations. Many studies contributing to general plan policy formulation have been completed and are described in the "Planning and Programming" section of this submission.

Building Code: The national BOCA code with some minor amendments have been accepted by the Massachusetts Bureau of Standards as the Massachusetts State Building Code. This code has been reviewed by the appropriate agencies in Cambridge, and the City Manager and City Council, and has been officially adopted by resolution of the City Council. The resolution is attached as Appendix A.

Relocation Procedures: Relocation procedures will be reviewed during the next re-certification period as part of the last phases of the city's Community Development Program funded by HUD under the Community Renewal Program. In recent years the level of relocation activity has been low. Renewal activities

(continued on next page 1a)

CODES AND CODE ENFORCEMENT

REQUIREMENT. The two primary requirements are:

- a. The adoption of the latest published edition of one of the nationally recognized model housing*, building, plumbing, electrical, fire prevention and related codes and ordinances, as amended, or state or local codes with comparable standards.
- b. The establishment of an effective code enforcement program.

1. Complete the following schedule for codes adopted by the community.

CODE ADOPTED	TYPE OF CODE (Check One)		GIVE TITLE AND DATE OF LATEST EDITION OF MODEL CODE ADOPTED	GIVE DATE OF LATEST ANNUAL SUPPLEMENT MODEL CODE ADOPTED
	MODEL	LOCAL		
Housing	State		Mass. Sanitary Code - Article II	1965
Building	State		BOCA with minor amendments dealing with administrative procedures	1972
Plumbing	State		Mass. State Plumbing Code	1971
Electrical.	State		Mass. State Electrical Code	1970
Fire Prevention	State		BOCA Basic Fire Prevention Code	1972
Gas	State		Mass. State Plumbing Code	1971

2. Describe briefly the procedure established for periodic review, evaluation and updating of the adopted codes and ordinances.

The Cambridge Department of Planning and Development with a staff of full-time planners keeps informed of current changes in national and state model codes and standards. When a need for revision or change is identified, the Department staff initiates appropriate action.

The State Building Code was recommended for adoption after careful review of an ad hoc committee composed of local building officials, architects, the City Solicitor and the Manager. Official action to adopt the Building Code was taken by the City Council in 1972. The composition of the ad hoc review committee is described in Appendix B attached.

* The housing code must be adopted at least six months prior to certification.

2. continued

and highway construction have diminished greatly in the past few years to the extent that relocation has not been a concern of high priority that it once was in Cambridge. In addition, code enforcement activities have not required significant relocation during that period.

Housing Inspection: A systematic housing code compliance program has been initiated by the Housing Inspection Division of the Cambridge Department of Health, Hospitals and Welfare under the direction of a new administrator. This program will cover the entire city and will be in addition to housing inspections based upon individual complaints.

Neighborhood Analyses: A major component (i. e. study area) of the Community Development Program (CDP) involves neighborhood studies. Particular focus will be placed on the Riverside-Cambridgeport neighborhood at the present time in a study determining neighborhood needs as articulated through a strong citizens participation mechanism. This study is intended to provide a prototype which will be adapted to additional studies in the East Cambridge and North Cambridge neighborhoods.

3. Identify and justify any major deviations in the codes adopted by the community from the standards set forth in the nationally recognized codes as amended, excluding minor administrative changes and revisions. Use extra sheets if necessary.

With the adoption of the State Building and Fire Prevention Codes by the City Council recently, the City of Cambridge now has a complete set of nationally recognized codes. These codes, largely based upon Massachusetts model codes, are considered to be entirely adequate to meet Workable Program requirements.

4. Describe in general, and to the extent possible quantifiable, terms the longer-range plans and objectives for using housing, building and related code enforcement to help eliminate and prevent the formation and spread of slums and blight.

The City's building code enforcement and city-wide housing inspection effort are aimed at bringing the housing stock up to a standard of "safe, sanitary and decent housing". A multi-faceted approach has been launched to pursue this goal. Housing inspections are being made on a block-by-block basis beginning in the eastern part of Cambridge and working westward. Inspections of nursing homes and lodging homes are being programmed in connection with the leased housing program. These are all in addition to inspections made in response to complaints. Since re-inspection is the key to final compliance, about

5. Describe the community's plan of action during the next period for effectively dealing with areas and/or types of units having high priority need for code enforcement, including both programs to stop blight in sound but deteriorating areas and programs to deal with serious threats to health and safety in slum areas. The Housing Inspection Division of the Cambridge Department of Health, Hospitals and Welfare has a new administrator who intends to intensify a program of systematic housing code compliance. First priority is the inspection of all lodging houses and the establishment of procedures whereby no licenses will be given without the administrator's approval. Block-by-block inspections have already been completed in the Cambridgeport area. Target areas in the immediate future will be Riverside and East Harvard Square (census Tracts 14 and 15, and 10, 18 and 19) See Appendix C for map and schedule for housing inspections over the next five years.

- (a) Explain the basis for the areas and program strategies selected. (Attach maps, charts or other information as may be necessary to explain the context for the plan of action.)

The block-by-block housing inspection program has generally been proceeding from the eastern portions of the City toward the west. This pattern was selected in order to concentrate first in those areas of the City which statistically have the worst housing conditions. The complaint program is important because those complaints reflect the specific units where conditions have become so unbearable that a call must be made to the City. Such conditions must be dealt with on an urgent basis. Finally, the emphasis on reinspections is seen as the only way to ensure that eventual compliance will result from the initial inspections.

(No. 4 continued on page 3a)

6. Compare the scope of the proposed plan of action with the plans for the previous period in such a manner as to show what degree of progress is being made toward achieving the community's longer-range objectives of community-wide compliance.

The City has a more detailed and organized community-wide housing code compliance program than was described in the last re-certification submission. This has come about largely through the efforts of the new administrator of the Housing Inspection Division in establishing an on-going city-wide inspection program on a systematic basis. The City's long-range goals are to (1) guarantee that all residents of Cambridge live in safe and sanitary housing at prices they can afford, and (2) prevent the spread of blight and slum conditions. As was stated in the last re-certification submission, the City will strive to inform residents of their rights with respect to code conformance and encourage residents to make complaints to the proper departments when violations occur. A new approach of intensive use of a mix of programs including housing code compliance and rent control will enable local departments to be more effective in meeting the goals of the city.

7. Describe and support the budget and staff resources to be allocated in the next period to carry out the enforcement program described in 4 above, including information with respect to the enforcement of building and related codes, as well as to housing codes.

Inspection Office	Estimated Budget for Period May 1972 to May 1974	No. of Inspectors
Building (see note below)	\$300,000	9
Housing	200,000	11
Fire	(not separate from full Fire Department budget)	Each Company makes inspections in its area. A Company consists of 20 men.

Note: Includes Building, Electrical, Plumbing and Gas Codes.

8. Enforcement data

This Report Covers the Period From Jan. 1, 1971 19 to March 31 19 72

CODE	PERMITS ISSUED	INSPECTIONS*	TOTAL INSPECTED		FOUND IN VIOLATION**		VIOLATIONS ABATED		RAZED	
			S	D	S	D	S	D	S	D
Housing	XXXX	5,940	813	1,488	631	2,178	388	1,300	26	33
Building	985	1,395	1,395	N/A	N/A	201	N/A	201	N/A	78
Plumbing	818	1,709	1,709	N/A	N/A	0	N/A	0	N/A	N/A
Electrical	1,793	2,533	2,533	N/A	N/A	64	N/A	64	N/A	N/A
Fire Prevention . . .	1,250	12,500	9,375	N/A	938	N/A	938	N/A	125	N/A
Other	846	870	N/A	N/A	N/A	0	N/A	0	N/A	N/A

LEGEND: S - Structure D - Dwelling Units.

* Count Inspections on the Following Basis: - One inspection is one visit by one inspector to one building or structure.

** For housing codes, add any non-compliance carryover from prior inspections.

page 3a continued

4. continued

two thirds of the inspections fall into this category.

PLANNING AND PROGRAMMING

REQUIREMENT. The development of an effective, continuing planning, and programming process which engages in the development of comprehensive plans and translates such plans into action programs to help overcome the major physical, social, racial and economic problems of the slum and blighted areas within the community.

1. Describe the status of the community's general plan with respect to its completion and adoption, and indicate the nature and status of each of the functional plans or components that constitute the general plan (e.g. land use, transportation, housing, community facilities, public improvement programs, etc.)

The Planning and Development Department has established as its number one priority the development of a Comprehensive Plan. This is stated in the "1972 Capital Budget and Capital Improvements Program - 1972-1977", page 143, attached as Appendix D. Many aspects of the general plan are being or have been prepared in connection with Cambridge's Community Development Program (CDP). Specifically, the CDP has 16 study areas or "components" including transportation, housing, utilities, are studies and community facilities. The status of these components constituting elements of the general plan is set forth in detail in the attached Appendix E, "Revised Work Program & Study Design - January 1, 1972 to June 30, 1973." In addition, the Department of Planning and Development is preparing a major revision of the City's Zoning Ordinance which is scheduled for completion in 1972.

The Capital Improvements Program (CIP) is a major product of the Department and each year provides a recapitulation of all spending for capital improvements by the City and other public agencies. In addition, the Program lists over 50 different planning projects scheduled for the next three years. The Capital Improvements program is a working document which receives through review of the City Council and City Manager prior to official adoption by the City Council.

