



City of Cambridge

Department of Human Service Programs

51 Inman Street Cambridge Massachusetts 02139 498-9076

To James L. Sullivan, City Manager Date: June 26, 1981

From Jill Herold, Asst. City Mgr. *JH* Ref:
for Human Services

Subject Use of CDBG funds for human services planning

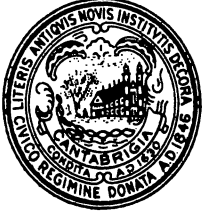
The Community Development Block Grant funds requested for appropriation into the Department of Human Services will be used to support, at a minimum, the following activities:

- develop, administer, and monitor human service Block Grant contracts; during FY 81-82, these contracts will include: COPA; Concilio Hispano; CHAMA; Cambridge Housing Authority Tenant Services; Child Care Resource Center; Elder Hire; Elder Housing Assistance; and Elderly Transportation
- provide technical assistance to human service agencies receiving Block Grants funds
- respond to requests of the Human Services Committee of the City Council, for needs assessments, data related to human service issues, and planning and development projects
- provide staff assistance to the
 - fourteen Community Service Councils in preparing their three year neighborhood plan
 - Human Services Commission in preparing their three year city-wide human services plan
- monitor the availability of state and federal funds targeted to human services and ensure they are secured to address the needs in Cambridge; direct grants to the Department now include a \$51,000 LEAA grant to support services to the families of court-involved youth; a \$49,000 Department of Social Services contract to support the Martin Luther King Day Care Center; and a \$45,000. Department of Manpower Development contract to support child care services for CETA participants

- identify and develop opportunities to match local funds with state and federal funds to broaden services in Cambridge; current efforts in this area include donated funds contracts with the Department of Social Services to provide comprehensive emergency services for child abuse and neglect cases and a second to provide technical assistance to Cambridge child care programs
- participate in the allocation of Associated Grants maker funds
- represent the city on appropriate boards and committees, including those of Somerville Cambridge Elder Services, SCEOC; Department of Social Services Area Board; and the Comprehensive Emergency Services Advisory Committee
- plan for the impact of federal and state cutbacks in human services at the local level and develop strategies to minimize that impact
- provide specific assistance to high priority programs severely impacted by state and federal cuts, such as Albany St. Center in securing alternative resources to sustain some services
- monitor the provision of mandated state services to Cambridge residents and provide necessary information to Neighborhood Councils for advocacy as needed
- prepare needs assessments from 1980 Census Data and other information bases for the use of appropriate community groups and agencies
- coordinate with other city agencies, such as Cambridge Hospital, to identify needs and target educational and preventive services in such areas as child abuse, alcohol and/or drug education
- assess and monitor the availability of human services to non-English speaking residents and support the coordination and further development of existing resources
- provide interim staff assistance to the Commission on the Handicapped

- provide local sponsorship for the Grantsmanship Training Center and use the scholarships generated to assist Cambridge agencies

For the past three years human services planning responsibilities have been carried out under personal services contracts through Community Development with Isabella Hinds, Planner, (salary range \$24,000 - \$26,000 annually) and Paula Van Gelder, Associate Planner (salary range \$16,000 - \$18,000 annually). These salaries are comensurate with the salary scale recently established within the Department of Human Services as well as the Community Development Departments' scale. It is being requested that the funds be transferred from the Community Development Department to the Department of Human Services and that the two personal service contracts be continued.



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel, 498-9011

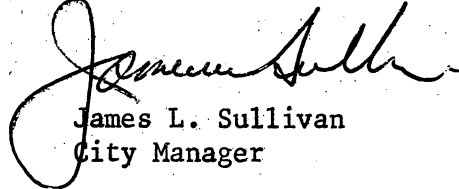
EXECUTIVE DEPARTMENT
JAMES L. SULLIVAN
City Manager

June 29, 1981

To the Honorable, the City Council:

With reference to request of the City Council for specific information on the use of the appropriation of \$45,000 to the Human Services Department, I transmit herewith communication from Jill Herold, Assistant City Manager for Human Services.

Very truly yours,



James L. Sullivan
City Manager

JLS/b

Agenda # 9

E-253

Pertaining to appropriation request of
\$45,000 to the Human Service Dept.

In City Council,

June 29, 1981

6/29/1981

Placed on File

See original

Appropriation Request

in City Council

6/24/81

and # 15 on the

Calendar for 6/29/81