

City of Cambridge

MASSACHUSETTS

Agenda # 4 Transfer of \$272,736.00 in the In City Council May 5, 1975 19
Hospital Dept.

	YEA	NAY	ABSENT	PRESENT
Mrs. Ackermann	✓			
Mr. Clinton	✓			
Mr. Danehy	✓			
Mr. Dushay	✓			
Mrs. Graham	✓			
Mr. Russell	✓			
Mr. Vellucci	✓			
Mr. Wylie	✓			
Mayor Sullivan	✓			
	9	0	0	



City of Cambridge

IN CITY COUNCIL

May 5, 1975

ORDERED:

That the following transfer in the appropriations of the Hospital Department be and hereby is authorized:

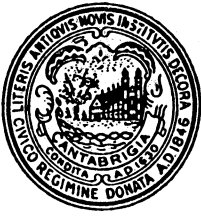
FROM:	A-1 Permanent Employees	\$120,000.00
	A-2 Temporary Employees	5,000.00
	B-12 Premium on Surety Bond	20.00
	B-18 Cleaning	600.00
	D-2 Food & Ice	10,000.00
	D-3 Fuel	7,000.00
	D-8 Laundry & Cleaning	10,000.00
	F-3 EDP Services	4,000.00
	F-10 Blood Donor Fees	250.00
	F-13 Laboratory Contract	4,565.00
	F-16 Community Medicine Support	5,000.00
	F-17 ICU Renovations	10,000.00
	F-19 Expansion of Neighborhood Clinics	96,301.00
		<u>\$272,736.00</u>
TO:	B-2 Postage	\$ 2,000.00
	B-3 Advertising & Posting	265.00
	B-22 Medical Services	16,000.00
	B-31 Extermination of Insects	1,000.00
	B-39 Services n/o Coded	20,000.00
	B-43 Security Service	5,650.00
	C-7 Furniture & Fittings	100.00
	D-1 Office Supplies	6,000.00
	D-5 Medical & Surgical	162,496.00
	D-6 Library	10.00
	D-16 Supplies n/o Coded	50,000.00
	D-21 X-ray Supplies	7,000.00
	F-1 Subscriptions	15.00
	F-11 Compensations	2,200.00
		<u>\$272,736.00</u>

in City Council May 5, 1975

Adopted by yeas and nays Vote
Yeas 9 Nays 9 Absent 0

Paul E. Leahy

City Clerk



THE CAMBRIDGE HOSPITAL

1493 CAMBRIDGE STREET

CAMBRIDGE, MASSACHUSETTS 02139

TELEPHONE 354-2020

LESLIE N. H. MacLEOD
DIRECTOR

April 30, 1975

Mr. James L. Sullivan
City Manager
City Hall
Cambridge, MA 02139

Dear Mr. Sullivan:

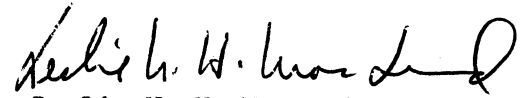
Your authorization is respectfully requested for the following transfers within the Hospital Department:

From:	Code A-1	Permanent Employees	\$120,000
	Code A-2	Temporary Employees	\$ 5,000
	Code B-12	Premium on Surety Bond	\$ 20
	Code B-18	Cleaning	\$ 600
	Code D-2	Food & Ice	\$ 10,000
	Code D-3	Fuel	\$ 7,000
	Code D-8	Laundry & Cleaning	\$ 10,000
	Code F-3	EDP Services	\$ 4,000
	Code F-10	Blood Donor Fees	\$ 250
	Code F-13	Laboratory Contract	\$ 4,565
	Code F-16	Community Medicine Support	\$ 5,000
	Code F-17	ICU Renovations	\$ 10,000
	Code F-19	Expansion of Neighborhood Clinics	\$ 96,301
			<u>\$272,736</u>
To:	Code B-2	Postage	\$ 2,000
	Code B-3	Advertising & Posting	\$ 265
	Code B-22	Medical Services	\$ 16,000
	Code B-31	Extermination of Insects	\$ 1,000
	Code B-39	Services Not Otherwise Coded	\$ 20,000
	Code B-43	Security Service	\$ 5,650
	Code C-7	Furniture & Fittings	\$ 100
	Code D-1	Office Supplies	\$ 6,000
	Code D-5	Medical & Surgical	\$162,496
	Code D-6	Library	\$ 10
	Code D-16	Supplies Not Otherwise Coded	\$ 50,000
	Code D-21	X-ray Supplies	\$ 7,000
	Code F-1	Subscriptions	\$ 15
	Code F-11	Compensations	\$ 2,200
			<u>\$272,736</u>

Attached are the explanations by code for this transfer request.

Thank you.

