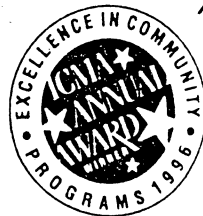


15



CITY OF CAMBRIDGE
CAMBRIDGE, MASSACHUSETTS 02139



TEL 349-4300
FAX 349-4307

EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

RICHARD C. ROSSI
Deputy City Manager

November 4, 1996

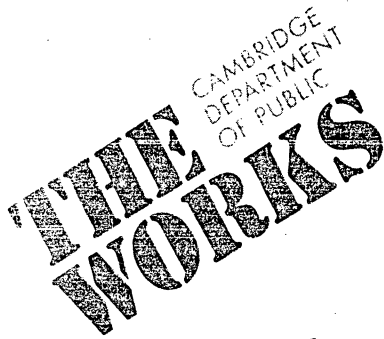
To The Honorable, The City Council:

Please find attached additional information with regard to City Manager's Agenda Item No. 15, regarding a report on the procedures for notifying property owners and ticketing owners who do not shovel their sidewalks.

Very truly yours,

Robert W. Healy
City Manager

RWH/mec
attachments



Ralph E. Dunphy
Commissioner

147 Hampshire Street
Cambridge, MA 02139
617-349-4800
TDD 617-349-4805

To: Robert W. Healy
City Manager

From: Ralph E. Dunphy
Commissioner

Date: October 30, 1996

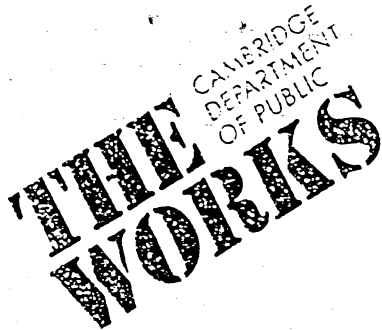
Re: **Council Order # 049, dated 1/08/96**
Re: Procedure for notifying Property Owners
and Ticketing Owners Who Are Not
Shoveling Sidewalks
REVISED RESPONSE

The Department of Public Works uses many outlets to educate the citizens of Cambridge of their responsibilities during the snow season.

- "The Winter Challenge We Share...", DPW's comprehensive guide to snow in the City expressly defines owner's responsibilities in clearing their sidewalks (copy attached).
- Cable TV scrolls the message constantly during the winter months.
- Postcards are circulated to neighborhood groups and their residents concerning their responsibilities (copy attached).
- Enclosed a notice of responsibilities with all tax bills (copy attached).
- "Dear Resident" letters are available at all public buildings and sent out with the Traffic Department's Resident Sticker Program (copies attached).
- Large 4'x8' lawn signs are posted throughout the City

The Ordinance, as written, allows the City to first warn and then fine at the rate of \$25.00 per day for unshoveled sidewalks. DPW personnel throughout the City enforce this ordinance during the winter months.





Ralph E. Dunphy
Commissioner

October 1, 1995

147 Hampshire Street
Cambridge, MA 02139
617-349-4800
TDD 617-349-4805

Dear Resident:

Now that winter is almost upon us, I would like to remind all Cambridge residents that it is unlawful to reserve curb parking by setting up barriers, old chairs, trash barrels, or any other place holder on the street or sidewalk. This practice is against City Ordinances which prohibit obstruction and littering of public ways.

It is very difficult to keep the streets clear of snow and ice in Cambridge due to the density of the City, its narrow streets, traffic volume and lack of off street parking. Placing barriers in the street to reserve a parking space severely hinders the Department of Public Works' ability to keep the streets safe for vehicular and pedestrian travel.

Therefore, it will continue to be the practice of the Department of Public Works to pick up these barriers and dispose of them on a daily basis. The City will not take responsibility for these barriers being disposed of after they are removed.

I shall appreciate your cooperation and support in the adherence to these City Ordinances.

If you have any questions, please contact Dan Evans at the Public Works Department at 349-4830.

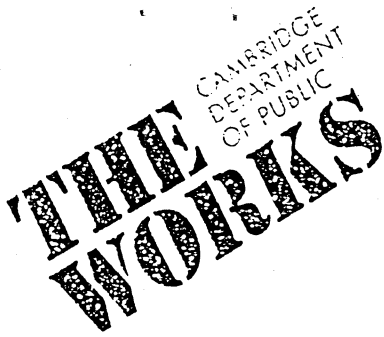
Sincerely,

A handwritten signature in black ink, appearing to read "Ralph E. Dunphy", written over a circular stamp.

Ralph E. Dunphy
Commissioner

RED/a





October 1, 1995

Ralph E. Dunphy
Commissioner

Dear Resident:

147 Hampshire Street
Cambridge, MA 02139
617-349-4800
TDD 617-349-4805

Please be advised that City Ordinance 12.16.110 requires that the owner or occupant of private property that borders a sidewalk, clear snow from the sidewalk within twelve hours after snow ceases to fall in the daytime, and before 1 P.M. after a snowfall during the evening.

In addition, all ice must be removed from the sidewalk or covered with salt, sand or other suitable substance, by the owner or occupant within six hours after the sidewalk becomes covered with ice.

This ordinance was passed by the City of Cambridge and is enforced by the Cambridge Department of Public Works to insure the health and safety of all the residents of the City.

Please make every effort to comply with this Ordinance in the interest of public safety.

Failure to comply will result in a warning for the first violation and a twenty-five dollar ticket for the second violation.

The Department has established a Snow/Ice Hotline which will allow residents to call with specific locations of sidewalks that have not been shoveled or treated. The Snow/Ice Hotline will be available to accept calls 24 hours a day. The number is 349-4903.

Thank you for your attention to this matter.

Sincerely,


Ralph E. Dunphy
Commissioner

RED/a





○ **THANKS FOR SHOVELING!**

○ **YOU FORGOT TO SHOVEL!**

We all need to work together. Please be a good neighbor and clear off your sidewalk as soon as possible. When you don't shovel, older folks, baby carriages, those with disabilities and kids must use the street.

CAN WE HELP?

If you need assistance with snow and ice removal, please refer to the resources listed on the back.

P.S. IT'S THE LAW. FAILURE TO CLEAR SIDEWALKS
CAN RESULT IN A \$25 FINE PER DAY.



- Call for a free copy of the DPW snow and ice clearing manual, *The Winter Challenge We Share*, 349-4800
- To get a list of kids who will shovel for a fee, call:
 - Your local Dept. of Human Services youth center
 - Dept. of Human Services Youth Division, 349-6228
 - Council on Aging, 349-6220
- Private contractors are listed in the Yellow Pages under "snow removal services."
- Neighborhood Resources:

**A project of DPW and the
Community Oriented Policing Leadership Council**

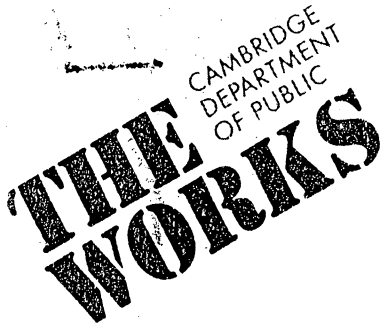


WINTER IS NEAR!



We all need to work together. Please be a good neighbor and clear off your sidewalk as soon as possible.

- **Call for a free copy of the DPW snow and ice clearing manual, *The Winter Challenge We Share*, 349-4800**
- **To get a list of kids who will shovel for a fee, call:**
 - ◆ **Your local Department of Human Services youth center**
 - ◆ **Dept. of Human Services Youth Division, 349-6228**
 - ◆ **Council on Aging, 349-6220**
- **Private contractors are listed in the Yellow Pages under "snow removal services."**
- **P.S. It's the Law. Failure to clear sidewalks can result in a fine of \$25.00 per day**

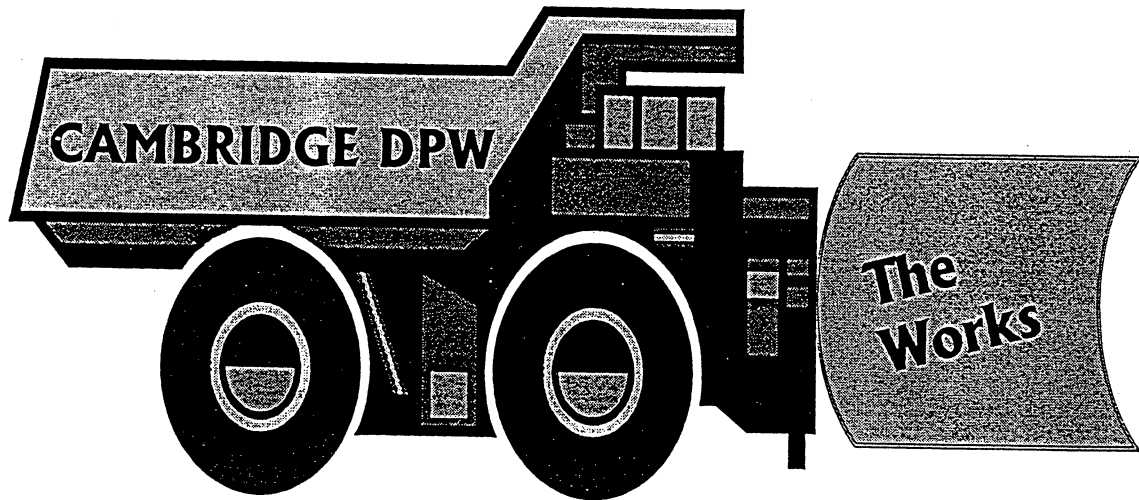


**CAMBRIDGE
DEPARTMENT OF PUBLIC WORKS
SNOW AND ICE
CLEARING PLAN**

Ralph E. Dunphy
Commissioner

“THE WINTER CHALLENGE WE SHARE...”