- a. Indicate the status of the community's zoning ordinance, and any plans for future review. The Planning and Development Department is nearing completion of a comprehensive revision of the City's Zoning Ordinance. The effort has stressed innovation in the hope that regulations and controls may be used as an effective tool in furthering the City's policies with regard to modern land use development. Seven of twelve articles have been drafted. The Department of Planning and Development expects to complete the Zoning revisions in the Fall of 1972 after which hearings will be held prior to action by the City Council.

2. List the studies that have been or are being made of the major physical, social, racial, and economic problems of the slum and blighted areas (e.g. renewal, education, employment, recreation needs, etc.), and indicate the estimated completion dates for those underway.

The City of Cambridge has underway a large-scale planning effort dealing with a wide variety of problems including physical, social, racial and economic conditions. The principal agencies providing these planning studies are the Planning and Development Department, City Demonstration Agency (Model Cities), and the Cambridge Redevelopment Authority. A description of the studies is provided in Appendix D, "1972 Capital Budget and Capital Improvements Program - 1972-1977", pages 143-155. In addition, the Revised Work Program of the Community Development Program (CDP) (Appendix E) indicates current status and estimated completion dates of the many planning studies now underway.

3. Briefly describe, in quantifiable terms to the extent possible, the magnitude of the problems or needs identified in 2.

Quantifiable data is included in the reports cited in item 2 above.

Renewal: The two remaining parcels in the Kendal Square Urban Renewal Project including surplus NASA land are presently being studied for alternative re-use solutions. It is expected that development on this land will commence during the next re-certification period. In addition, the possibility of a Neighborhood Development Program (NDP) in the Riverside-Cambridgeport area is being investigated.

Education: A seven volume "Elementary School Building Study" has been completed and submitted to the Cambridge School Committee.

Employment: Study of the unemployment and underemployment situation in Cambridge is a major element of the Economic Development Program of the CDP.

Housing: Two studies have been completed and published by the Housing Evaluation Team of the Planning and Development Department dealing with housing needs in Cambridge. The first covered the need for elderly housing, the second for low- and moderate-income family housing.

Racial Problems: The CDP will include a Discrimination Study which will stress the evaluation of deprivation of choice for certain citizen or ethnic groups in housing, education, employment, health care and social services.

4. Briefly describe, in quantifiable terms to the extent possible, the five or six-year goals or targets for accomplishment in meeting the problems or needs indicated in 3.

The Community Development Program (CDP) is scheduled for completion by June 30, 1973. This will include an extensive planning base for Cambridge in all aspects of living environment.

CDP goals and targets for all components will be summarized and highlighted in a "Goals Statement Report" which will be published for public distribution. It will provide the most comprehensive statement of goals ever compiled for the City of Cambridge and will be designed to stimulate policy formulation by local officials and citizen groups.

5. Briefly describe the action programs to be undertaken in the next certification period to meet the needs, and estimated budgets for such programs, including capital improvements budget.

Housing for low-and moderate-income families continues to be a high priority item in Cambridge. The City Council has recently formed a Committee on Housing and Land Development which will formulate policy with respect to increasing the supply of standard housing for lower income families at reasonable rents through both new construction and rehabilitation. It is expected that rent control, properly administered will alleviate the housing situation.

An action program to promote a broader economic and tax base, and to provide increased opportunities for employment will be initiated in the "operational phase" of the city's economic development program. The City will seek to accomplish these goals through public and private channels in a continuing stepped-up development effort.

A complete description of action programs to be undertaken in Cambridge during the next certification period is found in Appendix D, "1972 Capital Budget and Capital Improvements Program - 1972-1977" including estimated budgets for the programs.

6. Describe the action programs undertaken in the last certification period, and the amounts available for such programs. (For re-certifications only.)

The 1971 CIP attached as Appendix F describes the action programs undertaken during the last certification period with budget amounts in most cases. Referencing to the 1971 CIP, these programs include:

page 42 FRE-1	page 51, GEN-5	page 96, T&P-3
page 61 MC-3	page 52, GEN-7 (partially complete)	page 97, T&P-4
page 62 MC-5	page 60, MC-2 (partially complete)	page 99, T&P-7
page 63 POL-3	page 70, PW-2	page 105, UR-1 (partial)
page 63 POL-4	page 71, PW-4	page 106, UR-2 (partial)
page 63 POL-6	page 74, PW-11	page 107, UR-3 (partial)
page 64 POL-7	page 77, RCU-3 (partially completed)	page 107, UR-4 (partial)
page 72 PW-7	page 81, RCU-10 (partially completed)	page 108, UR-5 (partial)
	page 83, RCU-12	page 109, UR-6 (partial)
page 77 RCU-1	page 83, RCU-13	page 112, WAT-1
	page 86, RCU-19	page 113, WAT-2

7. Indicate the organizations involved, the amounts expended in the last certification period, and the amounts budgeted for the next period, to support both the planning and the programming portions of the process.

NAME	1970	1971	1972-1973
Fire Department	3,696,333	3,745,955	
Engineering Department	58,435	66,050	
Model Cities	1,523,000	1,523,000	3,046,000
Police Department	2,072,238	3,397,651	
Recreation Department	577,534	612,617	
Traffic and Parking Departments	400,965	430,656	
School Department	11,872,967	13,478,660	
Planning and Development Department	155,001	219,258	450,000
Community Schools Department	259,333	350,000	
Cambridge Redevelopment Authority	700,000	750,000	1,500,000
Electrical Department	287,688	302,312	
Water Department	1,816,078	2,169,772	
Public Work Department	3,773,935	4,154,162	

8. List the number of professional staff personnel participating in the process, and the professional skills involved.

<u>Planning and Development Department</u>	<u>Cambridge Redevelopment Authority</u>
City Planners - 19	Renewal Administrators - 7
Economists - 3	Social Planners - 1
Sociologists - 2	Community Organizers - 3
Landscape Architects - 1	Relocation Specialists - 5
Draftsmen - 3	Real Estate - 2
Other Personnel - 7	Drafting - 1
35	24

Model Cities

Administrative
Planners
Social Planners

Manpower Coordinators
Evaluation Specialists
Other Personnel

(See next page 8a for Cambridge
Economic Opportunity Committee
Personnel)

8a (continued)

6. Continued

page 77 RCU-2
page 96 T&P-1
page 96 T&P-2

page 86, RCU-21
page 87, RCU-23
page 91, SCH-1

page 113, WAT-3

8. Continued

Cambridge Economic Opportunity Committee (CEOC)

Administrators	4
Fiscal Personnel	2
Planners	1
Teachers	15
Housing Specialists	6
Manpower Specialists	10
Health Staff	8
Community Organizers	3

9. Describe the role of the chief executive and city council in formulating the objectives, priorities and budgets of the planning process in the last period, and what role they will have in the next period, if different.
- The City Manager, the Director of Budget and Personnel, and the Director of Planning and Development conducts a thorough review of the planning process budget as set forth in the annual Capital Improvements Program (CIP). The CIP is prepared by the professional staff of the Planning and Development Department under the direct supervision of the Department's Director. Subsequent to this review, the City Council, acting as the local governing body of the locality, approves the individual budgets of those local departments contributing to the planning process as well as the Capital Improvements Program which contains a priority list of projects. The City Council has the sole power to appropriate funds from local municipal sources for these projects.

10. Describe the role of the major local agencies and organizations in developing the plans and action programs and in coordinating their implementation during the past period, and what role they will have in the next period, if different.

The role of major local agencies in developing action programs will largely be unchanged during the next period except for a vigorous effort to involve citizens in the decision-making aspects of local government. Appendix G is attached to illustrate the inter relationships of major departments and agencies comprising the City's structure for implementing plans and action programs. Appendix H provides an inventory of planning and action agencies in Cambridge. Also, the section of this submission entitled, "Citizen Involvement", pages 18-20, describing in detail the activities of the numerous citizens groups which are currently plugged into the planning process in various ways.

The Capital Improvements Program (CIP) is an excellent example of cooperation and coordination between local city departments. The CIP is prepared annually by the Planning and Development Department with participation of all municipal departments and agencies. The City Manager and Director of Budget and Personnel are also directly involved in the preparation of the CIP. Each department head submits project requests to the Planning and Development Department and discusses these requests with the Department's staff. The Department then coordinates the requests into a five year capital budget program.

HOUSING AND RELOCATION

REQUIREMENTS. This element contains requirements with respect to both the community's need for housing and the need for effective relocation programs, which are treated separately below.

HOUSING REQUIREMENTS. Identify and analyze the gap between the community's low- and moderate-income housing needs and the resources available to meet the need, and develop and implement a meaningful action program to help overcome the gap.

1. On the basis of presently available information and locally determined standards, provide an estimate of the number of low- and moderate-income families presently living in substandard housing, by race, and the number of standard housing units presently vacant and available at prices or rentals such families can afford to pay.

The 1970 Census did not contain information on the condition of housing. However, the Cambridge Department of Planning and Development is anticipating that they will conduct a study of blight under the Community Development Program (CDP). This study scheduled for the Spring of 1972 will stress conditions of the existing housing supply. The only city-wide figures on substandard housing come from the 1960 census of Housing but are considered outdated. These figures show that there are 35,330 housing units in Cambridge. Of these, 30,120 (85.2%) are sound, 4,116 (11.75) are deteriorating, and 1,094 (3.1%) are dilapidated.

General Housing data from the 1970 Census does give some vacancy information. Total number of Cambridge dwelling units in the 1970 Census is 37,668 of which 1,237 or 3.3% were vacant.