Sincerely yours,



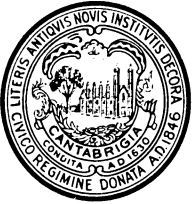
Leslie N. H. MacLeod
Director

cc:

Mr. John E. Heye
Assistant Director for Fiscal Affairs

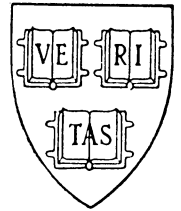
Enclosure:

LNHML/sr



The Cambridge Hospital

Affiliated with
Harvard Medical School



THE CAMBRIDGE HOSPITAL EXPLANATION OF REQUEST FOR TRANSFERS

Code B-2 - Postage

The average rate of expenditure has been \$2,000.00 per month. Therefore, an additional \$2,000.00 will be needed to cover the increased mailings from the Hospital.

Code B-3 - Advertising & Posting

These funds are needed to cover the present deficit in this code.

Code B-22 - Medical Services

These funds are needed to pay for radiologic services beginning in May, 1975.

Code B-31 - Extermination of Insects

There is a basic contract for the extermination of insects. However, additional special calls have had to be made to control the insect problem in the Laboratory's animal quarters, where animals are kept to produce anti-serum, which is used in various Laboratory tests and as a control for Microbiology. Therefore, \$1,000.00 is needed to cover these special calls.

Code B-39 - Services Not Ctherwise Coded

The present rate of expenditure for miscellaneous services is \$22,000.00 per month. As of 03/31/75, the unencumbered balance in this code was \$46,037.37. Therefore, an additional \$20,000.00 will be required to cover the increased number of services as well as the increased cost of services.

Code B-43 - Security Services

Security Services are provided to the Hospital at a cost of approximately \$182.00 per day on a contract basis. Therefore, \$16,562 is needed to pay for these services for the remainder of the year. As \$10,944.00 is presently unencumbered, an additional \$5,650.00 will be required.

Code C-7 - Furniture & Fittings

These funds are needed to cover the present deficit in this code.

Code D-1 - Office Supplies

An additional \$6,000.00 will be needed for office supplies due primarily to the large increases in the cost of paper products.

Code D-5 - Medical & Surgical

These funds are necessary to cover the increased cost of petrochemical products which comprise a very large percentage of the Hospital's medical and surgical supplies. The decrease in the average length of stay causing greater utilization of supplies has also been a factor.

Code D-6 - Library

These funds are necessary to cover the present deficit in this code.

Code D-16 - Supplies Not Otherwise Coded

These funds are required to cover the general increase in costs in the wide range of miscellaneous supplies purchased out of this code.

Code D-21 - X-ray Supplies

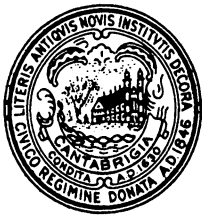
These funds are required to provide for the additional number of views taken per examination. This was done to provide better service and to protect the Hospital as much as possible against liability suits.

Code F-1 - Subscriptions

These funds are necessary to cover the present deficit in this code.

Code F-11 - Compensation

Additional people have been added to the compensation payroll. Therefore an additional \$2,200.00 will be required to meet the payroll for the year.



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel. 876-6800

EXECUTIVE DEPARTMENT
JAMES L. SULLIVAN
City Manager

May 5, 1975

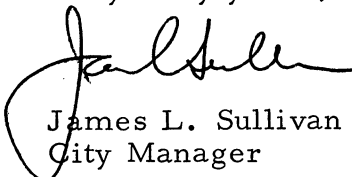
To the Honorable, the City Council:

I transmit herewith a communication from Leslie N. H. MacLeod, Director of The Cambridge Hospital, requesting the following transfer in the appropriations of the Hospital Department:

FROM:	A-1	Permanent Employees	\$120,000.00
	A-2	Temporary Employees	5,000.00
	B-12	Premium on Surety Bond	20.00
	B-18	Cleaning	600.00
	D-2	Food & Ice	10,000.00
	D-3	Fuel	7,000.00
	D-8	Laundry & Cleaning	10,000.00
	F-3	EDP Services	4,000.00
	F-10	Blood Donor Fees	250.00
	F-13	Laboratory Contract	4,565.00
	F-16	Community Medicine Support	5,000.00
	F-17	ICU Renovations	10,000.00
	F-19	Expansion of Neighborhood Clinics	96,301.00
			<u>\$272,736.00</u>
TO:	B-2	Postage	\$ 2,000.00
	B-3	Advertising & Posting	265.00
	B-22	Medical Services	16,000.00
	B-31	Extermination of Insects	1,000.00
	B-39	Services n/o Coded	20,000.00
	B-43	Security Service	5,650.00
	C-7	Furniture & Fittings	100.00
	D-1	Office Supplies	6,000.00
	D-5	Medical & Surgical	162,496.00
	D-6	Library	10.00
	D-16	Supplies n/o Coded	50,000.00
	D-21	X-ray Supplies	7,000.00
	F-1	Subscriptions	15.00
	F-11	Compensations	2,200.00
			<u>\$272,736.00</u>

Also enclosed please find order providing for same.

Very truly yours,


James L. Sullivan
City Manager

JLS/mbf
Enc.

Agenda # 4 190

Transfer of \$272,736.00 in the Hospital
Dept.

In City Council,
May 5, 1975

5/5/75

Order

Adopted

9-0-0