

**Minority-Owned and Women-Owned Business
Expenditure Report by Department
July 1, 1993 - December 31, 1994**

MBE/WBE EXPENDITURES *

MAYOR	47,912
EXECUTIVE	11,228
CITY COUNCIL	12,537
CITY CLERK	2,574
LAW	16,939
FINANCE	46,260
GENERAL SERVICES	175 print shop
ELECTION	6,075 + 73,121 (poll workers)
ARTS COUNCIL	90,798 (includes \$\$ to individual artists)
ANIMAL COMMISSION	690
FIRE	5,267
POLICE	51,930
POLICE REVIEW BD.	3,342
EMERGENCY COMMUNICATIONS	79,211
INSPECTIONAL	7,525
LICENSE	12,891

WEIGHTS & MEASURES	1,713
ELECTRICAL	7,465
EMERGENCY MGMT	349
PUBLIC WORKS	222,843
COMMUNITY DEV.	40,522
HISTORICAL	20,288
CONSERVATION	843
PEACE	1,450
RENT CONTROL	6,894 (FY95 only)
CABLE	212
LIBRARY	23,292
HUMAN SERVICES	127,733 + 20,706 (ind. vendors)
WOMEN'S	3,883
HUMAN RIGHTS	741
VETERANS' SERVICES	450
HOSPITAL	272,397
NEVILLE MANOR	83,204
WATER	29,955
TRAFFIC & PARKING	15,065 + \$113,000 (subcontract for parking ticket processing)

RETIREMENT

617

TOTAL

\$1,462,097

- * Includes operating and capital funds; non-construction capital expenditures are included in these figures.

CONSTRUCTION CONTRACTS

FY94

Total Contract Amounts:	18,153,151
MBE General Contractor Participation:	10,402,250
MBE Subcontractor Participation:	869,171
TOTAL MBE Participation	11,271,421 62%

<u>Nature of Contract</u>	<u>MBE/WBE Name</u>	<u>Dollar Value</u>
Agassiz School	Eastern Contractors (general contractor)	10,402,250
Sewer Drainage	Fiore Construction Luxor Egypt GTE Construction (subcontractors)	10,000 97,000 50,000
Pedestrian Ramps	E.J. Smith (subcontractor)	7,500
Cedar St. Sewer	E.J. Smith (subcontractor)	48,500
Sewer Drains	E.J. Smith (subcontractor)	23,750
Road/Sidewalk	Antonellis (subcontractor)	73,921
Storage Tank Removal	I.W. Harding (subcontractor)	20,000
Agassiz Renovations	E.J. Smith (subcontractor)	10,000

Golf Course	Classic & Contemp.	49,500
	Jet-A-Way	3,000
	Matthews Movers (subcontractors)	2,500
Senior Center	Woodchucks Bld.	276,500
	Freddy Inc. (subcontractors)	58,900
Rafferty Playground	O.D.F. Construction (subcontractor)	12,000
Road Contruction	I.W. Harding (subcontractor)	62,000
Cahill Four Alter.	S.K.C. Construction (subcontractor)	24,000
Tree Planting	Luxor Equipment (subcontractor)	4,100
Glacken Field	O.D.F. Construction (subcontractor)	11,000
Playground Surface Repairs	O.D.F. Construction (subcontractor)	25,000

CONSTRUCTION CONTRACTS

FY95 (6 months)

Total Contract Amounts:	8,402,673	
TOTAL MBE Participation:	930,354	11%

<u>Nature of Contract</u>	<u>MBE/WBE Name</u>	<u>Dollar Value</u>
Pedestrian Ramps	E.J. Smith (subcontractor)	7,160
City Hall Renovation	Lanco Scaffolding Woodchucks Bld. All Stainless (subcontractors)	15,900 4,350 2,224
Hospital HVAC Alter.	Supplies Exchange (subcontractor)	7,900
Danehy Park	Savane Landscapers (subcontractor)	23,160
City Hall Elevator	E.J. Smith (subcontractor)	20,000
Sacramento Field	O.D.F. Construction (subcontractor)	27,260
Kirkland Street	Paretes Construction (subcontractor)	3,050
Pemberton St. Park	O.D.F. Construction (subcontractors)	11,000
Sewers & Drainage	Willie Jones Construction Wildecro Crop. Environmental Solutions (subcontractors)	541,000 20,000 165,000