As discussed on page 16, item 7, there is essentially no vacancy rate for housing which low and moderate families can afford.

2. Describe how the above estimate was made, and what plans the community has to develop on a continuing basis an accurate inventory of low- and moderate-income housing needs and resources.

The figures above were drawn directly from 1960 and 1970 Census data.

As part of the Community Renewal Program, the Cambridge Department of Planning and Development will be conducting a study of blight including the condition of housing in Cambridge. This will be done during the next certification period.

This survey will strive to achieve maximum coordination with local departments and agencies providing housing improvement programs in Cambridge.

3. Describe in quantifiable terms to the extent possible, the community's targets for accomplishment, and the specific steps and actions it intends to take in the next certification period to expand the supply of low- and moderate-income housing. (Such description should include identification of the specific Federal or other aid programs to be used, the sponsorship of the proposed programs, status of financial commitments for the projects, and estimated dates for initiation and completion of construction or rehabilitation.)

A discussion of the number of Cambridge families now in need of low and moderate rent housing and of the projects which are currently under construction or which have received financing reservation is presented in a memo from the Cambridge Department of Planning and Development of the City Manager. At the end of the memo is a discussion of the need for an articulated housing policy to close the gap between what is needed and what is being provided. There is also, in this discussion, a proposal for the formation of a committee to formulate the housing policy. This memo is attached as Appendix H.

The Cambridge City Council has, since the presentation of the above discussed memo, organized a committee to formulate a housing policy for Cambridge. This committee is made up of representatives from agencies involved with housing, from the community and from the institutions. The committee will be charged with the responsibility of formulating a housing policy for the entire city and will reflect the desires of the residents in the different neighborhoods.

The Cambridge Planning and Development Department has just prepared a Housing Needs Report for Low and Moderate Income Families as part of the work program of the housing study component of the CDP. This report is attached as Appendix I.

In Appendix H page 4 there is presented a chart of subsidized and market rate housing under construction or contemplated in Cambridge giving the sponsorship of such projects, their status, number of units and estimated dates for completion. Refer also to Appendix J for a report by the City Manager's Ad Hoc Task Group on Housing Development.

4. Describe the steps taken and the accomplishments made during the last period with respect to expanding the supply of housing for low- and moderate-income families.

Housing completed during last certification period:

<u>Name and location</u>	<u>Owner</u>	<u>Program</u>	<u>Total Units</u>	<u>Elderly Unit</u>	<u>Family Unit</u>
Truman Apartments Eighth Street	C. H. A.	Federal Elderly	22 efficiencies 45 two bedrooms	all	
Putnam Square Putnam Avenue	Cambridge Corp.	M. H. F. A. and IOC	10 efficiencies 84 one bedroom	all	
Rindge Towers Rindge Avenue	Max Wasserman	Fed'l 236	500	80 (leased housing)	420 (moderate income)

See last paragraph item 3 above for housing presently under construction or with financing reserved.

5. Identify the public agency or official responsible for overall direction in formulating and implementing the housing program, and describe the relationship of such agency or official to the chief executive of the community.

The Cambridge Department of Planning and Development performs the overall planning functions for housing development in Cambridge. The Director of Planning and Development Department is directly responsible to the City Manager. Several agencies, most notably the Cambridge Housing Authority, have responsibility for implementing any housing programs in the City. The Cambridge Housing Authority owns and operates all public housing projects.

The new City Council Subcommittee on Housing and Land Development will formulate policy with respect to future housing development.

6. Describe the plans of such agency or official for mobilizing all available public and private resources in order to help overcome the housing gap in the community.

The current City Council in Cambridge, sworn in in January, 1972, has made the provision of housing for the residents of Cambridge a high priority item.

The Council's new housing subcommittee recently called together several agencies involved in the area of housing for a hearing in their current activities and plans for the future. The Subcommittee is planning to organize a committee to formulate an overall housing policy for Cambridge. This committee will be made up of representatives from the agencies involved in housing, from the community and from the institutions. The Committee will be charged with the responsibility of formulating an overall city-wide policy on housing which will reflect the desires of the residents of the different neighborhoods in Cambridge.

RELOCATION REQUIREMENTS. The development of a centrally-administered or coordinated relocation program for all families and individuals displaced by governmental action in the community; the provision of a sufficient volume of decent, safe and sanitary housing within the means of such displacees in appropriate unit sizes; and, the provision of services to such displacees comparable to those under the urban renewal program.

1. With respect to agencies having responsibilities for relocation in the community, give the following information:

- a. The name of the local agency administering the relocation program under urban renewal, including the determination of rehousing needs, developing plans to meet such needs and providing relocation assistance.

Cambridge Redevelopment Authority

- b. The name of the local agency administering the relocation program for those displaced by other governmental action, including the determination of rehousing needs, developing plans to meet such needs and providing relocation assistance.

Cambridge Redevelopment Authority

6. Continued

The Planning and Development Department's CDP will develop a "Housing Program and Action Plan" as part of the CDP housing component work program.

- c. If the answers to a. and b. above indicate different agencies, describe in detail how their respective responsibilities are coordinated as to need determinations, program planning and the provision of relocation assistance.

Not applicable.

- d. Describe in detail what steps or actions the community proposes to take in the next period to review, evaluate and improve coordination among the agencies mentioned in c. above.

The Community Development Program (CDP) has a "Relocation-Discrimination" component. Within this component, the Department of Planning and Development plans, during the next period, to prepare an innovative relocation study which will help evaluate and coordinate relocation activities in the future.

2. If the community has displaced families or businesses from HUD-assisted projects and/or other governmental action programs during the preceding two-year period ending March 31, 1972 give the following information:
(Month and Year)

TYPE OF GOVERNMENTAL ACTION	NUMBER OF FAMILIES DISPLACED		NUMBER OF BUSINESSES		OF TOTAL IN COLUMNS A + B, LIST NUMBER OF FAMILIES RELOCATED			
	(A)	(B)	DISPLACED	RELOCATED	IN STANDARD HOUSING		IN SUB-STANDARD HOUSING**	
	(NON-MINORITY) WHITE	MINORITY GROUPS*			(NON-MINORITY) WHITE	MINORITY GROUPS*	(NON-MINORITY) WHITE	MINORITY GROUPS*
HUD-assisted Projects.								
Code Enforcement. . . .								
Highway Construction .								
Other (Identify)								
Total.								

Note: This chart to be filled in by the Cambridge Redevelopment Authority (CRA).

* Identify as to Spanish-American, Negro, American Indian and Oriental groups.
** Housing which is not in conformity with codes in effect in the community.

3. Described the kinds of relocation services being provided by the community to persons and businesses being displaced, (e.g. inspection of housing available for relocation, interviewing and counseling of persons being displaced, system for handling relocation payments, establishment of housing and other referral services), and give the amount of funds available to provide the services.

The range of relocation services provided by the Cambridge Redevelopment Authority to families and business being displaced include site inspection of replacement housing for families and an analysis of suitability in relation to family size, income, a geographic preference by family relocation staff. Business relocation staff, likewise, advise and counsel displacees regarding appropriate replacement locations, establish SBDP eligibility, and work out timing and strategy considerations regarding pending move-outs. After making preliminary contact, relocation staff make periodic site visits in order to discuss such matters as employment problems faced by business as a result of displacement, emotional health or other problems caused or aggravated by displacement, and fully assess the business' or family's relocation requirements. Relocation payments (including moving costs, settlement cost, property loss payments, SBDP and ARP) are prepared by the relocation worker and the individual involved, reviewed by the Relocation Claims Officer; Comptroller, Community Services Chief and Executive Director, then submitted to the Board for approval. The Authority maintains a replacement housing resource file as well as an informal record of available business locations for displaced families and businesses. The total amount of funds available for staff to provide relocation services was *

*To be filled in by the CRA.

4. If the community will displace families and businesses from HUD-assisted projects and/or by other Governmental action programs during the coming two-year period, give the following information:

TYPE OF GOVERNMENTAL ACTION	TOTAL	NUMBER OF FAMILIES AND BUSINESSES TO BE DISPLACED		
		(NON-MINORITY) WHITE	MINORITY GROUPS*	BUSINESSES
HUD-assisted Projects				
Code Enforcement				
Highway Construction				
Other (Identify)				

* Identify as to Spanish-American, Negro, American Indian and Oriental groups, and give estimates of proportions, wherever possible.

Note: to be filled in by the CRA.

5. For the number of families shown in 4 above, indicate their income brackets and the number of standard housing units, both new and existing, that will be available for such families displaced during that period. Identify the sources of data .

Based upon preliminary family surveys, subsequent experience and contact, the families to be displaced as indicated in item 4 above, will fall into the following income groups:

<u>Annual Income</u>	<u>No. of Families</u>
Under \$3000	*
\$3001-5000	
\$5001-7500	
\$7500 and over	

*To be filled in by the CRA.

- a. For all new housing to be available to displaced families, as indicated above, identify the number of units for homeownership or rental, project status, estimated completion date, and for federally assisted programs, the project number if assigned.

New housing to be available to displaced families, project status, and estimated completion dates are shown on the chart on page 3 of the "Housing Needs Study: Low and Moderate Income Families" prepared by the Planning and Development Department and attached as Appendix K with this submission.

6. If the community will displace single persons by HUD-assisted projects and/or other governmental action during the following two-year period, give the following information: the number to be displaced, their race, the income levels of those to be displaced, the type of housing resources to be available (e.g. rooming and boarding houses, residential hotels, housing and homes for the elderly, other).

