



CITY OF CAMBRIDGE

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EXECUTIVE DEPARTMENT

ROBERT W. HEALY

City Manager

RICHARD C. ROSSI

Deputy City Manager

January 11, 1993

To The Honorable, The City Council:

In response to Council Order No. 15, dated 1-4-93, RE: Status of Commissioner of Inspectional Services, the following information is provided:

The current Commissioner of Inspectional Services is on sick leave. Consistent with City policy, he has been asked to supply documentation as to the need for his absence; that request is pending.

The process to select a new department head continues. The Citizen's Panel has screened the resumes to a set of semifinalists who are being interviewed by the panel during January. The last of these interviews is scheduled for January 22, 1993. It is anticipated that shortly after this, the panel will recommend a group of finalists for consideration by the City Manager.

During the interim James Maloney, Assistant City Manager and Finance Director has been assigned for overall administrative oversight of the department. Michael Nicoloro, Chief Wire Inspector, has been assigned the responsibility to provide day to day operational direction and Ranjit Singanayagam, Assistant to the Building Commissioner, is supervising all technical work including issuance of building permits.

As with other departments, any decisions concerning the replacement of personnel who opted for early retirement will be taken up during the City Manager's budget hearings later this winter. AFSCME Local 3578 has been very cooperative in the process of dealing with any short term problems that may arise during this period. The department has also made arrangements to rely upon the expert staff of neighboring communities or the state to deal with any emergency situations that may arise during, for example, the vacation of any of the remaining staff. There is currently sufficient staff, with backup, to handle the existing workload.

Very truly yours,

Robert W. Healy
City Manager

CONSENT AGENDA ITEM #8

S-28

Awaiting Report Item No. 29 regarding
the status of the Commissioner of
Inspectional Services.

for original order see:
City Manager Requests - 1993
4 dated 1/4/93

In City Council,

January 11, 1993

Placed on file