147 Hampshire Street
Cambridge, MA 02139
617-349-4800
TDD 617-349-4805



EXECUTIVE DEPARTMENT:

**ROBERT W. HEALY
RICHARD C. ROSSI**

PUBLIC WORKS DEPARTMENT:

**RALPH E. DUNPHY
STEVEN L. WHITE**

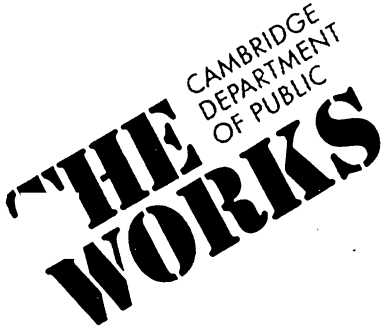
CAMBRIDGE CITY COUNCIL:

**MAYOR SHEILA-DOYLE RUSSELL
COUNCILLOR KATHLEEN L. BORN
COUNCILLOR HENRIETTA DAVIS
COUNCILLOR FRANCIS H. DUEHAY
COUNCILLOR ANTHONY D. GALLUCCIO
COUNCILLOR KENNETH E. REEVES
COUNCILLOR MICHAEL A. SULLIVAN
COUNCILLOR TIMOTHY J. TOOMEY, JR
COUNCILLOR KATHERINE TRIANTAFILLOU**



TABLE OF CONTENTS

	PAGE
Snow...The Winter Challenge We Share	2
To The Cambridge Community	3
A Team Approach	4
Our Team	5
DPW Goals	6
General Information	7
Winter Effort Expressed In Dollars	8
Winter Plan To Serve You	9
What To Expect From Public Works	10
A Lot To Consider	12
Common Questions And Complaints	13
What To Do	17
Do's and Don'ts	18
Here's How You Can Help	19
Sharing A Driveway	21
Winter Storm Information And Parking	22
Tips On Surviving The Winter	29
Don't Get Snowed In!	30
Parks	32
Locations For Sand Barrels	33
Information	34



SNOW....THE WINTER CHALLENGE WE SHARE

Ralph E. Dunphy
Commissioner

147 Hampshire Street
Cambridge, MA 02139
617-349-4800
TDD 617-349-4805

Snow, snow and more snow is one of the many difficulties facing the citizens of Cambridge each winter. When the winter brings only a foot or two we all have a much easier time of it.

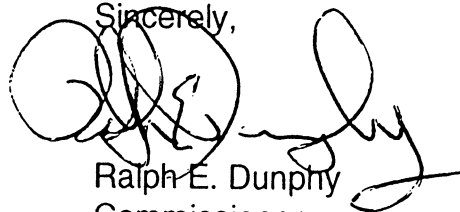
In the recent past, Cambridge has had significant amounts of snow fall on several occasions each winter. This coupled with very high volume of traffic, high density on street parking, and a dense population makes snow and ice clearing even more of a challenge. We must all be thankful that the snow doesn't hit us all at once, which gives us time to catch our breaths between the cold wintery onslaughts.

In snow and ice clearing, as in many other areas, Public Works is in constant pursuit of finding new and better ways to deal with the winter storms.

The snows of winter have and will continue to be with us. Today, as in the past, the main priority of Public Works is to provide the citizens of Cambridge with snow clearing services that are second to none. We hope to achieve this goal and maintain this priority by working as one fully integrated team with the public being an important part of the team. This shared effort should result in enhanced snow clearing in the City achieving a high level of service for Cambridge citizens.

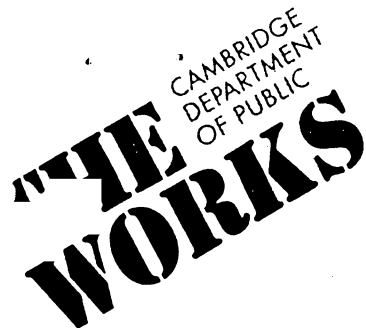
The service level achieved through clearing techniques, equipment usage, management procedures and systems, and citizen participation will result in a combined community effort that will be emulated by others. The war against snow may never be won but working hand in hand in a cooperative spirit with the public we will learn a few things about winning all the snow battles that come our way.

Sincerely,



Ralph E. Dunphy
Commissioner





TO THE CAMBRIDGE COMMUNITY

Alphonse E. Dunphy
Commissioner

47 Hampshire Street
Cambridge, MA 02139
617-349-4800
FD 617-349-4805

The City of Cambridge, Massachusetts may not hold the record of receiving more snow annually than any other City its size in New England but our traffic and the snow we do get sets us apart from other cities.

The normal annual snow fall mixed with the amount of traffic and density of population affords us a distinction from other cities. We are also distinct due to the diversity of educational, medical, business, social, historical, and recreational facilities. Due to the commerce and high tech industry we have tens of thousands of commuters driving in and out of our City daily.

The onslaught on snow and ice has a tremendous impact on public safety and essential services. The control and clearing of snow and ice deserves and receives the utmost attention from the Department of Public Works.

The vitality of the City of Cambridge is at stake during the winter season. Because of this the City must have a snow and ice control plan that is effective. Commerce and industry suffer when products cannot be shipped, deliveries cannot be made, and services cannot be rendered. Schools which are forced to close due to road conditions cause hardships on working parents who must find alternative care. Recent studies have shown that fuel costs and consumption increase significantly if vehicles must travel through accumulated snow on the pavement. Frequency of accidents, injuries, and deaths will increase without benefit of a comprehensive snow clearing program. The elderly who are unable to get out to grocery stores or have deliveries cancelled because of unplowed streets and sidewalks suffer hardships.

We are happy to present our Snow and Ice Clearing Manual for your review and use. If you have suggestions or questions, please call Public Works at 349-4810.

Thank you!





Ralph E. Dunphy
Commissioner

DEPARTMENT OF PUBLIC WORKS

A

147 Hampshire Street
Cambridge, MA 02139
617-349-4800
DD 617-349-4805

TEAM APPROACH

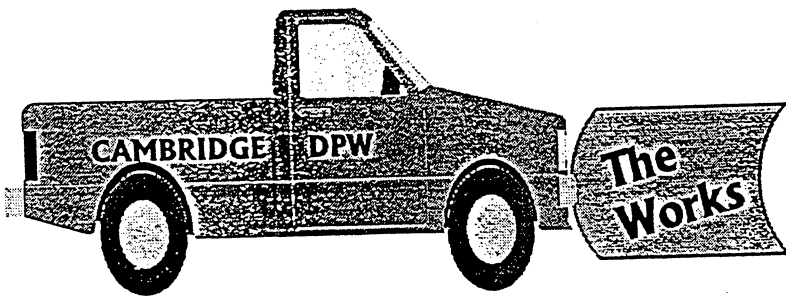
The Department of Public Works uses a team approach in administering capital and maintenance programs of the Cambridge infrastructure. The team approach insures that the Divisions within Public Works coordinate with each other as well as with other Departments throughout the City organization.

Individual Divisions within the Department each play a major role in the snow and ice clearing plan. The streets Construction Division must coordinate the parking and snow clearing signing with the Traffic and Parking Department. During snow emergencies the towing of vehicles from restricted areas is the combined efforts of the Streets Division, Traffic and Parking Department and the Police Department. Vehicle Maintenance must insure that all snow equipment is in good working order and running. All Divisions provide drivers to operate salting and plowing vehicles. All Divisions provide personnel for hand shoveling sidewalks, bus stops and building entrances. Inspection Services reports unsafe conditions such as over-hanging snow and ice on buildings next to walkways. Finally, the Administrative Division facilitates the snow clearing program with an ongoing review. This ongoing process includes reviewing research, citizen input, planning, procurement and implementation.

A major part of our team effort is public input. We feel the input we receive is vital in the development of plans and operations of snow and ice clearing that truly meets the community's needs. We encourage your input to keep us up to date and welcome new members to our total team effort of putting the public back in Public Works snow clearing operations.

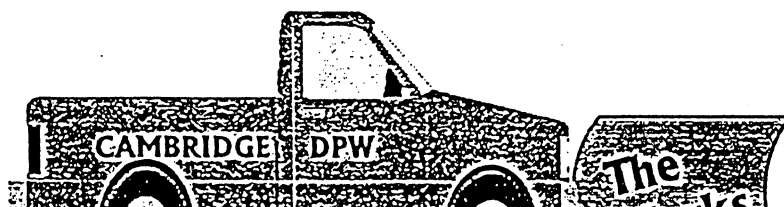


CITY OF CAMBRIDGE OUR SNOW FIGHTING TEAM



DPW GOALS

- Place initial applications of salt on all main arteries within three (3) hours of when snow begins.
- Applications of salt will be made at 300 Lbs., or 500 Lbs., per two lane mile as determined by weather conditions. All routes are designed in sequence to treat the most travelled roads first.
- To keep main arteries within the City plowed during all stages of a storm.
- To clear all streets and public owned sidewalks in the City once a storm of 1 to 3 inches is completed, or continuous plowing of any storm predicted or greater than 3 inches. All streets must be plowed curb to curb and sidewalks cleared once snow has stopped.
- Keep walks and corners that the City is responsible for cleared of snow and ice.
- Respond to spot hazards, complaints, and clean up after the storm.
- Complete the snow and ice clearing in such a fashion that a balance is achieved in maintaining essential services, pedestrian, and traffic safety with the needs of a healthy environment.
- Complete the snow clearing operations in such a fashion that the highest level of service with the minimum amount of inconvenience possible is delivered to the citizens of Cambridge for each storm.
- That we uphold our end of the bargain in the shared responsibilities for winter storms with the public.
- That systems, methods, and procedures of "What We Do In A Storm" includes the public being put back in Public Works.



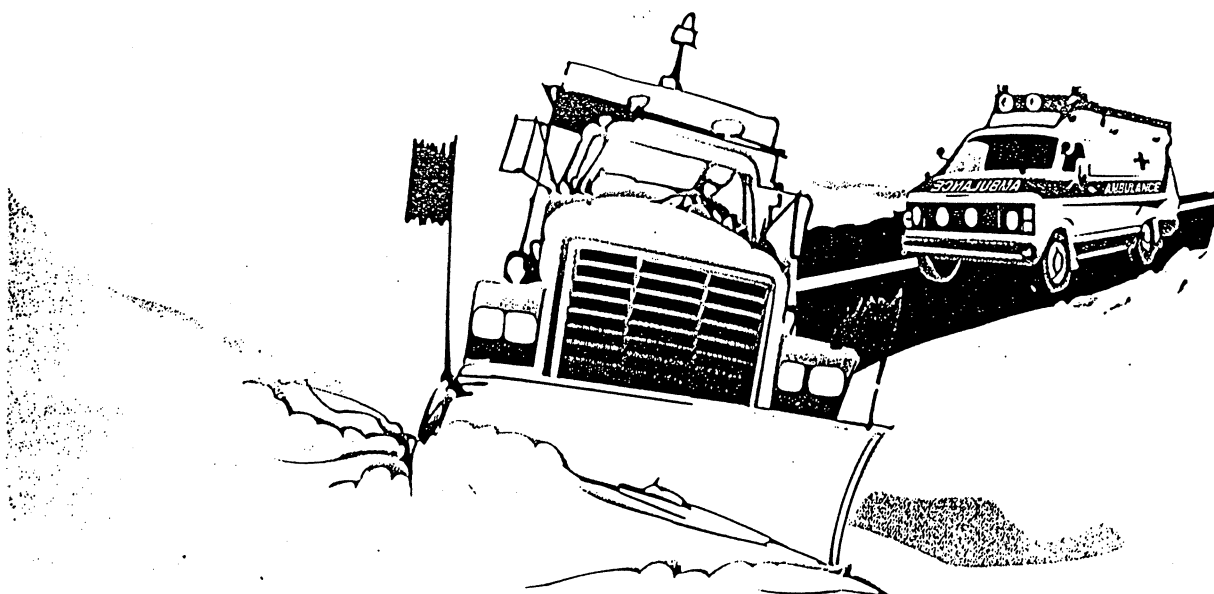
City of Cambridge

1995/1996

Winter Effort

Expressed in Dollars

Labor (Regular Work Time City Employees) (Estimated)	\$ 565,000
Overtime	\$ 220,786
Salt	\$ 165,385
Sand	\$ 6,225
Liquid Calcium	\$ 2,650
Snow Plow/Truck Rentals (Contractors)	\$ 866,790
Repair Work on City Owned Equipment	\$ 46,100
Gas and In-house Vehicle Maintenance	\$ 15,000
TOTAL	\$ 1,887,936



Who can place a value on the loss of a human life or the excruciating pain and suffering that result from auto accidents?

