



HARVARD PLANNING AND REAL ESTATE

December 18, 1997

Mr. Ranjit Singanayagam
Zoning Specialist
City of Cambridge Inspectional Services Department
831 Massachusetts Avenue
Cambridge, Massachusetts 02139

RE: Application for Curb Cut Relocation Associated with the Maxwell Dworkin Project

Dear Ranjit:

Thank you for meeting with Tanya Iatridis, Tom Murray, and me on December 9, 1997 to discuss the application requirements for the curb cut relocation associated with the Maxwell Dworkin project. Please find enclosed a complete copy of the application.

The Maxwell-Dworkin project is planned for 33 Oxford Street, across from the Peabody Museum on the site of the former Aiken Computation Laboratory. The Maxwell Dworkin building is permitted by right in the zone. One component of the project, which will require a Special Permit, involves relocating the existing curb cut further south on Oxford Street. Based on your zoning review, the proposed relocation of the curb cut will also require an application for driveway cuts and openings. Per your suggestion, Tom Murray and I met with both John Riley of the Public Works Department and Lauren Preston of the Traffic and Parking Department on December 11, 1997 regarding this application. John Riley did not suggest any revisions, and we have incorporated Lauren's suggested revisions. Please note that, per our telephone conversation on November 16, 1997, the abutters' signatures included in the application are those of other Harvard University Departments immediately surrounding the project site.

My understanding is that we will be scheduled for a City Council hearing on this permit after the hearing on the Special Permit application also being filed for this proposed curb cut relocation. Please call me at 496-2803 if you have any questions regarding this application. Thank you for your assistance.

