

CHARLOTTE IKELS

18 Russell Street
Cambridge, Massachusetts 02140
(617) 876-7876

PROFESSIONAL OBJECTIVE

Research, Teaching/Consulting, and/or Program/Curriculum Development utilizing my skills in Cultural Anthropology, East Asian Studies, or Gerontology.

PROFESSIONAL QUALIFICATIONS

- Cross-cultural living/work experience
- Strong academic/experiential background in cultural anthropology
- Excellent analytical and writing skills (publications, proposals, reports)
- Program/curriculum development
- Staff recruitment/training
- Broad lecturing/speaking experience
- Consulting experience
- Expertise in ethnographic research
- Project direction/coordination and implementation
- Seven years teaching experience includes secondary and college levels
- Demonstrated teacher training skills
- Substantial experience with minorities including Blacks, Native Americans, Eskimos, and East Asians

EDUCATION

University of Hawaii, Honolulu, Hawaii

Ph.D. in Cultural Anthropology, 1978

Dissertation: Urbanization and Modernization: The Impact on Aging in Hong Kong

Harvard University, Graduate School of Education, Cambridge, MA

Master of Arts in Teaching Degree, 1965

Radcliffe College, Cambridge, MA

Bachelor of Arts Degree in Cultural Anthropology (with Honors), 1964

Other Courses/Training:

Graduate School of Social Work, University of Hawaii, Honolulu, Hawaii, Summer 1977
Participant in Cross-Cultural Institute on Gerontology.

New Asia College, Chinese University of Hong Kong, 1974 and 1975-1976
Intensive training in Cantonese.

Bishop College, Dallas, Texas, 1971

Participant in six-week summer institute designed to prepare college teachers for assisting minority students in developing self-confidence, pride, and written, oral, and analytical skills.

Northwestern University, Evanston, Illinois, 1970

Participant in six-week summer institute intended to design ways of introducing materials on Africa into college social science curricula.

University of Georgia, Athens, Georgia, 1969

Participant in six-week summer institute for college teachers of sociology.
Co-designed an introductory sociology course.

PROFESSIONAL EXPERIENCE

Consulting/Presentations:

Lecturer, XIth International Congress of Gerontology, Tokyo, Japan, August 1978
Granted travel award to present paper "Urbanization and Westernization: The Impact on Aging in the Chinese Family in Hong Kong".

- Consultant, Contract Research Corporation, Belmont, MA, Spring 1978
Assisted in writing proposal to evaluate state vocational education programs.
- Lecturer, Spring Lecture Series on Aging, School of Public Health, University of Hawaii, Honolulu, Hawaii, March 1978
Presented inaugural lecture (preview of above paper) in the Series.
- Lecturer, Association for Asian Studies, New York, New York, March 1977
Presented paper on "Life Styles of Elderly Chinese" at annual meeting.
- Speaker, East Asian Research Center, Harvard University, Cambridge, MA, December 1976
Delivered preliminary report on research findings on aging in Hong Kong to the Center's China Study Group.
- Speaker, Universities Service Centre, Hong Kong, November 1976
Delivered talk on aspects of old age in Hong Kong.
- Program Planner, Campus Center Board (federation of student organizations), University of Hawaii, Honolulu, Hawaii, Spring 1974
Co-planned, organized, and implemented a program to dispel stereotypes associated with aging.
- Research/Writing:
- Rapporteur, Council on East Asian Studies, Harvard University, Harvard - Southeast Asia Conference, Honolulu, Hawaii, January 1978
Attended all conference sessions with full responsibility for writing summary of proceedings.
- Project Director, Dissertation Research on Aging, Hong Kong, Summers 1973 and 1974; 1975-1976
Phase I Summer 1973: Organized and conducted survey research project on homes for the aged in Hong Kong. Recruited/trained research assistant, prepared interview schedules, and consulted with public and private agencies in the area on aging. Gathered all statistical and published information available on topic. Conducted interviews with staff and residents of homes for the aged.
Phase II Summer 1974: Selected/recruited sample of informants with the cooperation of the Hong Kong Housing Authority and the Department of Social Welfare. Prepared interview schedules. Gathered health, geneological, economic, household, and other base-line data from informants. Phase III Fall 1975-Fall 1976: Recruited/trained team of research assistants. Re-interviewed previous (1974) informants for additional information. Selected a sub-sample for intensive life history interviewing. Developed coding scheme for data processing of information. Arranged for cross-tabulation and correlation tests on certain variables and analyzed data.
- Editor, Social Research Centre, Chinese University of Hong Kong, Summer 1974
Edited research publication on public housing.
- Editor, Department of Anthropology, University of Hawaii, Honolulu, Hawaii, Spring 1974
Edited master's thesis of non-native speaker of English.
- Student Research Aid, Department of Education, Bureau of Indian Affairs, Juneau, Alaska, Summer 1963
Researched and wrote follow-up report on graduates of BIA schools who went on to post-secondary education. Made on-site visits to BIA schools and assisted in orientation briefings for new BIA teachers.
- Research Assistant, Harvard Business School, Boston, MA, Summers 1960, 1961, and 1962
Coded data from questionnaires and Thematic Apperception Tests. Performed library research. Following a pilot study, conducted a survey on attitudes towards financial assistance of HBS alumni.
- Research Assistant, Harvard College Observatory, Cambridge, MA, Spring 1960
Examined glass plates to determine periodicity of variable stars.