PUBLIC WORKS WINTER PLAN TO SERVE YOU

WHAT WE DO

We constantly maintain equipment and personnel assignments that will insure a prompt response to changing weather conditions during the winter months.

We monitor the weather by observation and periodic weather reports fed by fax to us 24 hours a day, 7 days a week and maintain contact with supervisors that provide the appropriate response for any inclement condition.

Normally when snow/ice begin to accumulate on the street surfaces in quantities of 1/2 inch or more we begin the salting of arteries and main streets to prevent the buildup of snow and ice as much as possible.

Plowing the streets may begin where the snow accumulates from 1 1/2 to 3 inches. We must continue the plowing until the snowfall subsides.

When the snow subsides plowing continues till all the snow is pushed back to the curbs and the corners are cleared.

Clearing of City owned walks, City building walks, and commercial bus stops begin when the snow subsides and runs until all the snow is cleared.

After the snow operations are complete we continue to respond to trouble calls, replenish supplies, and prepare equipment for the next storm.

ORGANIZATION

The City is divided into 4 different sections for snow and ice clearing operations. Each section is divided into several routes. Salting or snow plow crews are assigned specific routes in each section.

Each of the sections has a supervisor that coordinates the efforts of plowing/salting crews in the section.

The section supervisor takes direction from the snow operations manager who is supervised by the Public Works Commissioner.

The Public Works Department maintains communications with the City Manager's staff, Police Department, Fire Department, and the Traffic and Parking Department throughout winter storms.

WHAT TO EXPECT FROM PUBLIC WORKS

- We will be on the street early in the storm. When snow accumulates to between a half an inch to an inch we will start treating the street. Salting and plowing will not stop till the storm subsides.
- Arteries and main streets receive immediate attention to keep traffic moving and for emergency service vehicles. Operations on secondary streets begin immediately when the arterial and main streets are clear.
- If a "Snow Emergency" has been declared the ticketing and towing of illegally parked vehicles will begin to get the streets cleared for plowing curb to curb.
- Once plowing begins, it must continue till the storm subsides and all the snow is pushed back to the curb. Because we cannot wait until the snow stops to begin plowing, we will "unavoidably" put snow in driveways. We will also plow in parked cars on the streets. This is also unavoidable. If there is any way for us to plow snow and not put it in a driveway or plow a car in - we will!
- Public Works will make every effort to plow snow around corners to insure the corner is kept clear of snow piles. This allows better visibility for motorists and pedestrians at intersections. Plowing the snow around the corner also makes it much easier for property owners to keep the sidewalks clear at the corners.
- Public Works will clear snow from the walks and handicap parking spaces at public buildings and bus stops in busy commercial areas. We will start the clearing as soon as possible and continue till completion.
- Public Works will continue to clear snow from streets and public walks after the storm has subsided. Sometimes this may continue for several days after a storm, especially if we have to wait for parked cars to be moved.
- After the snow begins to melt Public Works will be looking for catch basins that need to be cleared so the water will drain and not freeze in the street. Your assistance in helping us to keep the catch basins clear and flowing is greatly appreciated.

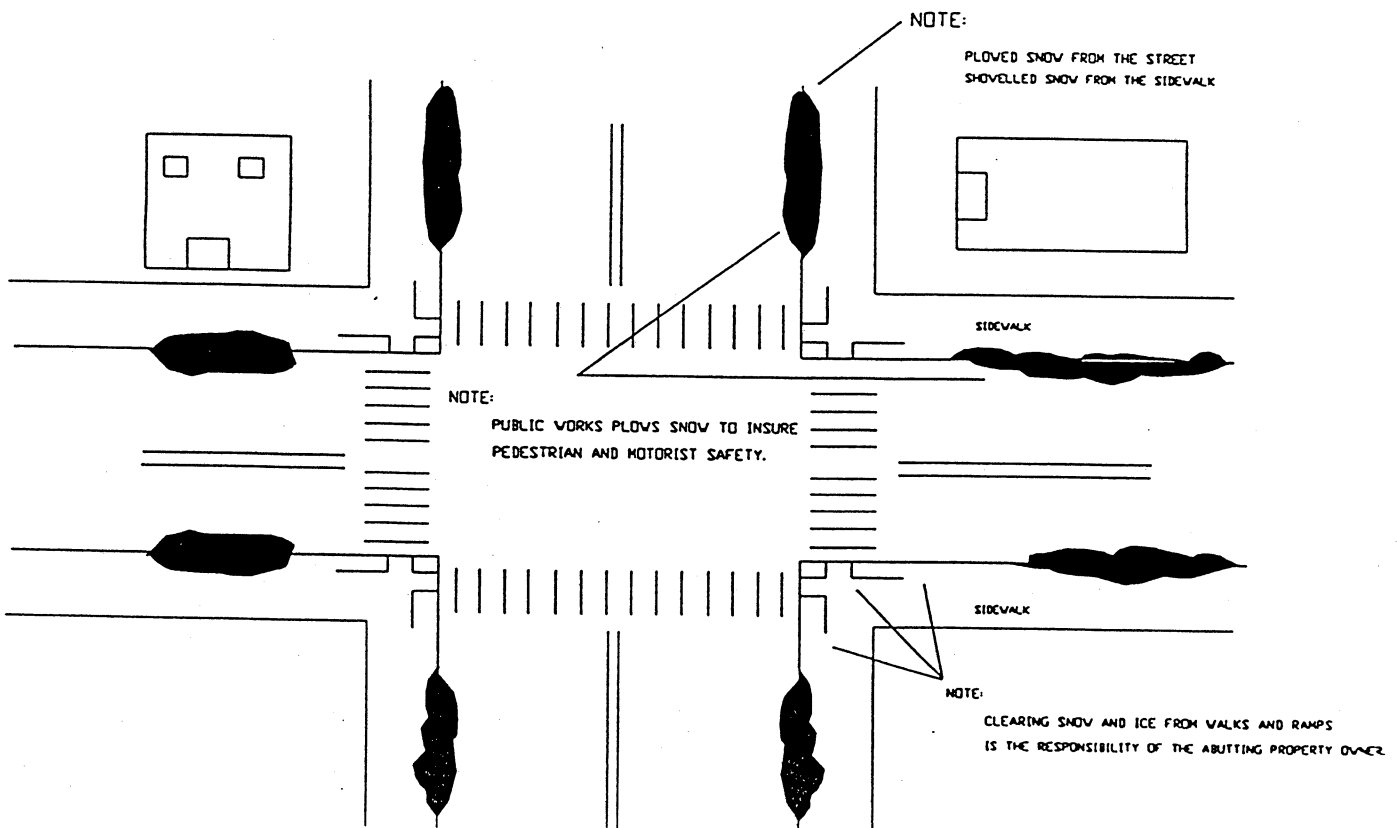
- The City and Public Works will continue to provide all services during and after a storm. If any service is to be curtailed due to a storm the information will be made available to the public via the media (see page titled Winter Storm Information). Services that you can expect to continue include:
 - Garbage and Recycling Collection
 - Water Service
 - Sewer Service
 - Snow Clearing
 - All City Government Services will be provided unless a "Snow Emergency" is called.
 - During a "Snow Emergency" all essential services such as Police, Fire and Public Works are still available.

- Emergency Response - Public Works is prepared to dispatch the necessary snow fighting equipment to any area of the City experiencing an emergency. Snow plows are prepared to lead any emergency vehicle to include ambulances and fire trucks to and from any area.

Note:

Parking is not allowed within 20 feet of a corner at any time.

Cars parked within 20 feet of the corner prevent the plowing of snow away from the intersection. Enforcement will be especially vigorous during a storm to facilitate plowing snow away from the intersection.



A LOT TO CONSIDER

Winter can be a true test of patience and ability in Cambridge. In the Winter of 1993/1994 we received 96.3" of snow. Our average 10 year mean is 35.0" of snow. The depth of the snow is not the only gauge that should be used when determining how tough a storm can be. The moisture content of the snow, the timing, duration of the storm, freezing rain, blowing snow, and usage of salt, all play a major role in the severity of the ice and snow clearing requirements.

SNOW - WET OR DRY?

Shoveling a driveway a few times makes us keenly aware of the difference in snow weights and compaction properties. Generally speaking we can say that a 10 inch accumulation of dry fluffy snow is easier and cheaper to handle than 5 inches of heavy wet snow. Other problems associated with wet snow include: very slippery conditions, salt usage increases, equipment pushes harder causing equipment fatigue, newly fallen snow freezes.

There is nothing worse for poor snow removal results than a heavy wet snow followed by a hard freeze.

TIMING OF THE STORM

Obviously, Mother Nature has total control of when a storm hits. The worst time for a storm is during high commuting periods. If it snows after the evening rush, snow crews normally have ample time to prepare the streets for the commuting hours. But when a storm starts at 6:00 in the morning or 3:30 in the afternoon, motorists and pedestrians need to take extra precaution until crews are able to clear the streets and walks.

DURATION OF A STORM

The faster a storm comes in and leaves the better. Three inches of snow that falls in 24 hours may cost twice as much to clear as six inches of snow that falls in 8 hours. Storms of long duration increase salt use, equipment and employee hours.

FREEZING RAIN

Freezing rain on bare pavement can turn a street into an ice skating rink within 10 minutes. It is recommended that you do not drive until you have seen the street treated with salt.

SALT USAGE

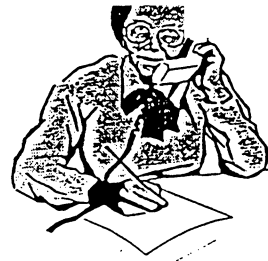
Temperature, moisture, storm duration, timing of storm, and weather after the storm play a major role on the amount of salt used. Dry, fluffy snow at low temperatures may require little use of salt. Wet, heavy snow may account for heavier salt use.

Cars pack snow to the surface of the road making it harder to scrape off. During high commute periods additional salt has to be used.

THE WEATHER FORECAST

A vital service to aid Public Works in our decision making is the use of meteorologists. The City uses both the National Weather Service and a consultant. These services play a vital role in storm planning.