Single persons to be displaced by HUD-assisted projects during the next period are estimated to have these characteristics:

Number to be displaced
Number white
Number non-white
Number with incomes under \$3000

Estimated relocation resources to be available: *

Rooming and Boarding houses
Residential hotels,
Market housing
Housing for the elderly

*To be filled in by the CRA.

7. What are the current vacancy rates in the community for the inventory of standard low- and moderate-income housing units, by number of bedrooms and rents or monthly housing expenses? How were the rates determined?

There is, essentially, no vacancy rate for public housing in Cambridge. With a waiting list of over 700 households, any apartment in the projects is filled by the Cambridge Housing Authority with almost no delay.

The 1970 Census indicated a rental housing vacancy rate in Cambridge at 2.1 percent. The Department of Planning and Development feels that this figure is high in view of the tremendous pressure on rentals in Cambridge. (Cambridge has lost 27% of its families in the last 20 years; the number of non-family residents has tripled in that same time; currently, 60% of the families earning less than \$6,000 pay over 35% of their income on rent). The Department of Planning and Development also feels that if vacancy rates were as high as 2.1, the pressures on rentals would not be so great.

The vacancy rate for housing with low rentals (at a level which a low or moderate income family could afford) is obviously lower than the overall city average since this is the type of housing for which the competition is the greatest.

The vacancy rate for housing for sale was put, by the 1970 census, at .1%, bringing the citywide total to 2.2%.

8. If the vacancy rate of standard units (in the groups where the rent or monthly housing expenses and number of bedrooms required by persons being displaced) is less than 3 percent, then describe the actions the community intends to take to replace on a one-to-one basis the units to be removed from the supply by any HUD-assisted programs during the next two-year period. (Such description should include identification of the specific Federal or other aid programs to be used, the sponsorship of the projects, status of financial commitments for the projects, and estimated dates for initiation and completion of construction.)

Note: to be filled in by the CRA.

CITIZEN INVOLVEMENT

REQUIREMENT. The Workable Program requires clear evidence that the community provides and continues to expand, opportunities for citizens, especially those who are poor and members of minority groups, to participate in all phases of the related HUD-assisted renewal and housing programs. The particular organizational means for community involvement is left to the discretion of each community, but the community must demonstrate in its Workable Program submission that it provides clear and direct access to decision making, relevant and timely information, and necessary technical assistance to participating groups and individuals in programs covered.

1. (a) Identify the groups participating in the HUD-assisted programs related to the Workable Program and in the community's program to expand the supply of low- and moderate-income housing.

See attached Appendix L, "Community Groups Participating in HUD Programs in Cambridge " and Appendix M, "CAC and Workable Program Recertification. "

-
- (b) Describe the type of groups (e.g. civic, neighborhood, housing) that are participating, and the constituency represented (e.g. poor, middle-class, Negro, public housing residents).

See attached Appendix L, "Community Groups Participating in HUD Programs in Cambridge" with particular referrent to the column, "Constituency Represented. " Also refer to Appendix M, "CAC and Workable Program Recertification. "

(c) Describe what particular HUD-assisted programs and projects such groups are participating in. See attached Appendix K, "Community Groups Participating in HUD Programs in Cambridge" with particular reference to the column, "Activities".

Citizens participation in specific HUD-assisted programs and projects is further discussed in Appendix K, "HUD Programs in Cambridge: Range of Issues and Citizens Participation."

(d) Describe efforts to achieve coordination among citizen participation structures located in the same area or having similar program interests.

The pattern that has developed over the past few years to achieve coordination among the City's citizen participation structures is the "Area Task Force." Typically, the Task Force is formed to deal with one particular issue, such as the planning for and preparation of a HUD Open Space application. However, in several neighborhoods, the Task Force has taken on more overall and comprehensive responsibilities. For instance, for the past year, a Task Force, representing neighborhood groups in both the Cambridgeport and Riverside neighborhoods has been meeting to formulate a policy with regard to the development of the riverfront which these neighborhoods share. This Task Force has been meeting for a year and shows signs of becoming strong in influencing policy in the neighborhoods. A similar, although newer Task Force has been meeting in Area 4. Originally set up to plan for and prepare an Open Space application, the Task Force is considering more comprehensive recreation planning for the neighborhood. This Task Force has representatives from many of the Area 4 citizen organizations.

2. Describe the arrangements or working relationships set up to provide groups and individuals opportunities for access to and participation in decision-making in the applicable HUD-assisted programs.

Throughout the history of HUD programs in Cambridge various methods for ensuring citizen involvement have been set up. An appointed, permanent group of neighborhood residents has participated in the Wellington-Harrington urban renewal program. Residents in the different neighborhoods have been called to a series of informal planning meetings for the various urban beautification projects throughout the city. A Task Force, representing community groups and individual residents, was set up to plan for and prepare the application for the Gore Street Open Space project. An elected Board of Directors runs major portions of the Cambridge City Demonstration Agency.

3. Describe the steps which have been taken in regard to the applicable programs to provide participating groups and individuals sufficient information and technical assistance.

All citizen groups participating in Cambridge's HUD assisted programs are afforded technical assistance from a variety of sources. The Cambridge Economic Opportunity Committee, Inc., through its Planning and Research, Housing or Community Organization components, can provide technical assistance and information to the Planning Teams or other community groups. The Model Cities Agency, through its Planning, Research and Evaluation division can also provide assistance. Further, the Cambridge Department of Planning and Development with its data bank, CDP studies and staff of physical and social planners provides a vast resource for information and technical assistance to community groups. In addition to these publically funded sources of technical assistance and information, both Harvard and MIT have offices which are responsible for relations with the community and which can help groups tap the resources of these universities.

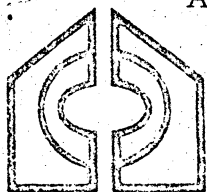
4. Describe the nature and range of issues relating to the applicable programs with which participating groups and individuals have dealt; the recommendations subsequently made; and the specific results and accomplishments of the participation.

See attached Appendix N, "HUD Programs in Cambridge: Range of Issues and Citizens Participation."

APPENDIX

- Appendix A Resolution Approving Massachusetts State Building Code
Copy of Massachusetts State Building Code
- Appendix B. Membership of BOCA Code Reviewing Committee
- Appendix C Systematic Housing Code Compliance Maps
- Appendix D 1972 Capital Budget and Capital Improvements Program - 1972-1977
- Appendix E Revised Work Program and Study Design, Community Development
Program - January 1, 1972 to June 30, 1973
- Appendix F 1971 Capital Budget Program and Capital Improvements Program 1971-1976
- Appendix G Cambridge City Government Organization Chart
- Appendix H Planning and Action Agencies
- Appendix I Memorandum to City Manager from Director of Planning and Development
Regarding Housing Needs
- Appendix J Report of Ad Hoc Task Group on Housing Development
- Appendix K Housing Needs in Cambridge - Report #2: The Family, Low and Moderate
Income
- Appendix L Community Groups Participating in HUD Programs in Cambridge
- Appendix M CAC and Workable Program Recertification
- Appendix N HUD Programs in Cambridge: Range of Issues and Citizen Participation
- Appendix O Current HUD-Funded Projects in Cambridge, Mass. - 2/72

Note: The above Appendices will be submitted to HUD with the formal submission of the Workable Program. They are not attached to individual copies of the Workable Program transmitted to the City Council for reasons of cost, bulkiness and the fact that the City Council members have previously received most of the material included in the Appendices. Upon request to the Planning and Development Department, any of the above material will be made available.



THE CAMBRIDGE CORPORATION

99 AUSTIN STREET / CAMBRIDGE, MASSACHUSETTS 02139

February 9, 1972

MEMORANDUM

TO: Edward Handy

FROM: Oliver Brooks

The Ad Hoc Task Group on Housing Development was activated in June of 1969, with the somewhat indirect blessing of then City Manager, James B. Sullivan. It was initially conceived as a primarily technically based group which was designed to sort out and resolve the problems of actually building housing. The primary orientation at the beginning and during its lifetime, was primarily based on creating an atmosphere for inter-agency cooperation in the achievement of the basic objectives.

The initial membership, in addition to myself serving as Chairman and also as a representative of The Cambridge Corporation, included representation from: (a) the Office of Community Development of the City of Cambridge; (b) the Planning Department of the City of Cambridge; (c) the Housing Assistance Program of the Cambridge Economic Opportunity Committee; (d) The Housing Component of the Cambridge Model Cities Program; and (e) the Cambridge Redevelopment Authority. While the Director of the Cambridge Housing Authority sat on occasion as a participant in meetings of the Ad Hoc Task Group, he was not nominally a full-fledged member, primary through his own choice.

The first three to four months were devoted primarily to the preparation and completion of a report that was entitled Homes For People Progress Report Number One. This report set forth a group of nine recommendations for immediate and/or medium term action programs which hopefully could provide some concrete answers to housing needs in the community. It met with persistence and regularity during the entire period of June, 1969, through the end of the year. There was a very conscious effort to develop a coherent sense of objectives that had an end point. Its activities included . . .

- . . . The preparation of the Homes For People Report.
- . . . The analysis of various kinds of new proposals in the general field of modular housing development.
- . . . The analysis of promising programs in other cities such as, for example the acquisition rehab program carried under the aegis of the Philadelphia Housing Authority.
- . . . The analysis of various housing site alternatives in the City of Cambridge.

