

City of Cambridge

The Government Operations Committee conducted a public hearing on Monday, May 15, 1995 beginning at 4:15 p.m. in the Ackermann Room, Second Floor, City Hall.

Councillor Michael A. Sullivan, Chair of the above referenced committee convened the meeting and stated that the purpose of this date's proceedings was to discuss a format and process to be employed in the evaluation of the City Clerk and the City Auditor. Present at the meeting were: Councillor Francis H. Duehay, City Clerk D. Margaret Drury, City Auditor James A. Linstrom and Deputy City Clerk John E. Flynn.

To begin the discussion, Councillor Sullivan suggested to the Committee that it review the evaluation process used previously in the City Manager's review by the City Council. The Chair referenced the Government Operations Committee report of October 6, 1994 in which the format was set forth. He suggested that the City Clerk and the City Auditor meet for a time specific with each Councillor individually before June 5, 1995.

Councillor Duehay stated that the establishment of a procedure is important and would serve as a precedent for future reviews and appointments. He also concurred with the Chair that a vote could be taken on June 5, 1995.

Councillor Sullivan then asked the City Clerk and the City Auditor if they had any comments on the proposed schedule.

Ms. Drury in response stated that the timing was fine with her.

Mr. Lindstrom also responded that the timing was fine.

At this time Councillor Sullivan requested Mr. Flynn to transmit the goals and objectives as prepared by the City Clerk and City auditor to the full City Council under separate cover to be used as a basis for the discussions.

To review the evaluation model, Councillor Sullivan stated that the following process would be used:

1. The City Clerk and City Auditor will meet for a time specific with each City Councillor individually before June 5, 1995.
2. The Committee will recommend to the full City Council that a vote be taken on June 5, 1995.

In closing the meeting, both Councillor Sullivan and Councillor Duehay stated their pleasure with the goals and objectives that have been forwarded by Ms. Drury and Mr. Lindstrom.

For the Committee

Michael A. Sullivan (S.F.)

Michael A. Sullivan, Chair

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Committee Report #1

Communication received from John E. Flynn, Deputy City Clerk, transmitting a report from Councillor Michael A. Sullivan, Chair of the Government Operations Committee, for a public hearing held on May 15, 1995 for the purpose of discussing a format and process to be employed in the evaluation of the City Clerk and City Auditor.

In City Council May 22, 1995

*Report accepted
and placed on
file on motion
of Councillor Buckley.*