MOST COMMON
QUESTIONS AND COMPLAINTS
RECEIVED



1. **Snow is pushed into my driveway and by my parked car on the street! Why can't the City remove it?**

Pushing the snow into the driveway opening and along a car parked on the street is really unavoidable. We know of no other City our size in New England that removes snow from residents driveways or along parked cars on the street. The cost to provide such a service would be tremendous! DPW crews will try to move snow back to the curb as soon as possible after a storm. During heavy snowfalls, thawing conditions, and storms which require push back after a storm, we will be as careful as possible.

2. **What is a Snow Emergency?**

During the winter months, the City of Cambridge may implement City-wide parking bans. These parking bans are enforced when the City receives notice of snow storms which have predicted accumulations of 6 or more inches of snow, ice, or other inclement conditions. Information on the parking ban may be obtained by calling the Traffic Department at 349-4700.

3. **Does the City really need to call Snow Emergency and ban parking on the main arteries for snow clearing?**

Yes. Snow must be cleared and pushed back to the curbs. The City may implement City-wide parking bans. These parking bans are enforced when the City receives notice of snow storms which have predicted accumulation of 6 or more inches of snow, sleet, ice or other inclement conditions. During the parking bans the City prohibits parking on both sides of all main streets and arteries. Parking is also prohibited on secondary roads when signs have been posted. (Usually signs are posted one side only).

Calling a "Snow Emergency and Parking Ban" is not taken lightly by the City. Efforts are made to consider all the issues, impacts and alternatives. If the emergency and parking ban is necessary as much prior notice as possible is given. The ban is terminated as soon as possible.

Some thoughts on why a parking ban is necessary include: Snow which is not pushed to the curb has a tendency to be dragged out into the travelway days after a storm causing slippery conditions. Snow not pushed back to the curbs makes it difficult for emergency vehicles, normal traffic, and pedestrians to negotiate the streets and intersections.

Snow not pushed back to the curb makes parking much more difficult. Parking is already difficult in Cambridge. Where the snow is not pushed to the curb cars

are parked further and further away from the curbs. Please remember that if a hard freeze follows a snow storm the snow freezes and it cannot be pushed back to the curb.

4. Can I park my car on the street during the Winter or during storms?

Yes, but maintain awareness of what the storm is doing and where you are parked. If a Snow Emergency is declared you may need to move your car. The streets are posted with signs for emergencies and include all main streets and arteries. The smaller streets are also posted with signs. We normally clear the streets one side at a time. We also announce the emergency and parking ban by radio and television public service announcements ahead of time.

5. Will my car be towed?

Yes, if you are parked on a main street, one of the arteries, or a residential street posted for clearing, your car will be ticketed and towed.

Remember, we will announce via the media that a snow emergency and parking ban has been declared. The announcement is normally made several hours before the ban is implemented.

6. What should I do if a snow plow damages my property?

Please report the damages to the City Law Department at 349-4121, Monday through Friday, 9AM to 4PM. Be prepared to provide the following information: description of DPW vehicle and the property (car) damaged, location and estimated time of accident. All the DPW vehicles have large black numbers on the front and rear for easy identification. Upon receipt of a report we will investigate the position of our vehicle. After the investigation the Law Department will be in contact with you.

7. How do I report a snow plow that is traveling too fast or being unsafe?

Our plows and salters are directed to plow between 5 and 20 M.P.H. and sometimes slower. If you believe speeds are in excess of safe conditions, please contact us giving us the location, description of the vehicle (look for the black numbers on the front and rear), and time. We will investigate accordingly. Contractors plowing for the City of Cambridge will have signs attached to the front doors of the truck indicating they are working for the City. When reporting a contractor's vehicle, provide as much information as possible.

8. Do sidewalks receive the same consideration as streets?

Yes. However, we do not start clearing the sidewalks at the same time as we do the streets. The streets require much more effort to clear and require all our effort early in the storm. DPW clears public owned sidewalks at public facilities.

Remember - property owners are required to clear the snow from walks abutting their property to include the corners!

9. Can I, as a resident or business, push snow from my property onto the sidewalk or street?

No. A City Ordinance restricts this act. Pushing snow from private property onto the street or sidewalk is a violation of the City Ordinance and may bring liability if an accident is caused by this type of activity. This practice creates dangerous situations for pedestrians and the motoring public.

10. Do some streets get a higher priority for clearing during a storm?

Yes. When a storm starts, main streets and arteries and other high use streets are cleared first due to high traffic volume. We implement clearing on other streets as soon as possible (normally within a few hours).

Please keep in mind that early in a storm streets often receive a salt treatment. The salt treatment may not be obvious to you.

If you would like more information on your particular street, contact us at 349-4800. We would be pleased to meet with you to review our overall clearing plan and how it affects you.

Finally, if you are unhappy with the snow and ice clearing on your street please report it. We will make every effort to get back to that location within 24 hours after the storm has subsided.

11. Does the City intend to tow all the parked cars in the City?

No. We will have cars towed and ticketed that are illegally parked during "Snow Emergency". The streets that towing will take place on all have signs posted. We will ticket and tow those cars that are illegally parked and interfere with the snow clearing operations to make the streets safe and passable. We will not ticket and tow vehicles that are legally parked.

Cars parked within twenty (20) feet of a corner in any direction during a snow storm will be ticket and towed.

12. Who towed my car? When was it towed? How do I get my car?

Every vehicle towed must be ticketed prior to towing. Each illegally parked vehicle will have been issued a parking violation, and each towing operation will be personally supervised by an appropriate representative from the Cambridge Police Department.

The vehicle will be towed to a specified storage area. The towed vehicle shall be stored in a fenced-in property of the tow company. The registered owner of any

vehicle towed under this contract shall receive notice from the contractor no later than 48 hours after towing, by certified mail, return receipt requested, that the vehicle was towed and stored. The notice shall also include the tow charge and per day storage charge.

The registered owner of the vehicle may also call the Cambridge Police Department at 349-3319 to obtain information on towed vehicles.

Provisions have been made so that owners who are towed may pay and claim their vehicle 24 hours a day, seven days a week. Payments shall be accepted in the form of cash, credit card or guaranteed check.

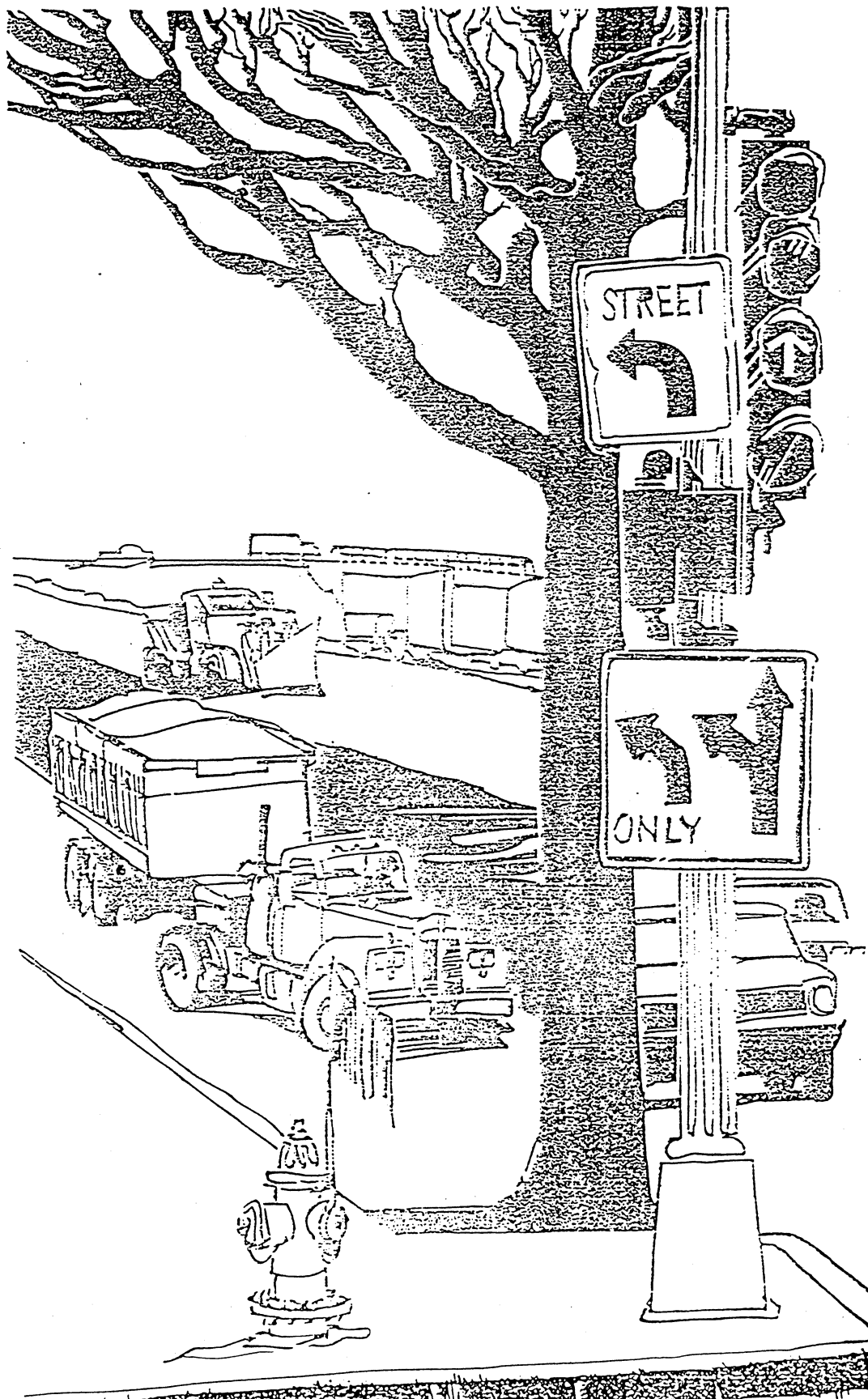
The City of Cambridge presently has towing contracts with the following companies:

B&B Towing, Inc.
41 Mooney Street
Cambridge, MA
492-5781

Pat's Tow Service
112 Sydney Street
Cambridge, MA
354-4000

Phil's Towing Service
68 Webster Avenue
Somerville, MA
868-4138

WHAT TO DO?