The Cambridge Corporation

February 9, 1972

MEMORANDUM

Page 2

TO: Edward Handy

- . . . A continuing education program aimed at interpreting housing needs to various neighborhood based groups in Cambridge.
- . . . The continuing, detailed, assessment of various housing subsidy alternatives within the framework of state and federal programs.

The Ad Hoc Housing Task Group met with considerable regularity biweekly (and even more frequently in many cases) through 1969, and on almost to the end of 1970. The fact that the City Manager, Mr. Sullivan, was removed from office in mid 1970, with considerable rancour in most quarters left the Task Group in a state of semi-limbo, because it no longer had the sense of commitment that generated from the original support of the Chief Executive of the city. Nevertheless, despite this deficiency the individual members decided that there was sufficient merit in the idea to justify its continuance even in the face of the somewhat tarnished mandate that prevailed after the change in the City Managership position.

There was an eventual decision to terminate the activities of the Committee -- a mandate which primarily grew out of changes in the organizational structure. These included:

- (1) The demise of the Housing Assistance office of the Cambridge Economic Opportunity Committee in January, 1971, which therefore removed the group as an active participant within the basic coordinating body.
- (2) The consolidation of the former Office of Community Development with the Planning Department into a new city agency called the Office of Planning and Development, which could in many respects be adequately represented by its single Director, Robert W. Bowyer.
- (3) The declining energies of the Model Cities Program in the specific area of housing development, which made its representation a somewhat less telling force in terms of the deliberations of the committee.

It began to be evident that, in essence, the coordinating force was contingent primarily upon the inputs of The Cambridge Corporation, the Cambridge Redevelopment Authority, and the Office of Planning and Development. The potential group of participants was, therefore, narrowed to a level that suggested the nondesirability of continuing the formalized Ad Hoc Task Group structure - a decision that was to some extent preordained by the earlier change in the City Managership and the, therefore lesser degree of commitment derived from the occupant of that office.

It is well to note that the kind of professional alliances which grew out of the initial Ad Hoc Task Group concept have been in many respects maintained through a variety of more informal working relationships which do

The Cambridge Corporation

February 9, 1972

MEMORANDUM

Page 3

TO: Edward Handy

have the character of providing a continuing communications mechanism which in part substitutes for the previously more institutionalized arrangements.

With respect to specific projects, there have been subsequent efforts to revive the same kind of relationships. The more recent one of these is the so-called CARROT Committee (Committee Assessing Riverside Rejuvenation Opportunities Today), which has been meeting actively and weekly on a staff coordinating basis to develop the framework for a neighborhood development program in the Riverside Community of Cambridge, aimed primarily at encouraging an expanded inventory of low and moderate income alternatives.

The Ad Hoc Housing Task Group in essence, terminating its formal activities in recognition of the fact that its period of maximum contribution had, in fact, come to an end.

There is serious talk now, under the aegis of myself and Councillor Sandra Graham, of establishing a housing policy coordinating committee which could and should become the frontal point for the development of an overall housing development policy for the community that gives proper cognizance, not only to the specific unmet needs of the Cambridge community, but also gives serious consideration to the potential implications of so-called Title V which is now under study by the Congress of the United States.

There is a good deal more basic constructive and informal coordination that is going on in the present time in Cambridge in terms of various types of inner-agency relationships than there was at the time precedent to the activation of the Ad Hoc Housing Task Group. This, in some respects, is the most valuable legacy which this effort has left.



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139

Tel. 876-6800

CAMBRIDGE ADVISORY COMMITTEE

George A. McLaughlin, Sr.
General Chairman

Paul J. Frank
Executive Director

MEMORANDUM

TO: Edward A. Handy, Director
Community Development Program

FROM: Paul J. Frank, Executive Director

DATE: February 29, 1972

RE: CAC and Workable Program Recertification

At the request of Mr. Robert Bowyer I am outlining the activities of the Cambridge Advisory Committee for your assistance in preparing the documents for the annual recertification of the Workable Program.

As you know, illness forced my non-attendance at the meeting on February 24 with representatives of HUD to discuss this recertification.

When the CAC was formally organized in December 1966 City Manager Joseph A. DeGuglielmo named 36 persons to serve, most of whom were recommended to him upon his request by members of the City Council.

Mr. DeGuglielmo took this action as the result of a unanimous vote of the City Council on October 3, 1966 on a resolution (copy attached) which declared that since the previous CAC has voted to disband the City should appoint a new Committee with a minimum of 25 members to qualify the City under the Workable Program regulations for Federal financial assistance for numerous programs. Today the CAC membership exceeds this minimum by 44 citizens.

The vote also defined as functions of the new CAC: " The use of skills, knowledge, and experience of its members and organizations and groups they represent to assist and advise the local government with respect to programs for the orderly growth, development and improvement of the community; to keep the general public informed about such programs and of progress thereunder; and to serve as a medium for the promotion of private programs in support of the Workable Program objectives."

Since December 1966 the Committee has been expanded from 36 to 69 members as of today, all appointed by the City Manager and approved by a City Council vote from time to time. It has been the practice to reach out into the community for citizens with specialized skills to handle specialized problems some of which have been presented to this Committee by the City Administration and other which have been presented by segments of the community itself.

It is to the credit of the citizens of Cambridge that no one has refused to participate in this program which is non-partisan and strictly advisory to the City Administration.

We have requested and have received the assistance of architects, engineers, housewives, businessmen, and clergy, labor representatives, representatives of the universities and many civic organizations. The attached corrected list of CAC members indicates the date each member was approved by vote of the City Council.

We have sought and have received the unbridled recommendations of the Committees within the CAC, and we have confined our activities to the geographical limits of Cambridge, except in rare instances when the City Administration has requested one of our Committee to submit recommendations to governmental agencies. We seek not to duplicate the program of any other civic group.

As the City Council and City Manager fully realize, there is probably no other community in this area which is so well organized for citizen participation in government as is Cambridge. The Model Cities Program has its own elected leaders, for instance, and the CEOC is another example of how programs are being administered under the supervision of citizen personnel.

Most of the members of the CAC are also members of other citizen participation groups and they add to the source of advice and information available to the CAC. Fortunately the CAC has, since 1966, been able to work with rather than work at cross purposes with other citizen participation groups. Our speciality has been to handle specific requests from the City Council and City Manager on city-wide problems such as transportation, incineration, housing, zoning, Harvard Square and West Cambridge, city budget and the City's Annual Report to the citizens of Cambridge. We have drawn and will continue to draw upon professional citizen talent for which the City of Cambridge treasury could not possibly pay. It is important to note that not one penny of cost of the CAC is charged to the Federal or State government.

In effect, therefore, what I am saying is that we have at our disposal a volunteer "staff" of professionals who for the good of the city, overall, contribute their talents without cost to assist local, State and Federally assisted programs. The talent the CAC

Mr. Edward A. Handy

- 3 -

February 29, 1972

calls upon would be slighted if anyone were to suggest that they bill Cambridge for their professional services.

We believe we understand the purposes and aims of the Federal Workable Program since its inception in 1954, and we believe that the CAC is making a major contribution to these purposes and aims.

PJF: nw
Enclos. (2)

CITY OF CAMBRIDGE

Councillor Coates

In City Council,
October 3, 1966

WHEREAS:-

The approval of the City of Cambridge Workable Program for 1967-1968 by the Federal Department of Housing and Urban Development is conditioned partly by a reorganization of the Citizens Advisory Committee, and

WHEREAS:-

As the members of the present Citizens Advisory Committee have voted to disband, be it

ORDERED:-

That a new Citizens Advisory Committee be organized to comply with the requirements of the Department of Housing and Urban Development, be it further

ORDERED:-

That this Committee be organized in the following manner:

- (a) Purpose --- The purpose of this committee is to serve as the formal means through which active citizen participation is provided to aid and support the development and carrying out of the Workable Program for Community Improvement for Cambridge. The functions of the committee will include
 - (1) The use of the skills, knowledge and experience of its members and the organizations and groups they represent to assist and advise the local government with respect to programs for the orderly growth, development and improvement of the community;
 - (2) Keep the general public informed about such programs and of progress thereunder;
 - (3) Serve as a medium for the promotion of private programs in support of Workable Program objectives.
- (b) Members --- A minimum of 25 members shall be appointed by the City Manager, approved by the Council, representing the city both geographically and by group.
- (c) Duties --- The Committee shall be involved in all Workable Program for Community Improvement activities and act in an advisory capacity to the City Manager and the City Council on matters pertaining to The Workable Program.