Hospital Renov.	Woodchucks (subcontractor)	49,000
Demolition	Atlantic Bay (subcontractor)	3,200
Aeration System	DeBoise (subcontractor)	5,400
Sterilizer Radiology	Total Mechanical Services (subcontractor)	9,000
Hospital/ Valve Replacement	United Welding (subcontractor)	15,750



CITY OF CAMBRIDGE

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EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

RICHARD C. ROSSI
Deputy City Manager

June 5, 1995

To the Honorable, the City Council:

I am pleased to submit to you the attached report summarizing departmental purchases from minority (MBE) and women-owned (WBE) firms. Also included is a detailed listing of construction dollars contracted to minority and women owned businesses. As you will notice, during FY94 and the first 6 months of FY95 (July 1, 1993 - December 31, 1994), over \$13.6 million in City operating and capital funds have been committed to minority and women owned firms.

Since the City does not currently have a systematic way to accurately track departmental funds going to MBE or WBE firms, this information was gathered manually by fiscal officers in each department (based on their knowledge). Since not all eligible firms self-disclose their status, I believe that this figure underrepresents the true dollars contracted with MBE's and WBE's.

In reviewing this data in the context of departmental budgets, it is important to note the large percentage of fixed costs contained in these budgets. Besides salary and wages, acquisitions over which departments have little or no control include: interdepartmental transfers for printing, mailing, postage, standard office and computer supplies, telephones and voice mail; utility costs (electricity, gas); membership dues, subscriptions, airline tickets, conference and training registrations; and many purchases over \$1,000, which per M.G.L. Chapter 30B, require competitive bids. Although the Purchasing Department does routinely include MBE's and WBE's in bid lists, contracts must be awarded to the lowest responsible bidder. It should be noted that at this point, the Purchasing Department's "database" of MBE's/WBE's consists of vendor's identified by individual departments.

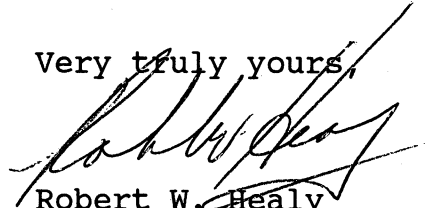
Placing the attached departmental data in the context of each department's discretionary budget would require a substantial amount of detailed analysis difficult to undertake.

The City's Purchasing Agent, Gail Cohen, is instituting a number of mechanisms for tracking and encouraging participation of MBE's and WBE. These include: computer enhancements to better identify potential bidders and contractors as minority or women owned, and to better identify dollar values of MBE/WBE subcontractors' participation; and in certain large or complex purchases which require the issuance of a Request for Proposals (RFPs) as opposed to bid, include contracting or subcontracting with minority or women-owned firm(s) as a criterion for evaluating the proposal. In addition, the Purchasing Department is investigating additional methods to increase MBE/WBE contracts.

I would also like to particularly note the City's State-approved construction contract set-aside program which requires that 10% of all City construction funds go to certified minority firms. As you will notice, the City exceeded this standard during FY94 and to date in FY95, and in fact, has exceeded the 10% requirement for the past decade.

I welcome suggestions you may have to increase women and minority participation in our bid process.

Very truly yours,



Robert W. Healy
City Manager

Attachment

Consent Agenda # 12

5-199

Response to Awaiting Report Item Number
Nine regarding minority and women owned
business expenditure report by department.

In City Council,

June 5, 1995

Placed on file