WINTER

DO'S AND DON'TS

DO'S

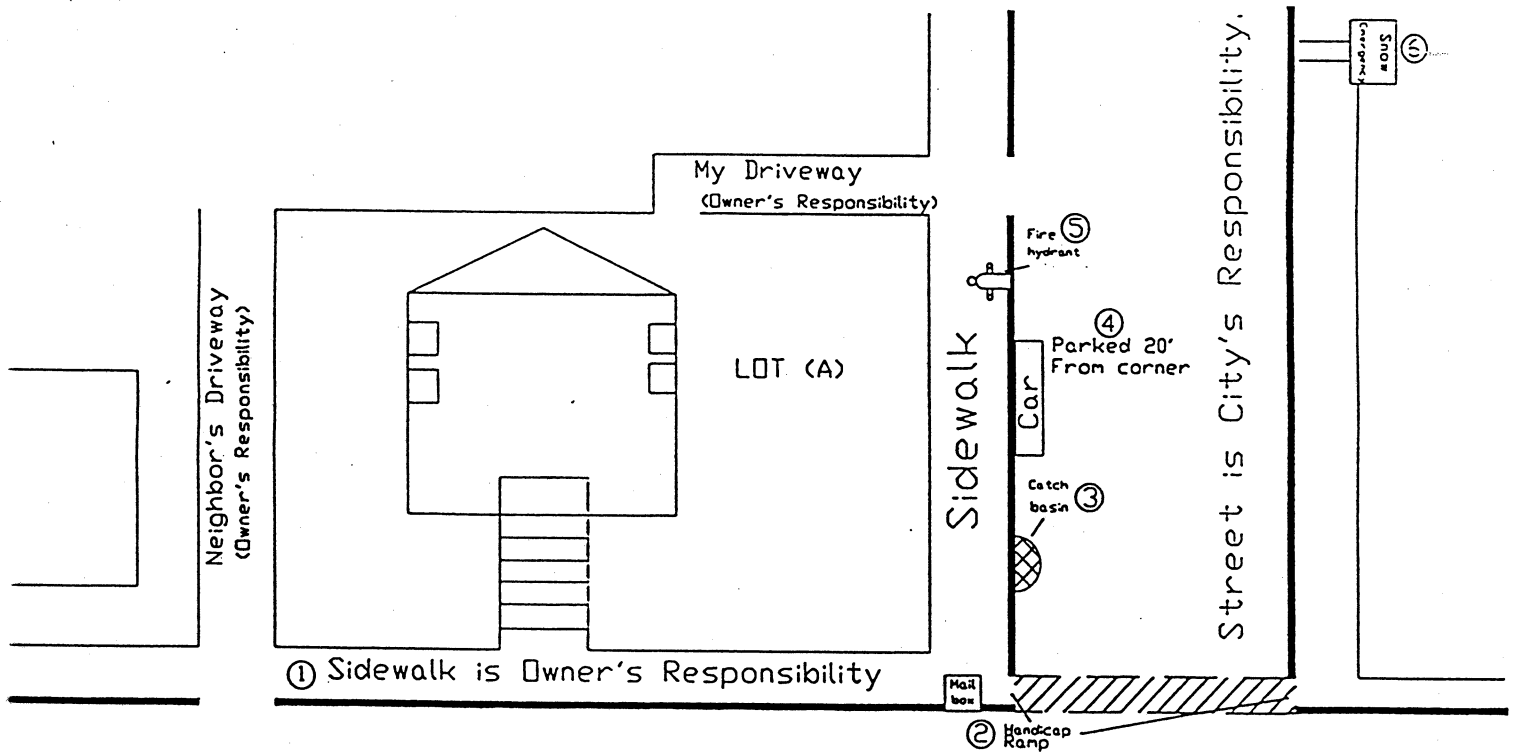
- Do clear the sidewalk around your property. This includes the corner.
- Do shovel the snow from your driveway onto the side of your property.
- Do remove your car from the street if an emergency is declared.
- Do move your car if you want the snow to be plowed to the curb.
- Do clean off the catchbasins when you clear the sidewalk. Your effort will be appreciated.
- Do use sand to help with slippery conditions.
- Do use salt to help melt the ice on the walks - when possible.
Do be careful of moving traffic when walking near the edge of the walks.
- Do clear a pathway on the sidewalk that will accommodate the handicapped.
The cleared path should be 36" to 42" wide (width of wheel chair).
- Do clear the snow & ice from the handicap ramps at the corner.
- Do shovel your snow off the walk to the windrow of snow at the curb.
- Do practice safety.

DON'TS

- Don't throw the snow from the walks and driveways into the street.
- Don't throw the snow from around and on your car into the street or cleared sidewalk.
- Don't start clearing the walks and driveways before it stops snowing.
- Don't dig the windrow of plowed snow away from your car until the snow stops and the streets are plowed. Let us get most of the snow in the streets plowed first.
- Don't forget to clear the snow from your walk. The school children, the elderly, and the handicapped count on you.
- Don't pile snow up at the corners. It hinders pedestrian and vehicular clearance.
- Don't forget to be safe.

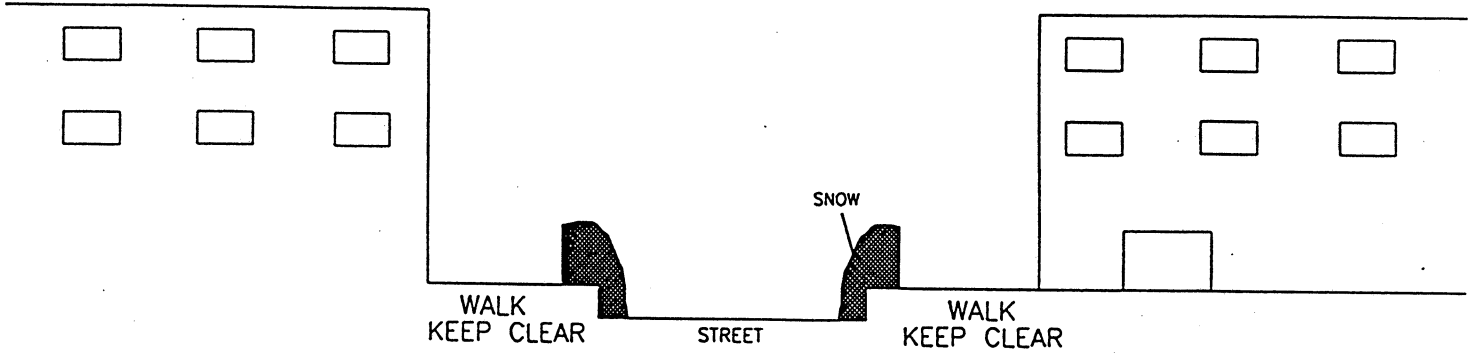
Here's How You Can Help.

- 1- Keep your sidewalk clear of snow and ice.
- 2- Clear pedestrian ramps at corner.
- 3- Clear snow from catch basins.
- 4- If you don't have a driveway make sure you park your car at least 20 feet from corner.
- 5- Help the firefighters by clearing fire hydrants.
- 6- Don't forget what side of street is designated as "No Parking" during snow emergencies.



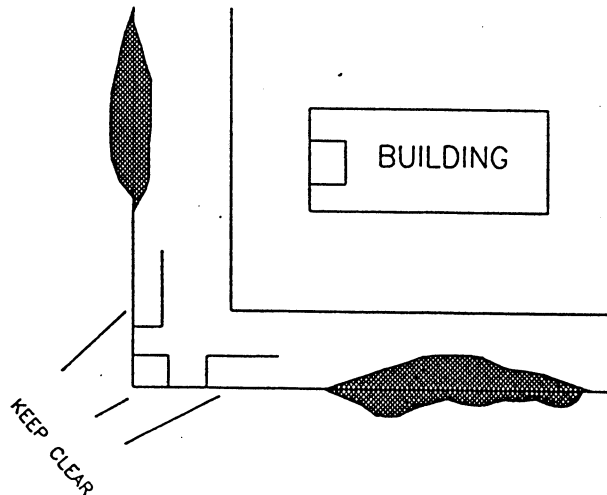
Street is City's Responsibility.

KEEPING THE WALKS CLEAR OF SNOW AND ICE IS THE RESPONSIBILITY OF THE PROPERTY OWNER. THE PICTURES BELOW DEPICT WHERE THE SNOW FROM THE WALK AND THE STREET MAY BE PLACED.



NOTE: ABUTTING PROPERTY OWNERS ARE RESPONSIBLE FOR CLEARING SNOW FROM WALKS. THIS INCLUDES THE CORNERS.

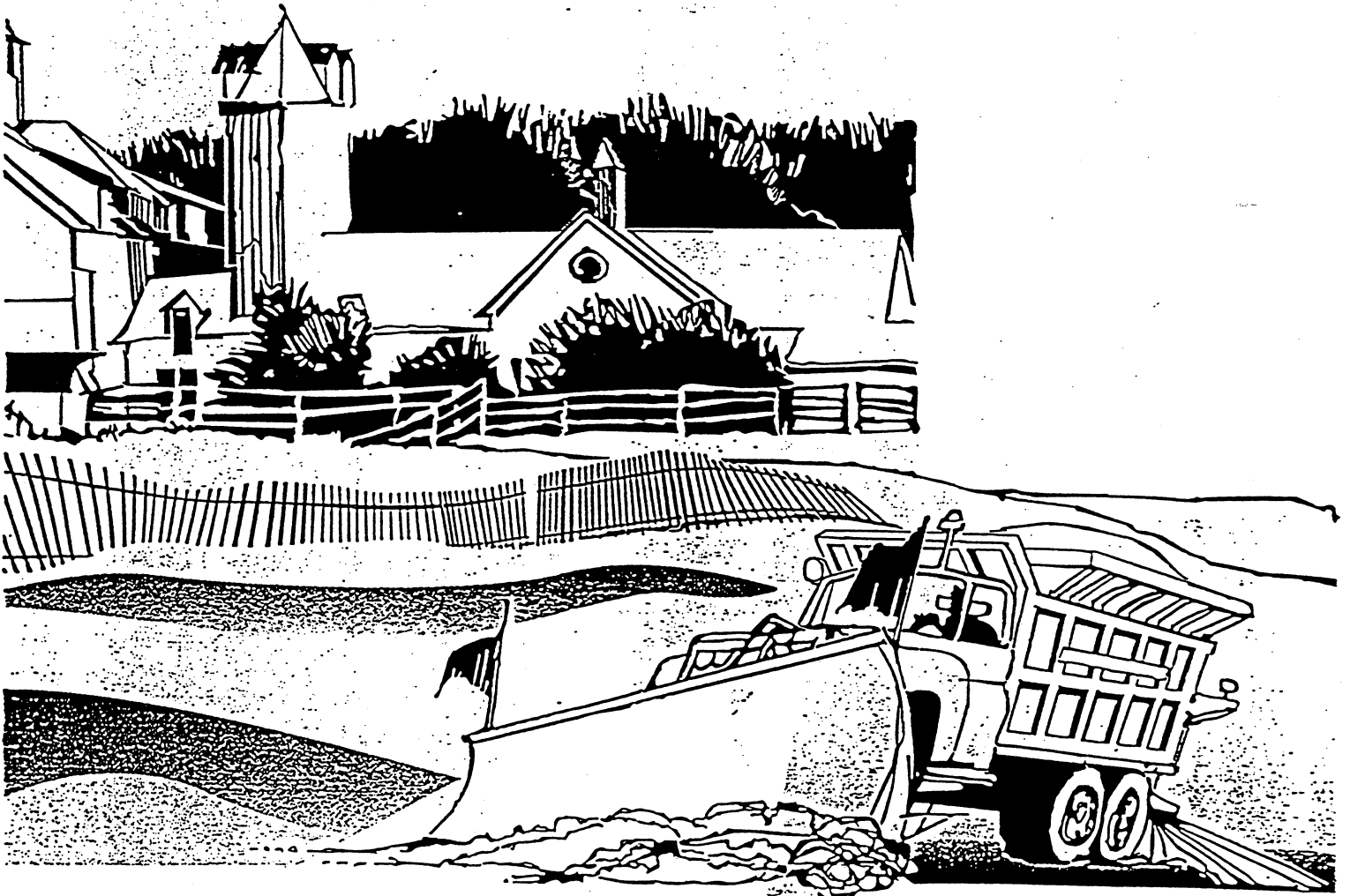
NOTE: THE CORNER CAN BE KEPT CLEAR OF SNOW IF CARS ARE PARKED 20' AWAY FROM THE CORNER. WE WILL MAKE EVERY EFFORT TO KEEP THE CORNER PLOWED CLEAR OF SNOW. WE NEED THE PROPERTY OWNER TO HELP KEEP THE WALK CLEAR AT THE CORNER. EVERYONE CAN HELP BY NOT PARKING AT CORNERS.