City Council October 3, 1966
Adopted by the affirmative vote
of 9 members

(Signed) Thomas M. McNamara, City Clerk



CAMBRIDGE ADVISORY COMMITTEE

CITY HALL
CAMBRIDGE, MASSACHUSETTS 02139
Tel. 876-6800

*List corrected
as of Feb 29, 1972*

George A. McLaughlin, Sr.
General Chairman
Paul J. Frank
Executive Director

CAMBRIDGE ADVISORY COMMITTEE APPOINTED BY CITY MANAGER OF CAMBRIDGE, MASSACHUSETTS

	<u>TELEPHONE</u>	<u>APPOINTED</u>
<u>General Chairman:</u>		
George A. McLaughlin, Sr. 195 Grove St. 02138 (H)	547-7777	12/12/66
Bus. McLaughlin Bros. 44 School St. Bos. 02108	523-7165	
<u>Executive Director:</u>		
Paul J. Frank -- City Hall 02139	876-6800 EXT.351	5/15/67
Home 23 Douglas Road, Needham 02192	444-0551	
Edward Allen		
Bus. M.I.T. 77 Mass. Ave., 02139	864-6900	11/17/69
Mrs. Henry G. Altman, 43 Gibson St. 02138 (H)	864-9344	11/18/68
<i>League of Women Voters</i>		
James B. Ames, Esq. 85 Sparks St. 02138 (H)	876-3796	12/12/66
Bus. Ropes & Gray, 225 Franklin St. Bos. 02110	423-6100	
Rev. Raymond J. Arsenault, Notre Dame De Petie Rectory		
15 Notre Dame Avenue, 02140	547-2037	11/17/69
Rev. Henry F. Barry		
St. John's Rectory, 2254 Mass. Ave. 02140	547-2549	11/17/69
G. d'Andelot Belin, 4 Willard St. 02138 (H)	491-6145	12/12/66
Bus. Choate, Hall & Stewart, 30 State St. Bos. 02109	227-5020	
Michael Bernard, 44 Martin St. 02138 (H)	354-1222	11/18/68 moved
Denis Blackett, 9 Cutler Ave. 02138 (H)	491-1177	11/17/69
Bus. Housing Inovations, Inc.	6 526 6	
356 Blue Hill Ave, Dorchester 02121	427-3315	

As of December 1, 1970

MEMBERS OF THE CAMBRIDGE ADVISORY COMMITTEE (cont.)

-2-

	<u>TELEPHONE</u>	<u>APPOINTED</u>
Herbert L. Bogen Bus. Bolt, Beranek & Newman, Inc. <i>Choree</i> 50 Moulton St. 02138 <i>of Butcher</i> 30 Boylston St <i>354-3717</i> <i>491-1850</i>		7/29/68
Joseph M. Bradley Bus. Steffian, Steffian & Bradley, Inc. 19 Temple Place, Boston 02111	542-1940	7/29/68
Adrian J. Broggin Bus. The Badger Co. 1 Broadway 02142 <u>Represented by:</u> A.C. Brodie The Badger Co. 1 Broadway 02142	492-7400 492-7400	9/13/67
Mrs. Mary I. Bunting, 76 Brattle St. 02138 Bus. Radcliffe College, 10 Garden St. 02138	547-0555 495-8601	12/12/66
Miss Rita M. Canney, 16 Haskell St. 02140 (H) Bus. Mass. Dept. of Public Welfare 600 Washington Street, Boston 02111	547-6312 727-6133	12/12/66
Edward Chase, 26 Sacramento St. 02138 Bus. Ionics, Inc. 65 Grove St., Watertown	354-2914 926-2500 EXT.223	4/10/67
Peter Chermayeff Bus. Cambridge Seven Assoc. 1000 Mass. Ave. 02138	492-7000	7/29/68
James Curto Bus. Mystic Steel Co. 85 Bolton St. 02140	876-3911	8/19/68
Alex Cvijanovic Bus. Architects Collaborative, 63 Brattle St. 02138	864-8330	7/29/68
John A. DeLoria, 199 Pemberton St. 02140 (H)	547-6703	7/29/68
Paul Dietrich Bus. Cambridge Seven Assoc. 1000 Mass. Ave. 02138	492-7000	11/17/69

As of December 1, 1970

MEMBERS OF THE CAMBRIDGE ADVISORY COMMITTEE (cont.)

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	<u>TELEPHONE</u>	<u>APPOINTED</u>
Mrs. George A. Doherty, 38 Walden St. 02140 (H)	547-6325	7/29/68
John H. Dyer Bus. Storer, Damon & Lund, 99 Mt. Auburn St. 02138	864-4850	7/29/68
Roger K. Evans, Esq. 188 Upland Rd. 02140 (H) Bus. Ropes & Gray, 225 Franklin St. Bos. 02110	876-8919 423-6100	12/12/66 Res. need moved.
James F. Farr, 51 Martin St. 02138 (H) Bus. Haussermann, Davison & Shattuck 15 State St. Bos. 02109	547-9550 523-3450	12/12/66
Joseph W. Gibson Bus. Polaroid Corp. 73 Main St. 02142	729-4042 864-6000 EXT. 2001	12/12/66
Eli Goldston, 7 Acacia St. 02138 (H) Bus. 2900 Prudential Tower, Boston 02199	491-6079 262-3500	12/12/66
Dr. Charles M. Coolsby, 22 Regent St. W. Newton Highlands Bus. Northeastern Univ. 360 Huntington Ave. Bos. 02115	969-0417 437-2260	9/28/67
Harold L. Goyette, 5 Lee Street 02139 (H) Bus. Holyoke Center 600, 75 Mt. Auburn St. 02138	492-6050 495-2234	6/12/67
Frederick R. Hamilton, Jr. 97 Pemberton St. 02140 (H)		8/19/68
Mrs. Frances M. Harrington, 64 Fairfield St. 02140 (H)	864-5585	8/19/68
Mrs. Lawrence Harrington, 1572 Mass. Ave. 02138 (H)	876-0780	12/8/67
Paul R. Hederman Bus. 12 Newman St. 02140	547-2232	12/12/66
Bernard Hill, 7 Maple Ave. 02139 (H)	547-8670	12/16/66

As of December 1, 1970

MEMBERS OF THE CAMBRIDGE ADVISORY COMMITTEE (cont.)

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	<u>TELEPHONE</u>	<u>APPOINTED</u>
William P. Homans, Jr. 62 Foster St. 02138 (H) Bus. Snyder, Tepper, Berlin & Katz 73 Tremont St. Bos. 02108	864-0488 227-8420	4/10/67
Rev. Kenneth deP Hughes, 64 Gorham St. 02138 (H)	876-7036	12/12/66
^{was} Miss Caroline Isber ^{Revised} 40 Prentiss St. 02140 (H)	491-2917	4/10/67
Dr. Howard W. Johnson, President, MIT 77 Mass. Ave. 02139 <u>Represented by:</u> Walter L. Milne 77 Mass. Ave. 02139	864-6900 EXT.4665 864-6900 EXT.5278	12/12/66
Dr. James R. Killian, Jr. 100 Memorial Drive 02142 (H) Bus. M.I.T. 77 Mass. Ave. 02139 <u>Represented by:</u> Walter L. Milne 77 Mass. Ave. 02139	864-6900 EXT.4662 864-6900 EXT.5378	12/12/66
Edward Kelly, 10 Dana Street, Apt. 304 02138 (H)	876-4286	11/18/68
Mrs. Maurice Lazarus, 144 Brattle St. 02138 (H)	547-1442	12/12/66
Hans F. Loeser, 78 Washington Ave. 02140 (H) Bus. Foley, Hoag & Eliot 10 Post Office Sq. Boston 02109	354-3959 482-1390	12/12/66
John D. Lyon, 1 Springdale Ave. Wellesley 02181 (H) Bus. 143 Alewife Brook Parkway 02140	235-2364 876-3705	8/19/68
George A. Macomber, 25 Buckingham St. 02138 (H)	547-1072	12/12/66
Dr. Harold F. Mattson, Jr. 43 Linnaean St. 02138 (H) Bus. Sylvania ARL, 40 Sylvan Rd. Waltham 02154	354-0833 TW-4-8444 EXT.447	12/12/66 moved.
William A. McFarland, 100 Oxford St. 02138 (H)	876-4255	12/12/66

As of December 1, 1970

MEMBERS OF THE CAMBRIDGE ADVISORY COMMITTEE (cont.)

-5-

	<u>TELEPHONE</u>	<u>APPOINTED</u>
Prof. Charles L. Miller Bus. M.I.T. Urban Lab, 77 Mass. Ave. 02142	864-6900 EXT.1941	9/8/67
Henry P. Monaghan, Esq., 36 Gray St. 02138 (H) Bus. Boston University Law School 765 Commonwealth Ave. Boston 02215	354-7741 353-3117	11/18/68
John R. Moot, 44 Coolidge Hill Rd. 02138 (H) Bus. Cornwall Corp. 48 Wareham St. Boston 02118	491-8120 426-4725 482-5136 482-5130	12/12/66
Paul J. Murphy, 342 Broadway 02139 (H) Bus. Rindge Technical School	876-2165	12/12/66
John R. Myer Bus. Ashley, Myer & Assoc. Inc. 14 Arrow St. 02138	868-5420 EXT.7736	7/29/68
Chester Nagel, 4 Stonewall Rd, Lexington	862-2105	7/29/68
John E. Nugent, 4 Cogswell Ave. 02140 (H) Bus. NASA, Technology Square, 02139	491-1492 494-2637	12/12/66
Dr. Don A. Orton, President Lesley College 29 Everett St. 02138	868-9600 <i>Resigned</i>	2/19/68
Morse H. Payne Bus. Architects Collaborative 63 Brattle Street, 02138	864-8330	7/29/68
Salvatore Perocco, 25 Fifth St. 02141 (H) Bus. Mass. Industrial Board 100 Cambridge St. Boston 02202	354-8543 727-3430	12/12/66
Edwin H.B. Pratt, 16 Fayerweather St. 02138 (H)	864-9460	2/19/68

As of December 1, 1970

MEMBERS OF THE CAMBRIDGE ADVISORY COMMITTEE (cont.)

