

**PROCESS FOR SIDEWALK PERMITS, DISPLAYS OF MERCHANDISE,
A-FRAMED SIGNS AND SANDWICH BOARD SIGNS**

1. The petition must be filed with the City Clerk. Application forms are available at the Clerk's Office.
2. The City Clerk's Office forwards the petition to the City Council. Petitions received by the Clerk's Office by 5 PM on Thursday will go on the agenda for the following Monday's Council Meeting, with the exception of Thursday and Monday holidays and the special July/August Council Meeting schedule.
3. The City Council has the power to grant or deny the permit, but it usually forwards the petition to the City Manager along with power for the City Manager to grant or deny the petition.
4. The City Manager refers the petition to the Commissioner of the Public Works Department (DPW). DPW will send out an investigator to review the location of the sign or table.
 - a. The Commissioner may require the approval of other City Departments including, but not limited to, Police, Fire, Traffic and Parking, and Building Departments.
 - b. The Commissioner may require a substitute location if, in his or another department's opinion, the proposed location is unsuitable for public safety reasons.
 - c. The Commissioner may restrict the times of the requested tables.
 - d. The Commissioner will not approve any petition unless the applicant has filed a commercial recycling plan with the DPW's Commercial Recycling Coordinator.
5. If the Commissioner approves the petition, the Public Works Department will require the applicant to obtain a bond in the amount of \$2,000.00 from an approved insurance company. The insurance company must complete the City's approved bond form, which can be obtained from the Public Works Department.
6. When the bond is executed by an insurance company and sent to the Public Works Department, a permit will be granted to the petitioner from the Public Works Department for a filing fee of \$25.00.

1999 AUG -9 A 10:20
OFFICE OF THE CITY CLERK
CAMBRIDGE, MASSACHUSETTS

CAMBRIDGE 8-9- 1999

To the honorable, the City Council of the City of Cambridge
The undersigned respectfully pray

Fawwaz Mohammed Abu Rubayeh located at 245 MASS. Avenue
Name of Petitioner or Business Address

Be granted permission for a/an () "A" FRAMED SIGN,
() SANDWICH BOARD, () DISPLAY OF MERCHANDISE,
() TEMPORARY BANNERS HUNG ACROSS PUBLIC WAYS,
(3) TABLES, for restaurant seating () Y () N, (3) CHAIRS

In front of premises numbered 245 Mass. Avenue, on
Address where sign will be

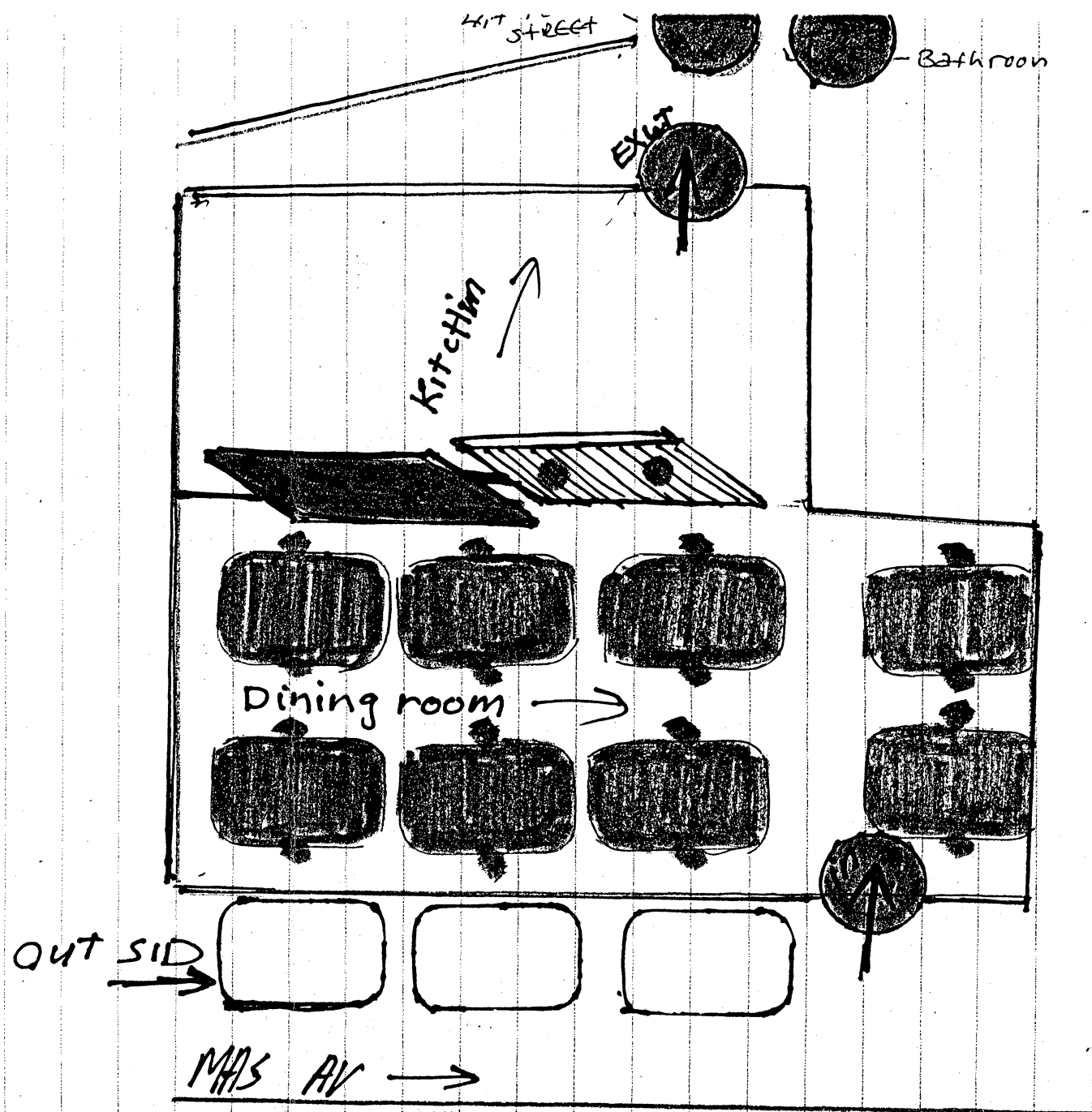
7, from 7 A.M. to 12:00 P.M.
Days of the week

Petitioner's signature Fawwaz Mohammed Abu Rubayeh
by [Signature], her Attorney

Print name here Fawwaz Mohammed Abu Rubayeh

Telephone number (617) 868-8900

PLEASE ATTACH A SKETCH TO YOUR
APPLICATION.



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Applications and Petitions #2 4

A petition was received from
Fawwaz Mohammed Abu Rubayah,
requesting permission to
erect three tables and three
chairs in front of the premises
numbered 245 Mass. Ave.

In City Council September 13, 1999

Referred to the City Manager w/ power