SHARING A DRIVEWAY

If you are fortunate enough to have a driveway - Why not consider sharing it with your neighbor during snow storms. Parking cars in driveways means*:

- Less cars on the street and the street is easier to plow to the curb.
- If an emergency is declared less cars have to be moved off the street and less cars will be subject to towing.
- Your neighbors can help you shovel your driveway clear.
- You are a good neighbor!
- You are a good citizen.



WINTER STORM INFORMATION

1995/1996

During the winter months, the City of Cambridge may implement city-wide parking bans. These parking bans are enforced when the City receives notice of snow storms which have predicted accumulations of 6 or more inches of snow, sleet, ice or other inclement conditions.

Winter Parking Ban Telephone Line - 349-4700

THE REASONS FOR PARKING BANS

- . Reduces snow plowing costs 20-30 percent per storm
- . Allows snow to be pushed directly to the curb which results in
 - a) wider streets & roadways during winter months for driving and on-street parking
 - b) open roadway drainage systems
 - c) reduced snow removal costs
- . Removal of on-street obstructions allows for faster plowing speed, thereby decreasing plowing response time and culminating the possibility of unplowed streets
- . Allows faster movement of emergency vehicles (fire, medical and police units) during winter storms
- . Reduces property damage to private and municipal equipment

PARKING BAN NEWS

The City of Cambridge will give public notices of an impending parking ban utilizing the following methods:

- . Winter parking ban telephone line - 349-4700
- . Radio & television announcements on Boston's commercial broadcasting stations, and on Cambridge Public Access television system (Cable TV-channel 37)

During snow storm parking bans, the City of Cambridge prohibits parking on **both** sides of all main streets and arteries. Parking is also prohibited on secondary roads where signs have been posted. (Usually signs are posted on one side only)

REMEMBER TO SHOVEL ALL SIDEWALKS

Property owners and persons responsible for the maintenance of any building bordering a sidewalk are responsible for clearing snow from the sidewalk within twelve hours after snow ceases to fall in the daytime, and before 1PM after a snowfall during the evening. In addition, all ice must be removed from the sidewalk or covered with salt, sand or other suitable substance, within six hours after the sidewalk becomes covered with ice. Failure to comply with this Ordinance will result in a warning for the first violation and a \$25 per day ticket as well as a possible liability claims against you and/or your insurance company in the event of a personal injury to a pedestrian. **Citizens are encouraged to help enforce this Ordinance by reporting violations to 349-4903.**

PARKING

It is unlawful to reserve curb parking by setting up barriers, old chairs, trash barrels, or any other placeholder on the street or sidewalk. This practice is against City Ordinances which prohibit obstruction and littering of public ways.

It is very difficult to keep the streets clear of snow and ice in Cambridge due to the density of the City, its narrow streets, traffic volume and lack of street parking. Placing barriers in the street to reserve a parking place severely hinders the Department of Public Works' ability to keep the streets safe for vehicular and pedestrian travel.

Therefore, it will continue to be the practice of the Department of Public Works to pick up these barriers and dispose of them on a daily basis. The City will not take responsibility for these barriers being disposed of after they are removed.

Parking within twenty feet of any corner has a tremendous negative impact on clearing snow. Plows cannot take the snow away from the corner because the cars are in the way. If the plows cannot move the snow away from the corner the snow piles make clearing the walks and handicap ramps next to impossible. You should never park within 20 feet of any corner. This is especially critical when it snows.

Catch basins clear of snow, ice and debris are very important in the winter. The catch basins must be kept clear to allow melting snow and ice to flow and drain. Residents can help by assisting us in keeping the catch basins clear of the snow, ice and debris. This is especially important when catch basins are being parked on the majority of the time. If the water cannot drain it will freeze making large areas hazardous. Your cooperation in helping us keep the catch basins clear is greatly appreciated.

You may report a catch basin problem, by calling 349-4800. Please be prepared to provide the location of the catch basin in reference to the nearest address. This will enable us to provide a quick response to the problem area.

OFF STREET PARKING FACILITIES

The following is a list of most of the public and private parking facilities open to the general public.

The East Cambridge Garage located at 55 First Street will be open during snow emergencies and is available to the residents of the City of Cambridge to park from 5:00PM to 8:00AM for no charge.

OFF-STREET PARKING LOTS & GARAGES

OPEN TO GENERAL PUBLIC

Barristers Lot

Cambridge Street, between Second and Third Street

RATE: \$1.00 each 20 minutes

\$8.00 All Day

Open during regular business hours

Hurley Street Lot

Between First and Second Streets

Parking Spaces 75

Contact: Salvatore Scenna, 65 Juniper Dr., Saugus MA 01906

RATE: \$1.00 each 15 minutes

\$6.00 Maximum

\$3.00 All Day Saturday & Sunday

Open during regular business hours

Cambridge Center North Garage:

Broadway/Binney Street between Fulkerson Street & Sixth Streets

Parking Spaces 500 Public Commercial 670 Tenant

Contact: Mike Cantalupa, 8 Arlington St., Boston 02116 -
859-2642

RATE: Up to 1 hour \$2.25--up to 2 hours \$4.50--up to 12 hours

\$6.75--up to 24 hours \$9.00

Lost Ticket 24 hours maximum

Open 24 hours

Cambridge Center East Garage

Broadway at Ames Street

Parking Spaces 875 Public Commercial 375 Tenant

Contact: Mike Cantalupa 859-2642

RATE: Up to 1 hour \$2.75 -- up to 2 hours \$5.25 --up to 12

hours \$7.75 -- up to 24 hours \$10.50

Lost ticket 24 hours maximum

Open 24 hours

With Validation (All Tickets Must Be Validated):

5PM - 5 AM Monday - Friday

All Day Saturday, Sunday, & Holidays

1) Legal Seafood

Up to 1 hour \$1.75 -- up to 3 hours \$3.00 -- over 3 hours
prevailing rates

2) Marriot (Parmizzano's Character):

Up to 3 hours \$1.00 -- up to 6 hours \$2.00 -- up to 12 hours
\$6.50

3) Banquet:

Up to 1 hour \$1.75 -- up to 3 hours \$3.00 -- up to 6 hours
\$5.00 -- up to 12 hours \$6.50

Charles Square Hotel @ University Road & Bennett St. 864-1200

Facility Owner Charles Square Hotel, One Bennett St.,
Cambridge, MA
Facility Operator Stardard Parking
Contact Tom Lanzilli 491-0298 booth 491-6779
Parking Spaces 700 Regular & Compact - 6 H.P. - Some valet
Rate: \$2.50 1st ½ hr. \$2.00 every ½ hr. up to 12 hr. \$12.50;
12 to 24 hours \$14.50
Open 24 hours 7 days a week

41 Church Street

Facility Owner Harvard Real Estate
Facility Operator Fitz-Inn Auto Parks Inc.
Contact John Stariknok 481-7740
Parking Spaces 125 Regular & Compact - 4 H.P.
Rate: \$3.00 first ½ hr. \$12.00 max 7 AM - 7 AM after 5 PM
\$10.00 max. Monthly parkers \$200.00 (any time after 1st
½ is \$12.00)

East Cambridge Municipal Garage

55 First Street, between Thorndike and Spring Streets
Parking Spaces 1110

Saturday-Thursday 6:30AM - 11:00PM & Friday 6:30AM - 2:00 AM
\$1.00 per hr or fraction thereof No maximum
Lost Ticket \$13.00

Evening & Weekend Rates

(After 5:00PM Monday-Friday, Saturday, Sunday, Holidays)
90 minutes or less 99¢ -- 90 minutes to 3 hours \$2.00 --
3 hours to closing \$3.00 maximum
Lost Ticket \$13.00/day

Monthly Rates

6:30AM to 7PM Monday-Friday \$80.00/month
6:30AM to 11PM Sunday-Saturday \$113.00/month

Galleria Parking Garage

Contact Carl Chudnutsky, 1 Wells Ave., Newton 02159 -
965-8700
Parking Spaces 2538
RATE: 1 hour or less \$1.00 -- each additional 30 minutes or
fraction thereof up to 5 hours \$1.00 /30 min.
5 hours to closing \$20.00

Evening & Weekend Rates

1 hour or less \$1.00 -- 1 hour to 2 hours \$2.00
2 hours to closing \$3.00
Lost ticket maximum daily rate

Green-Franklin-Pearl Garage

Green Street, Central Square, one block south of Mass. Avenue
Parking Spaces 290

Parking rates: Daily: 75¢/hr. 75¢ each addt'l hour. \$9.00 Max.
Night: 75¢/hr. 75¢ each addt'l 1 hour
\$3.00 max

Monthly: \$65.00 24 hrs.

\$50.00 Day time 7AM to 6:30 PM

\$25.00 Night 6PM to 8:00 AM

Special Rate: \$30.00 Senior Citizens 24 hrs. 7 days
a week

Open 24 hours, 7 days a week

Harvard Square Garage 65 JFK St.

Facility Owner Trinity Properties

Facility Operator

Contact 354-4168

Parking Spaces 185 Regular 24 Compact 5 H.P.

Rate: Sun. till Wed. closes at 12:30 AM

Thurs. thru Sat. open till 2:30 AM

\$3.50 1st hr., \$3.50, 2nd hr. \$3.00 each additional hr.
up to \$13.00 Max.

6 PM to closing \$3.50 /hr. up to \$8.00 Max

Holyoke Center

Facility Owner Harvard Real Estate

Facility Operator

Contact 495-8335

Parking Spaces 125 Regular & Compact 4 H.P.

Rate: \$2.50 every ½ hr. to Max. of \$15.00 up until 5:30 P.M.
or \$18.00 Max until midnight.