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	<u>TELEPHONE</u>	<u>APPOINTED</u>
<p><i>Dr. Derek Bok</i> Dr. Nathan M. Pusey, 17 Quincy St. 02138 (H) Harvard University <u>Represented by:</u> Edward S. Gruson Grays Hall, Harvard Univ. <i>assigned 4/21/71</i></p>	<p>495-1578 <i>Charles O. Daly</i> <i>Harvard University</i></p>	12/12/66
<p>John F. Rich Bus. N.E. Gas & Electric Assoc. 130 Austin St. 864-3100 <u>Represented by:</u> Charles T. Abbot, 130 Austin St.</p>		9/8/67
<p>Most Rev. Thomas J. Riley St. Peter's Rectory, 31 Buckingham St. 02138</p>	547-4235	12/12/66
<p>Manuel Rogers, 376 Cambridge St. 02141 (H)</p>	864-2172	12/12/66
<p>O. Robert Simha, 7 Blanchard Rd. 02138 Bus. M.I.T. 77 Mass. Ave. 02139</p>	876-6977 864-6900 EXT.5831	8/24/67
<p>Eliot Snider Bus. Mass. Lumber Co. 400 Portland St. 02141</p>	354-6000	12/12/66
<p>Donald Spencer, 78 Lakeview Ave. 02138 (H)</p>	<p>547-8016 <i>Died 2/11/72</i></p>	12/12/66
<p>Steven J. Stadler, Riverview Apts. 221 Mt. Auburn St. 864-7495 Bus. Gason, Stadler, West Concord 01781</p>	617-369-3787	12/12/66
<p>Edwin T. Steffian, 46 Lakeview Ave. 02138 (H) Bus. Steffian, Steffian & Bradley, Inc. 19 Temple Place, Boston</p>	547-7869 542-1940	5/22/67
<p>John Steffian Bus. M.I.T. 77 Mass. Ave. Bldg. E21 02139</p>	864-6900	7/29/68
<p>Peter Steffian Bus. Steffian, Steffian & Bradley, Inc. 19 Temple Place, Boston 02111</p>	542-1940	7/29/68

As of December 1, 1970

MEMBERS OF THE CAMBRIDGE ADVISORY COMMITTEE (cont.)

-7-

	<u>TELEPHONE</u>	<u>APPOINTED</u>
Richard Terry, 24 Concord Ave. Bus. Polaroid Corp. Waltham <i>(H) [Signature]</i>	354-2210 TW-1-7000 EXT.8708	12/12/66
Frank H. Townsend, 19 North Gateway, Winchester 01890 (H)	729-4998	8/24/67
Prof. Detlev Vagts, 29 Follen St. 02138 (H)	876-8857	11/18/68
Gerard N. Verrier, 76 Clifton St. 02140 (H)	354-1354	8/19/68
Frank C. Verrochi, 133 Elm St. 02139 (H) <i>planning Board.</i>		12/12/66
D. Reid Weedon, Jr. Bus. Arthur D. Little, Inc. 25 Acorn Pk. 02140 <u>Represented by:</u> David G. Hurley 25 Acorn Park 02140	864-5770 EXT. 2666 864-5770 EXT. 2241	12/12/66
Jack Williams Bus. Browsers Club, 1438 Mass. Ave. 02138	868-5042	6/12/67
Albert O. Wilson, Jr. President Bus. A.O. Wilson Structural Co. 40 Smith Place 02138	547-2450	8/24/68
Prof. David Wilson Bus. M.I.T. 77 Mass. Ave. 02139	864-6900	11/17/69

As of December 1, 1970

Appendix L (continued, page 3)

Name	Constituency Represented	Activities
Riverside-Cambridgeport Task Force	Represents residents of two neighborhoods	Decide policy and action programs for the riverfront shared by these neighborhoods
Area 4 Recreation Task Force	Residents of Area 4	To plan for allocation of Open Space reservation, to look at recreation in Area 4 in general
Ad hoc neighborhood meetings on Urban Beautification	Representing the residents of the particular neighborhood	Called together at the time of the scheduling of an urban beautification project in the particular area to make decisions on the spending of the money
Gore Street Task Force	Now defunct, represented residents of East Cambridge	Planned the development of the Gore Street playground, financed by Open Space funds
Warren Pals	Represented residents of small area, within neighborhood 3	Made decisions with regard to the Urban Beautification project in that area.
Cambridgeport Residents Union	Residents of Cambridgeport neighborhood	
Cambridgeport Teen Council	Teenagers in Cambridgeport	To plan for teen center and articulate the concerns of the teenagers in Cambridgeport
Cambridge Community Center	Residents of Cambridge (Riverside)	To plan for rehabilitation and programs at C. C. C. in Riverside

Appendix N: HUD Programs in Cambridge: Range of Issues and Citizens Participation

Urban Renewal

The Wellington Harrington Citizens Committee has reviewed the urban renewal project in their neighborhood at every phase. They have set policy and made decisions as to the type of programming and development that should be part of the urban renewal in the Wellington-Harrington project.

Early in the planning for the Walden Square urban renewal project, groups of residents made suggestions as to what they would like to see in the project. In specific, they emphasized that a community facility should be included to provide a focal point for the people which would eventually live in the housing.

Open Space

The Gore Street Open Space project was entirely planned by a Task Force of East Cambridge residents representing various local groups.

Area 4 Recreation Task Force is making all of the decisions with respect to funds reserved for their neighborhood under the Open Space program. The Task Force includes representatives from many local groups. In fact, the Task Force, at its early meetings, rejected the original proposal presented by the City and the Model Cities Agency for use of the funds.

Urban Beautification

For each Urban Beautification project in Cambridge, all of the planning has been done at meetings of residents from the surrounding community. For some of the more comprehensive and larger Urban Beautification projects, resident Task Forces have been formed to more fully consider the plans for the park. Instances of such Task Forces include the Warren Pals Memorial Playground Committee, the Hoyt Field Task Force and the Sennott Park Task Force.

Housing

For several years, housing has been an issue in which there has been extensive citizen participation. Currently, the following activities are going on.

The Riverside-Cambridgeport Task Force meets regularly to develop a policy for the use of the riverfront, which these two neighborhoods share. This policy will include provisions for encouraging the development of housing for the residents of the neighborhoods.

The Committee of Elders has been meeting with the Massachusetts Institute of Technology and others who are developing housing for the elderly to ensure that the apartments being planned will be the most compatible with the life-style of elderly persons. The Committee of Elders made

Appendix N (continued, page 2)

Housing, continued

substantial changes in the plans for the Erie Street project in Cambridgeport. Included in their suggestions were design features which would separate the sleeping area from the living room area.

Several community groups have recently been involved in the effort to retain rent control in Cambridge.

Appendix B

Membership of the BOCA Code Reviewing Committee

John B. Vidak, Chairman
Travelers Insurance Company
Casualty Property Department

John F. Glacken
City of Cambridge
Engineering Department

Robert A. Bowyer
Director of Planning and Development Department
City of Cambridge

William J. Cremins
Chief of Fire Department
City of Cambridge

Charles F. Sprague
Supervisor of Building Department
City of Cambridge

Jacek Von Henneberg, Architect

Howard Simpson, Engineer
Simpson, Gumpert & Heger, Inc.

Appendix H

Planning and Action Agencies

Housing

Planning: The following agencies are in some way involved in planning for new housing in Cambridge.

- Cambridge Redevelopment Authority
- Cambridge Housing Authority
- Cambridge Department of Planning and Development
- Cambridge Model Cities Agency
- Cambridge Economic Opportunity Committee, Inc., Housing Section
- Cambridge Corporation
- Massachusetts Institute of Technology
- Harvard University
- CEOC Planning Teams
- Wellington Harrington Citizens Committee
- Riverside Neighborhood Association
- Model Cities Development Corporation
- Cambridge Building Department
- Cambridgeport-Riverside Task Force

The following agencies are in some way involved in planning for improved housing in Cambridge.

- Cambridge Redevelopment Authority
- Cambridge Department of Planning and Development
- Cambridge Model Cities Agency
- Cambridge Economic Opportunity Committee, Inc., Housing Section
- Cambridge Corporation
- CEOC Planning Teams
- Wellington Harrington Citizens Committee
- Riverside Neighborhood Association
- Cambridge Building Department
- Cambridge Health Department
- Cambridge Fire Department
- Cambridgeport-Riverside Task Force
- Cambridge Housing Authority
- Cambridge Tenant Senate and Council
- Cambridge Tenants Organizing Committee

The need for increased coordination among these agencies and organizations is discussed in a memorandum from the Director of the Cambridge Department of Planning and Development to the City Manager.

Since the time of that memorandum the Cambridge City Council has acted in response to the proposals set forth and has begun to organize a committee to develop an overall housing policy for Cambridge. This committee will include representative from many of these agencies, community groups and institutions.

Appendix H (continued, page 2)

Housing, continued

Implementation: The following agencies are involved in developing new housing or rehabilitating older housing for the benefit of low and moderate income residents.

Cambridge Housing Authority
Cambridge Corporation
Massachusetts Institute of Technology
Model Cities Development Corporation
private developers
Harvard University

See discussion on page 12, item 6, for action recently initiated by the Cambridge City Council with regard to formulating such a housing policy.

Manpower and Economic Development

Planning and Programming: The following agencies are involved in manpower and economic development in Cambridge.

Chamber of Commerce
Cambridge Model Cities Agency
Cambridge Department of Planning and Development
Cambridge Economic Opportunity Committee, Inc.
Cambridge School Department
Massachusetts Division of Employment Security
Youth Opportunity Council
Massachusetts Department of Public Welfare
Harvard University
Massachusetts Institute of Technology
Cambridge Redevelopment Authority
Comprehensive Area Manpower Planning
Civic Unity Committee

The Cambridge Department of Planning and Development is currently preparing a comprehensive and broad based strategy for economic development in Cambridge. After the initial development of a conceptual strategy the Department of Planning and Development will contact and work closely with other agencies, in the city, that are involved in related areas. The end result will hopefully be an integrated and coordinated program of economic development in Cambridge. The development of the approach and the initial months of application will take place during this certification period.