Teaching:

Instructor of Sociology, Virginia Union University, Richmond, Virginia, 1968-1972
Co-planned/introduced the social science component of special program for minority students. Designed modules and evaluated success of program which was expanded to include all students at this predominantly black institution. Taught special history program for minority students intended to develop analytical skills. Revised and taught courses in Introductory Sociology, Introduction to Sociological Methods, Social Change, and Cultural Anthropology. Initiated and coordinated student field trip to Smithsonian Institute in Washington, D.C.. Advised Sociology Club; counseled and chaperoned students.

Social Studies Teacher, Bedford High School, Bedford, MA, 1965-1968
Extensively revised and taught course in Far Eastern History. Organized student exhibition of East Asian cultural materials. Designed and introduced electives in Sociology and International Relations. Received summer grant from school system to write a Sociology Curriculum Guide. Taught courses in World Civilization and arranged student field trip to Peabody Museum of Ethnology and Archeology, Harvard University, Cambridge, MA.

History Teacher (Intern), Boston Technical High, Boston, MA, 1964-1965
Served with one other student as Harvard's first interns in the Boston School System. Taught courses in U.S., World, and Ancient History.

Social Studies Student Teacher, Weeks Junior High, Newton, MA, Summer 1964
As part of Harvard's Summer Teacher Training Program, guided 8th graders in the reconstruction of biographical data utilizing primary sources. Team taught Social Philosophy to 9th graders.

English Tutor, Cambridge High and Latin School, Cambridge, MA, 1958

PUBLICATIONS/WRITINGS

Urbanization and Modernization: The Impact on Aging in Hong Kong, dissertation based on field work done in Hong Kong, 1978.

"Old Age in Hong Kong", The Gerontologist, Vol. 15, No. 3, June 1975.

Neighborly Interaction in Public Housing, edited this research report by the Social Research Centre, Chinese University of Hong Kong, 1974.

A Korean Patrilineal Village, edited this master's thesis for the Department of Anthropology, University of Hawaii, Honolulu, Hawaii, 1974.

The Chinese Cultural Foundation of Hawaii, a duplicated report on the history of the association prepared for the Hawaii-Chinese History Center, Honolulu, Hawaii, 1973.

Sociology Curriculum Guide, Bedford High School, Bedford, MA, 1967.

HONORS/AWARDS

Elected to Phi Kappa Phi, 1977

NIMH Research Traineeship, 1972-1977

Elected to Pi Lambda Theta (Education Honorary), 1965

Harvard-Radcliffe Fellowship to attend Harvard Graduate School of Education, 1964-1965

Under-graduate scholarships, 1960-1964

Recipient of Longfellow PTA and Cambridge High and Latin scholarships, 1960

PROFESSIONAL AFFILIATIONS

American Anthropological Association

Association for Asian Studies

Gerontological Society

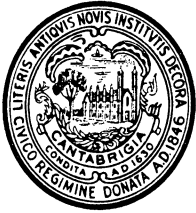
PERSONAL

Born and raised in Cambridge, Ma, and attended Cambridge public schools. Throughout secondary school, college, and post-college years involved in a variety of academic, social service, dramatic, and athletic activities with notable success in these areas. Lived, worked, and studied in Hong Kong for almost two years. Extensive travel includes Hong Kong, Taiwan, Japan, Thailand, Burma, Malaysia, Singapore, Indonesia, and forty-seven U.S. states. Having lived as a "white" in a predominantly black district of Richmond, Virginia; as a "mainland haole" in heterogeneous Honolulu, and as a "westerner" in a Chinese family in Hong Kong, I have been forced to recognize and to deal with the perceptions and definitions of people from backgrounds very different from my own. I feel especially qualified to function as an intermediary or "culture-broker" in situations where misunderstanding of cultural differences has led to a break-down of group morale or productivity. Excellent health.

REFERENCES

Available upon request from: Harvard Graduate School of Education Career Planning and Placement Office, 1 Longfellow Hall, 13 Appian Way, Cambridge, MA, 02138.

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CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel. 498-9011

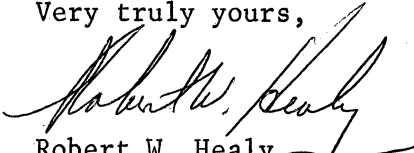
EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

February 6, 1984

To the Honorable, the City Council:

This is to advise you that I have appointed Charlotte Ikels,
18 Russell Street, Cambridge, to a two-year term on the Council on
Aging.

Very truly yours,


Robert W. Healy
City Manager

RWH/mbf

[Faint handwritten notes]

Agenda Item Number Fourteen

A-13

Re: appointment of Charlotte Ikels to the
Council on Aging.

In City Council,

February 6, 1984

2/6/1984

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