Night: after 4:30 P.M. \$6.00

Open until Midnight

Hyatt Regency Hotel 575 Memorial Drive

Facility Owner Hyatt Regency

Facility Operator LAZ Parking, Boston, MA

Contact 492-1234

Parking Spaces 439 Regular & compact 10 H.P.

Rate: \$3.00 1st hr., 2nd hr. \$6.00, 3 hrs. \$8.00, 4 hrs.
\$10.00, 5 hrs. \$12.00 Max. \$14.00 Open 24 hrs. a day

Municipal Lots:

Municipal Lot 2 - Under Harvard House Hotel, Mt. Auburn St. @
Eliot Street. 41 spaces open 8 AM to 6PM, Monday thru
Saturday.

Rate: 50¢/hr. parking meters 2 hour parking limit Low
Clearance

Municipal Lot 4 Bishop Allen Drive @ Essex St. in Central Square
18 spaces, parking meters in effect 8 AM to 6 PM, Monday thru
Saturday.

Rate: 50¢/hr., 2 hour parking limit

Municipal Lot 5 - Bishop Allen Drive @ Norfolk St. in Central
Square 80 spaces, parking meters in effect 8 AM to 6 PM,
Monday thru Saturday

Rate: 50¢/hour, 2 hour parking limit

Municipal Lot 6 - Bishop Allen Drive between Douglass & Columbia
Streets in Central Square. 31-2 hr. parking spaces, 16-4 hr.
parking spaces parking meters in effect 8 AM to 6 PM, Monday
thru Saturday

Rate: 50¢/hr. 2 and 4 hour parking limit

Municipal Lot 8 - Green St. & Pleasant St. in Central Square
15 spaces, parking meters in effect 8 AM to 6 PM, Monday thru
Saturday.

Rate: 50¢/hr., 2 hour parking limit

Municipal Lot 9 - Pleasant St. & Green St. in Central Square
18 spaces, parking meters in effect 8 AM to 6 PM, Monday thru
Saturday

Rate: 50¢/hr. 2 hour parking limit

Municipal Lot 11 - Windsor St. @ Cambridge St.

20 spaces, parking meters in effect 8 AM to 6 PM, Monday thru
Saturday

Rate: 50¢/hr., 2 hr. parking limit

Municipal Lot 12 - Between Warren & Marion Sts. just off
Cambridge St. in East Cambridge. 25-4 hr. parking spaces
9-10 hr. parking spaces, parking meters in effect 8 AM to
11 PM, Monday thru Saturday

Rate: 50¢/hr., 4 and 10 hour parking limit

Municipal Lot 14 - Springfield St. off Cambridge St. in Inman
Square 30 spaces, meters in effect 8 AM to 11 PM, Monday
thru Saturday

Rate: 50¢/ hr., 2 hour parking limit 30 spaces, meters in
effect 8 AM to 11 PM, Monday thru Saturday

Mt. Auburn Hospital 330 Mt. Auburn St.

Facility Owner Mt. Auburn Hospital

Facility Operator Mt. Auburn Hospital

Contact Phyllis Kossak 492-3500

Parking Spaces 490 Regular and Compact 6 H.P.

Rate: \$3.00 1st hr., \$1 each ½ hr. up to \$10.00 Max. for
24 hrs.

One Broadway Garage Third Street and Broadway

Contact Bill Higgins, Raytheon Engineering and Constructors,
1 Broadway, Camb. - 494-7639

Parking Spaces 330

RATE: Flat Rate of \$6.50 per day

Open 6 AM - 6 PM Monday - Friday

One Kendall Square (Binney Street Garage)

Contact: Conrad Fagoni 492-2155

Parking Spaces 1530

RATE: Validated 6AM - 6 PM

0-1 hour No charge -- 1-2 hours \$2.00 -- Each additional hour

\$1.00 -- daily maximum \$7.00

Lost Ticket \$14.00

Non-Validated

0-1 hour \$2.00 -- 1-2 hours \$3.00 -- Each additional hour

\$1.00 -- daily maximum \$9.00

Lost Ticket \$14.00

Riverview @ First & Athenaeum St.

Facility Owner: Riverview Bldg. Combined Limited Partnership

Facility Operator Pilgrim Parking Inc

Contact 494-8813

Parking Spaces 350 Regular & Compact 10 H.P.

Rate: \$1.50 each $\frac{1}{2}$ hr. over 2 hrs. \$7.00 max.

Open 7AM to Midnight

Sonesta Hotel 5 Cambridge Parkway

Facility Owner Sonesta Hotel

Facility Operator Sonesta Hotel

Contact: 491-3600

Parking spaces 185 Regular & Compact 4 H.P.

Rate: Free 1st $\frac{1}{2}$ hr. 1 to 1 $\frac{1}{2}$ hrs \$5.00, 2 hrs. \$7.00,

2 $\frac{1}{2}$ hrs. \$8.00, 3 hrs. \$9.00, \$16 24 hrs.

Open 24 hours

University Place on University Rd. & Mt. Auburn St.

Facility Owner Harvard University

Facility Operator Metropolitan Parking System

Contact: Zewdu Ketema, Mgr., 20 Linden St., Boston, 02134
491-0801

Parking Spaces 450 Regular & Compact 8 H.P.

Rate: \$3.00 ea. hr., \$12.00 a day, Max.

Open 24 hrs.

Number of metered spaces - Harvard Square Area - 582

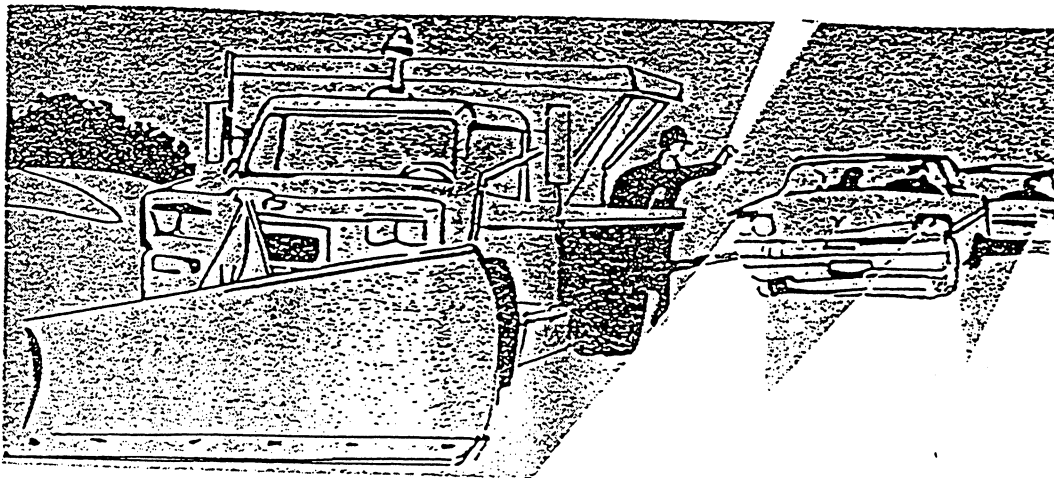
Number of metered spaces - Central Square Area - 389



TIPS ON SURVIVING THE WINTER

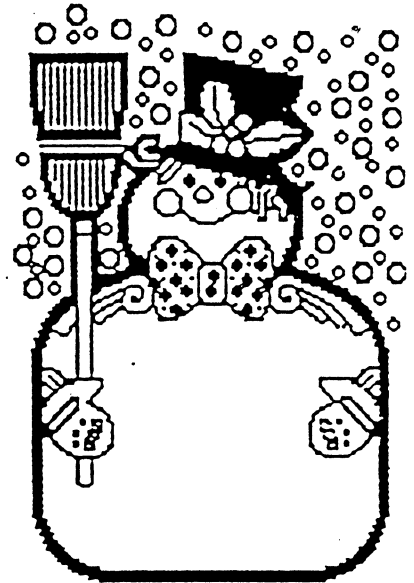


- * Use the MBTA whenever possible-
- * Insure your vehicle is properly equipped for the winter
- * Respect parking restrictions during the winter months
- * Respect the snow emergency when announced
- * Leave all areas which have been cleared of snow and ice free of further accumulation of snow. Example: Do not obstruct sidewalks with snow brushed from your car or shovelled from your driveway.
- * Drive courteously and according to road conditions. Watch out for the safety of pedestrians.
- * Expect the unexpected - icy spots, children playing in snow banks, sliding cars, and narrow streets
- * Pay attention to the weather forecasts
- * Remember freezing rain and wet snow create worst conditions.



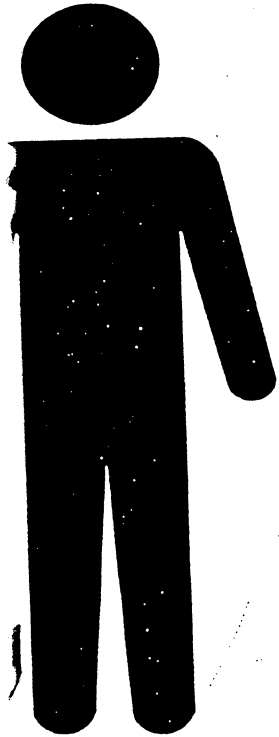
Don't Get Snowed In!

Do you need help shovelling snow? The Council on Aging has a list of resources that may be of assistance to you.



Snow removal exemption list - residential areas

The Cambridge Council on Aging (COA) screens applicants for and maintains a list of Cambridge residents with disabilities who qualify for an exemption from the City's requirement that they clear snow and ice from sidewalks bordering their property.



1. Such exemptions are only granted to low-income residents with disabilities who do not have household members capable of clearing snow.
2. Eligibility for snow clearing exemption is determined solely by the Council on Aging on a case-by-case basis, following its established eligibility determination procedures.
3. Eligibility for snow clearing exemption is not automatically available for any broad class of persons, such as all elderly persons over the age of sixty.
4. COA screens new applicants throughout the year and annually reviews each residential exemption to determine if the household still qualifies for such exemption.
5. Once a snow clearing exemption is granted by the COA, it will **remain in effect until the end of the snow season**, unless the COA revokes said exemption.

At sidewalks bordering residences where such snow clearing exemptions have been granted, DPW will clear snow and ice sufficient to maintain a minimum 36 inch wide continuous clear pathway along the entire length of the sidewalk bordering the exempt property and sufficient to maintain a 36 inch wide access aisle to the street.

1. Such snow and ice clearing should be confined to the bordering sidewalks only, and will not include private walkways, stairs, porches, driveways or other parking areas (accessible or otherwise) or any other private property.
2. In extreme weather conditions, residents with snow clearing exemptions are asked to have patience and to understand that DPW's first priorities are to clear snow from major arteries and from public schools and other municipal buildings.
3. In cases where exempt households have questions regarding snow removal, they should call the COA (349-6220) during business hours or to call DPW Hotline (349-4860) during non-business hours.

