



BULLETIN

Commissioner Ira A. Jackson

Deputy Commissioner Edward J. Collins, Jr.

CLASSIFICATION TRAINING WORKSHOPS

TO: Boards of Assessors
Mayors/Selectmen
City Councillors/Aldermen

FROM: Jane H. Malne, Chief, Bureau of Local Assessment

The Bureau of Local Assessment is planning a series of Classification Training Workshops during the month of June. Information presented at these sessions will include:

- The Certification Process: pitfalls to avoid
- Classification of Property according to use
- Calculations for allocating the tax burden
- Calculations when adopting an Open Space discount and/or a Residential Exemption
- Presenting information at the Public Hearing

Sample calculation sheets and charts which can be adapted for use at the community's public hearing on Classification will be provided. Bring calculators to the workshop.

Communities seeking certification of locally assessed values in fiscal year 1987 should determine whether a majority of the current Board of Assessors have been qualified to classify property by attendance at prior years' training sessions. If not, newly elected or appointed members or members necessary to constitute a majority, must attend one of this year's workshops in order for the Board to fulfill this statutory requirement under General Laws Chapter 59, Section 2A.

These workshops will also provide an opportunity for Assessors, Selectmen, City councillors or Aldermen and Mayors to become more familiar with the Classification options available to cities and towns and the process for evaluating their impact.

CLASSIFICATION TRAINING WORKSHOPS

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June 3,	9:45 - 12:00 Noon	Auditorium Town Hall 367 Main Street Hyannis, MA
June 4,	6:45 - 9:00 P.M.	Cafeteria Sharon High School 180 Pond Street Sharon, MA
June 6,	6:45 - 9:00 P.M.	Foster Room - Student Center Worcester State College Chandler Street Worcester, MA
June 11,	6:45 - 9:00 P.M.	General Bartlett Room Susan B. Anthony Center Berkshire Community College West Street Pittsfield, MA
June 11,	6:45 - 9:00 P.M.	Estabrook Hall (Cary Memorial Hall) Massachusetts Avenue Lexington, MA
June 12,	6:45 - 9:00 P.M.	Frost Building (B) Room 373-377 Holyoke Community College Homestead Avenue Holyoke, MA

Please complete the attached sheet and return it to the Bureau of Local Assessment by May 26, 1986. You will be notified if any of the workshops are cancelled because of lack of response.

BRING YOUR CALCULATOR TO THE WORKSHOP!

Send a form for each person who will attend a workshop.
Please mark your first choice (1) and an alternate (2)

Name _____

Title _____

Community _____

_____ Tuesday, June 3	9:45 - 12:00	Hyannis
_____ Wednesday, June 4	6:45 - 9:00	Sharon
_____ Friday, June 6	6:45 - 9:00	Worcester
_____ Wednesday, June 11	6:45 - 9:00	Pittsfield
_____ Wednesday, June 11	6:45 - 9:00	Lexington
_____ Thursday, June 12	6:45 - 9:00	Holyoke

Return this form to:

Jean McCarthy, Coordinator of Training
Room 602, Leverett Saltonstall Building
100 Cambridge Street
Boston, MA. 02204

no later than May 26, 1986

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Comm. from Jane H. Malme, Mass. Dept. of
Revenue, Bureau of Local Assessment Re: a
series of Classification Training Workshops
to be held in June at various loctions &
on various dates.

In City Council,

May 19, 1986

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