Leisure Time, Recreational Activities

Planning: The following organizations are involved in planning for recreation

Leisure, continued

facilities and programs in Cambridge.

- Cambridge Recreation Department
- Cambridge Department of Planning and Development
- Conservation Commission
- Cambridge Community Schools Department
- Settlement Houses in Cambridge
- Youth Resources Bureau
- Civic Unity Committee
- Library Department
- Model Cities Agency
- Area 4 Recreation Task Force
- CEOC Planning Teams
- Riverside Neighborhood Association
- Wellington-Harrington Citizens Committee
- Rindge Field Community Mothers
- Warren Pals Memorial Playground Committee
- Community Schools Councils at each of the Cambridge elementary schools
- Cambridge Art Center
- YMCA & YWCA
- Polyarts
- Cambridge Little League
- Pop Warner League
- Cambridge Community Center
- Cambridge City Council Sub-Committee on Recreation
- Planning for Recreation in Area 4

Planning for new or improved recreational facilities has been effectively coordinated, at the neighborhood level, through the formation of Task Forces including representatives from each of the local neighborhood groups. Members of the various agencies attend the meetings of the Task Force to provide staff assistance and technical information. Some of the many Task Forces which have been formed are listed above. Others have dissolved, since the completion of the project for which they were organized.

Citywide recreational planning and all phases of programming have not been coordinated as effectively as neighborhood planning. The result has been the underutilization and deterioration of many of the Cambridge recreational facilities is a problem which the City and other interested groups will have to face in the near future in order to ensure that the financial, human and physical resources available in Cambridge will fully benefit the residents.

Education

Planning and Programming: The following organizations are involved in planning

Appendix H (continued, page 4)

Education, continued

and programming for education in Cambridge.
Cambridge School Department
Cambridge School Committee
Cambridge Department of Planning and Development
Education Warehouse
Private and alternate schools in Cambridge
Parochial schools in Cambridge
Cambridge Model Cities Agency
Community Learning Center
Cambridge Economic Opportunities Committee
Cambridge Headstart Inc.
Concerned Black Parents Inc.
Cambridge Parents Teachers Association
Tutoring Plus
YMCA & YWCA

Human Services

Child Care: The following organizations are involved in planning programming for child care.

Cambridge Community Services
Cambridge Day Care Association
Catholic Charities
Cambridge Model Cities Agency
Cambridge Department of Planning and Development
Cambridge Child Care Coalition
Child Care Resource Center
various child care centers around Cambridge
Massachusetts Department of Public Welfare
YMCA & YWCA

Last Fall a referendum question was passed in every ward in Cambridge which made it the policy of the City to work to ensure that community controlled child care is available to every Cambridge parent who wants it. A community-based Coalition has been working since that time to plan for the implementation of this policy. This effort has been supported and joined by increasing numbers of organizations involved in child care. The Cambridge Department of Planning and Development will increasingly be providing staff to the Coalition. The Child Care Resource Center has been involved from the beginning. As of this writing, the Coalition is holding a series of meetings throughout Cambridge, to collect ideas and support from the residents of the city. The initial phases of the child care program will be underway within the year.

Appendix H (continued, page 5)

Human Services, continued

Elderly Programs: The following organizations are involved in planning and programming for the elderly.

Cambridge City Hospital
Cambridge Council on Aging
Cambridge Committee of Elders, Inc.
Massachusetts Department of Public Welfare
Cambridge Community Services
Cambridge Economic Opportunity Committee, Inc.
Cambridge Department of Planning and Development
Cambridge Library Department
Cambridge Community Schools
Cambridge Recreation Department
Massachusetts Institute of Technology
Cambridge Housing Authority
Cambridge Redevelopment Authority
various clubs and drop in centers throughout Cambridge

Planning and programming for the elderly in Cambridge has been disorganized and ineffective for years. Recently many of the above listed agencies have been meeting together in an attempt to develop a coordinated approach to planning and programming for the elderly.

Planning and Action Agencies

Municipal Services

Planning and Programming: The City departments, under the direction of the City Manager, are responsible for planning for and providing municipal services. The Department of Planning and Development has particular responsibility for long-range planning for municipal services. The Model Cities Agency and the Cambridge Redevelopment Authority also contribute to long-range planning for municipal facilities and services.

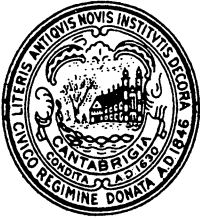
Cambridge, Mass. Workable Program 1972 Re-Certification Submission

Appendix L: Community Groups Participating in HUD Programs in Cambridge

Name	Constituency Represented	Activities
Wellington-Harrington Citizens Committee	Poor and middle class in the Wellington-Harrington Renewal Area.	Review of renewal plans and activities
City Demonstration Agency	Elected representation from poor and middle class in Model Cities Area.	Administration and review of Model Cities Program.
Public Housing Tenant Senate and Tenant Councils	Public Housing Tenants throughout city	Tenant input into the Modernization Program
Community Schools Councils	All residents in respective school districts can be members of the Councils; officers elected at meetings	Review and guidance of program to use Cambridge School facilities as a positive focal point in the com- munity.
Cambridge Advisory Commit- tee	Cross section of the city's population	Issues position statements on issues in such areas as housing, trans- portation and zoning.
Cambridge Economic Oppor- tunity Committee Planning Teams: Area 4 Planning Team Donnelly Field Planning Team East Cambridge Planning Team Cambridgeport Planning Team Riverside Planning Team North Cambridge Planning Team	Officers elected each year in each of the six designated poverty neighborhoods; open meetings for neighbor- hood residents are held periodically; meetings of the officers are held regularly	Participate in and takes stands on issues and developments affecting the neighborhood
Committee of Elders, Inc.	Represents the elderly in Cambridge	Serves as a spokesman of the elderly in the planning for and implemen- tation of programs

Appendix L (continued, page 2)

Name	Constituency Represented	Activities
Council on Aging	Appointed committee, a majority of whom are elderly. Part of the City Managers	Advises the City government and department on concerns of the elderly
Riverside Neighborhood Association	Represents poor and middleclass in Riverside neighborhood	Active on issues affecting neighborhood
Neighborhood Ten Association	Upper income	Action on issues affecting neighborhood ten
Harvard Square Ministers Association	Articulates views of and represents ministers from one area of Cambridge	Issues statements and works on project affecting particular area and Cambridge in general.
League of Women Voters	Women	Takes stand and is active in many issues affecting Cambridge as a whole
Chamber of Commerce	Commercial and Industrial	Takes stands and is active in areas affecting Cambridge businesses and economic development
Cambridge Spanish Council	Spanish Speaking in Cambridge represented by an elected Board of Directors	Program development and limited services provided. Also serves spokesman for Spanish Speaking
Cambridge Alliance of Spanish Tenants	Represents families living in one building complex in Cambridge; mostly Spanish Speaking	Helps to articulate concerns of Spanish Speaking residents in Area 4; manages and part-owner of building
Cambridge Organization of Portuguese Americans	Portuguese in Cambridge	Spokesman for Portuguese Community



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel. 876-6800

EXECUTIVE DEPARTMENT
JOHN H. CORCORAN
City Manager

May 8, 1972

To the Honorable, the City Council:

Re: Application for Workable Program Recertification

Transmitted herewith is an application to the U. S. Department of Housing and Urban Development for recertification of the Cambridge Workable Community Improvement.

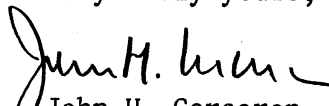
It is a Federal requirement that a city have a Workable Community Improvement Program (W.C.I.P.) and in force as a prerequisite to receiving funding under a variety of Federal urban programs. These include the Urban Renewal program, mortgage insurance under Section 220 and rehabilitation in urban renewal project areas, and other Federal programs of value to Cambridge.

The Workable Program as required by H.U.D. are: (1) Planning and Programming; (2) Planning and Programming; (3) Housing and Community Involvement. In each of these elements, the City Council reports on progress Cambridge has made since the last report (April, 1970), and (2) states what steps the City Council and the City Manager will commit Cambridge to take during the next two years in order to make appropriate further progress.

In this connection, the current Cambridge Building Code revision project will require the City Council's particular attention. At a meeting held in Cambridge City Hall last month, officials of the U.S. Department of Housing and Urban Development reconfirmed their earlier statement that H.U.D. can no longer accept any Workable Program application for processing unless a building code acceptable to H.U.D. has been adopted by the City Council in final form. The BOCA STD-10 Building Code which I have submitted to the City Council for its review and action is fully acceptable to H.U.D., and, in fact, constitutes its minimum requirement. The adjustments I and my staff have made to the BOCA code to reflect special Cambridge circumstances have also been approved by the H.U.D. Boston Area Office.

Consequently, it will be important for the City Council to review the proposed new building code concurrently with the review of the Workable Program recertification application, and to take action on the former before the latter. This will enable us to include in our recertification application the required City Council resolution adopting the new building code.

Very truly yours,


John H. Corcoran
City Manager

JHC/b

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to the U. S.
Urban Develop-
of the Cambridge
Community Improvement

May 8, 1972