Business areas

In business areas, business owners should clear snow and ice from sidewalks and curb cuts within the boundaries of the business property. Public walks bordering the business must be cleared to a minimum 36 inch wide continuous clear pathway next to the building.

In business areas, business owners should clear snow and ice from each of the off street parking areas over which the building owner owns or otherwise exercises control as follows:

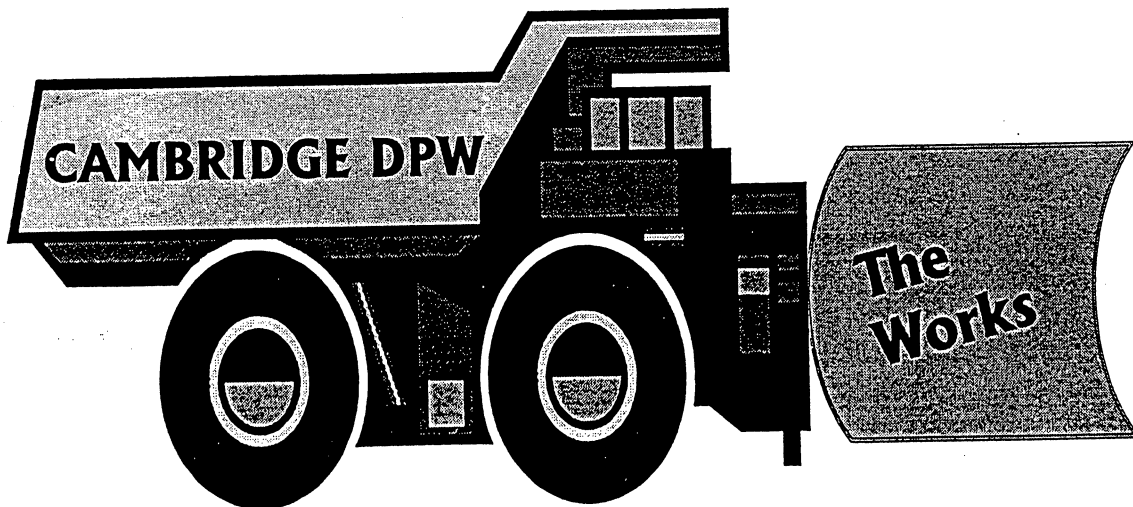
1. Snow and ice should be completely cleared from all accessible parking spaces.
2. Snow and ice should be completely cleared from all access aisles adjacent to the accessible parking spaces.
3. Snow and ice should be cleared wherever necessary to maintain a minimum 36 inch wide continuous clear pathway from each of the accessible parking areas to the building entrance.

In business areas, where on-street accessible parking is provided proximate to businesses, snow and ice should be cleared by the business owner up to and including the curbstone at such spaces, to allow for persons with mobility impairments to safely enter and exit.

PARKS

Most of the City Parks facilities are closed during the winter months and especially during winter storms. However, the walkways around parks and in some cases walkways going through a park are cleared by Public Works Crews. Play areas and areas that have special safety surfaces are not cleared during the winter. The clearing of the walkways around the parks normally begins shortly after the storm subsides or before daybreak. Areas that receive the most pedestrian traffic receive the highest priority for clearing with the other areas being next.

Public Works considers the clearing of walkways for pedestrian use a high priority. We will begin clearing of walks when the storm subsides and concurrently with the clean up of streets and intersections. In other words.....we will not wait for all the streets to be cleaned before we start on walks.



LOCATIONS FOR SAND BARRELS

Sand is located at numerous locations throughout the City for the convenient use of our citizens. Residents are encouraged to use sand from these locations for their walkways and steps. If a location is out of sand please call 349-4800 and the sand will be replenished. A list of locations where you may obtain sand are indicated below:

FIRE DEPARTMENT

Engine 1/Fire Headquarters/Harvard Square Tunnel
Engine 2/LaFayette Street
Engine 3/Cambridge Street
Engine 4/Blake Street
Engine 5/Inman Square
Engine 6/River Street
Engine 7/Main Street
Engine 8/Taylor Square
Engine 9/Lexington Avenue

LIBRARIES

Concord Avenue
Mt. Auburn Street
North Cambridge
Central Square
Field Branch
East Cambridge
Main/High School

OTHER LOCATIONS

DPW/147 Hampshire Street
105 Windsor Street
Huron Avenue Bridge
Golf Course
Area IV Teen Center
Notre Dame School/Driveway
Immaculate Conception/Driveway
Police Department
Sleeper Park/Norris Street
Cambridge Hospital/Emergency Entrance

WINTER STORM INFORMATION

Everyone should stay tuned to the many media services available during a winter storm for normal winter storm information. If it becomes necessary for the City to declare a snow emergency the information will be provided to:

MEDIA SERVICES

WBZ TV Channel 4
 WCVB TV Channel 5
 WHDH TV Channel 7
 Radio
 Cambridge Cable Channel 36
 Cambridge Cable Channel 37

OTHERS

Cambridge Police Department	349-3300
Cambridge Traffic & Parking	349-4700
Cambridge Public Works	349-4800

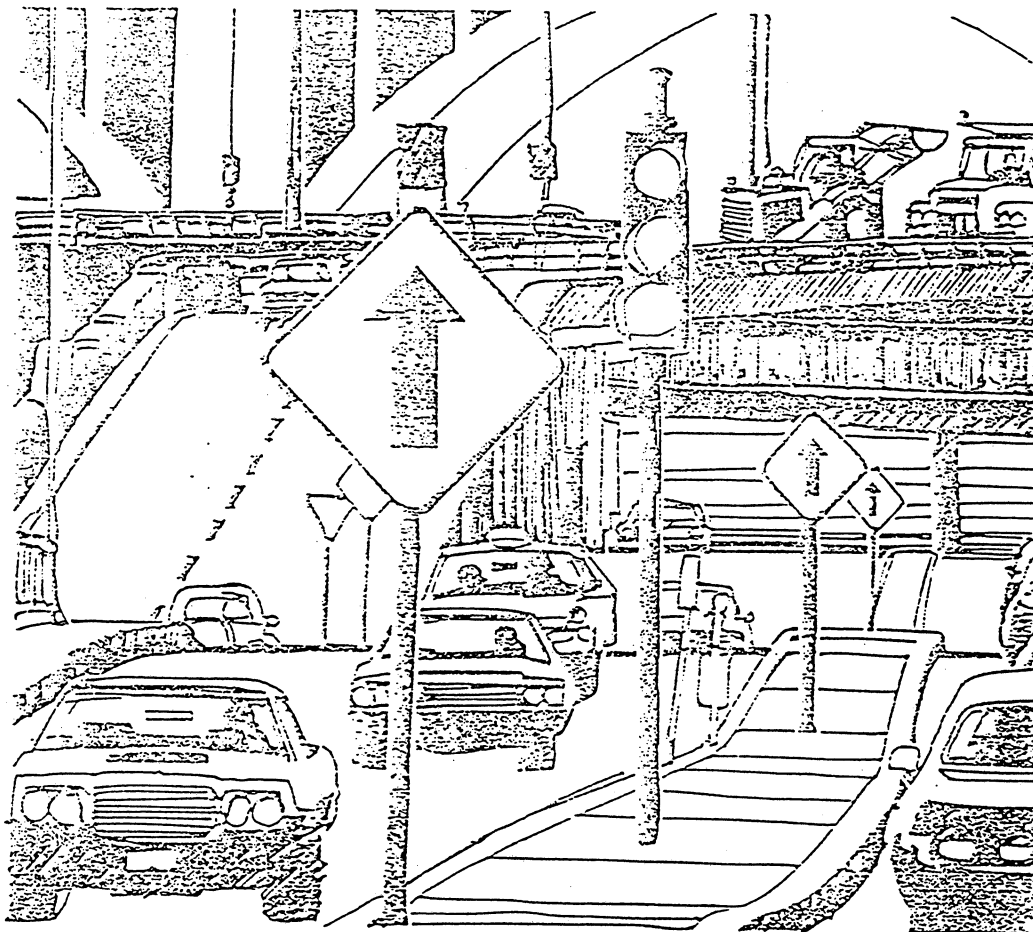
Additional information may be obtained by calling the Public Works Hotline at 349-4800 or 349-4860.

The Department of Public Works will also make presentations on all the information in this manual to neighborhood groups, organizations, associations and institutions. Please call at 349-4810 to discuss and schedule a convenient time for a presentation.

DPW TELEPHONE NUMBERS

DPW (Main Number)	349-4800
Hotline	349-4800
Information	349-4800
DPW Communications	349-4960 or 349-4862

CITY OF CAMBRIDGE



SNOW FIGHTING



THE WORKS
CAMBRIDGE
DEPARTMENT
OF PUBLIC

Ralph E. Dunphy
Commissioner

147 Hampshire Street
Cambridge, MA 02139
617-349-4800
TDD 617-349-4805

To: Robert W. Healy
City Manager

From: Ralph E. Dunphy
Commissioner

Date: October 30, 1996

Re: **Council Order # 049, dated 1/08/96**
Procedure for notifying Property Owners
and Ticketing Owners Who Are Not
Shoveling Sidewalks
REVISED RESPONSE

The Department of Public Works uses many outlets to educate the citizens of Cambridge of their responsibilities during the snow season.

- "The Winter Challenge We Share..." DPW's comprehensive guide to snow in the City expressly defines owner's responsibilities in clearing their sidewalks (copy attached).
- Cable TV scrolls the message constantly during the winter months.
- Postcards are circulated to neighborhood groups and their residents concerning their responsibilities (copy attached).
- Enclosed a notice of responsibilities with all tax bills (copy attached).
- "Dear Resident" letters are available at all public buildings and sent out with the Traffic Department's Resident Sticker Program (copies attached).
- Large 4'x8' lawn signs are posted throughout the City

The Ordinance, as written, allows the City to first warn and then fine at the rate of \$25.00 per day for unshoveled sidewalks. DPW personnel throughout the City enforce this ordinance during the winter months.





EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

RICHARD C. ROSSI
Deputy City Manager

CITY OF CAMBRIDGE
CAMBRIDGE, MASSACHUSETTS 02139

TEL. 349-4300
FAX. 349-4307



15.

November 4, 1996

To The Honorable, The City Council:

Please find attached a response to Awaiting Report Item No. 3, regarding a report on the procedures for notifying property owners and ticketing owners who are not shoveling sidewalks, received from Public Works Commissioner Ralph E. Dunphy.

Very truly yours,

Robert W. Healy
City Manager

RWH/mec
attachment

Consent Agenda #15

S-542

Transmitting communication relative to
Awaiting Report Item Number Three, regarding
a report on the procedures for notifying
property owners and ticketing owners who
are not shoveling sidewalks.

for original order

see 1-8-96 CM-#11

Order #49-1-8-96

first report received

2-12-96 - #10

In City Council November 4, 1996

PLACED ON FILE