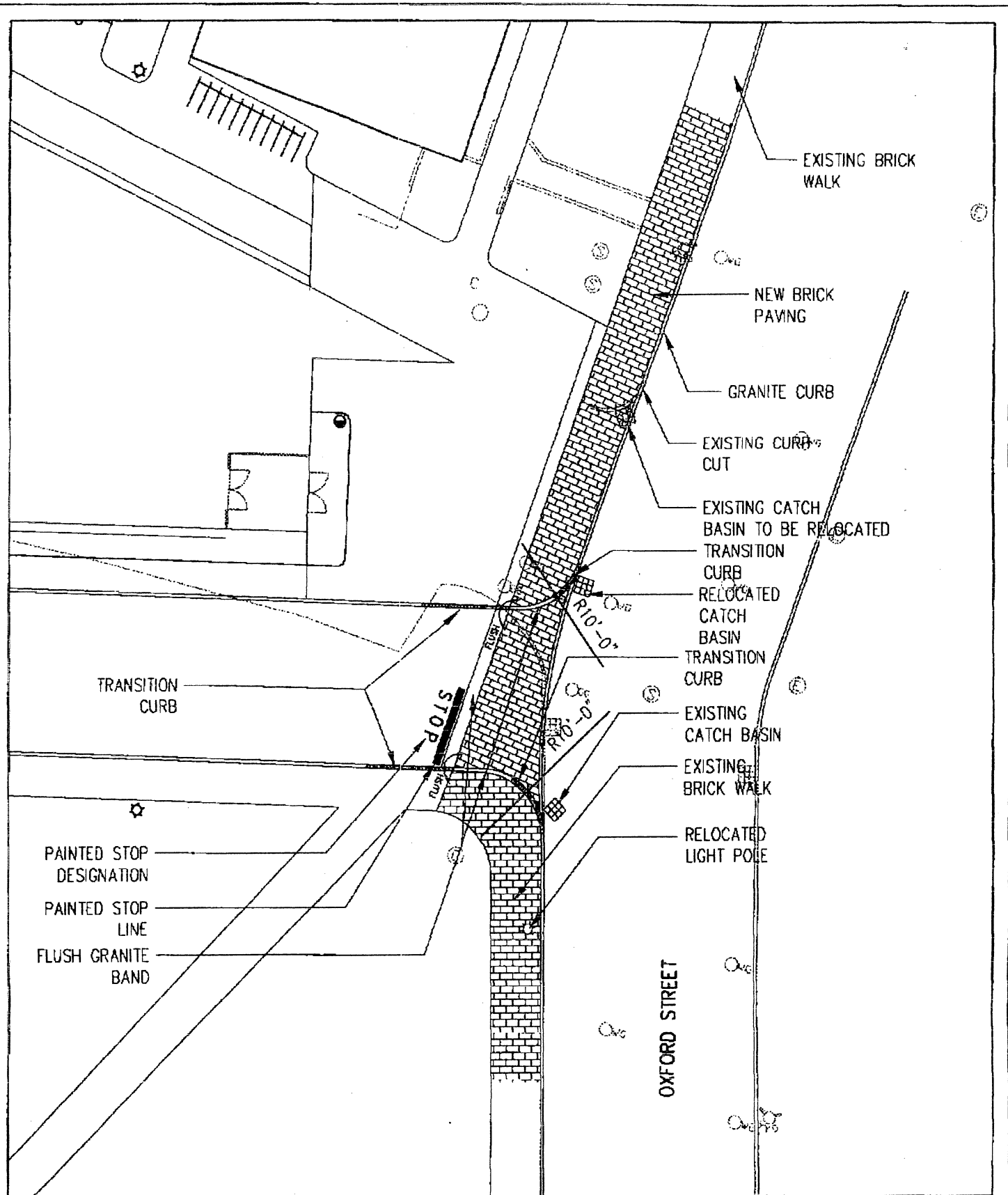
Sincerely,

Jennifer Champa
Public Approvals Manager

Enclosures

cc: M. Feeney, OGC
A. Gold, DEAS
T. Iatridis, HPRE
T. Murray, Casali Group
C. Scales, Payette Associates
D. Zewinski, FAS

VARIANCE HAS BEEN APPROVED
~~HOLD FOR VARIANCE TO BE~~
~~APPROVED~~



**PAYETTE
ASSOCIATES
ARCHITECTS
PLANNERS**

Project No. 36500.0 Project Name HARVARD- MAXWELL/DWORKIN
 Scale : 1"=20' Date Issued 10 DECEMBER 1997 Date Revised 12/16/97
 Payette Associates Inc. 285 Summer Street, Boston, Massachusetts 02210-1522

SK-L

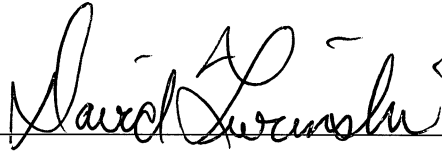
2

Application for curb cut relocation associated with Maxwell Dworkin project (Continued)

Note: Owner's signature is not included on the preceding page, because a private contractor will do the work, not the City of Cambridge.

Owner: David Zewinski
Faculty of Arts and Sciences Associate Dean of Physical Resources and Planning
on behalf of Presidents and Fellows of Harvard College
University Hall, Room 20
Cambridge, MA 02138

Owner's signature

A handwritten signature in dark ink, appearing to read "David Zewinski", written over a horizontal line.

Date:

12/18/97

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of The Division of Engineering + Applied Sciences,

☒ approval

Cambridge, Massachusetts, I do hereby declare

☐ disapproval

of the installment of:

Off-Street Parking Facility located at 33 Oxford St.

Signed:

Albert L. M.

Date:

12/2/97

Address:

Rm 216, Pierce Hall, 29 Oxford St.

To Whom It May Concern:

As owner or agent of MUSEUM OF COMPARATIVE ZOOLOGY,

☒ approval

Cambridge, Massachusetts, I do hereby declare

☐ disapproval

of the installment of:

Off-Street Parking Facility located at 33 OXFORD ST

Signed:

Jay L. Taft

Date:

12/3/97

Address:

26 OXFORD ST, CAMBRIDGE, MA 02138

To Whom It May Concern:

As owner or agent of LAW SCHOOL,

☒ approval

Cambridge, Massachusetts, I do hereby declare

☐ disapproval

of the installment of:

Off-Street Parking Facility located at 33 Oxford ST.

Signed:

Sandra L. Coleman

Date:

12/4/97

Address:

1563 MASS. AVE., CAMBRIDGE, MA 02138

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

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Off-Street Parking Facility located at _____

Signed: _____ Date: _____

Address: _____

RECEIVED BY
OFFICE OF CITY CLERK

97 DEC 22 PM 12:27

CAMBRIDGE MA.

1997/201
APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE

97 DEC 18 PM 20



INSTRUCTIONS:

In order to obtain permission for a driveway cut or opening you must first get approval from the Department of Inspectional Services on the zoning requirements for off-street parking, including the cooperation of your immediate abuttors.

To receive a review from Inspectional Services you must fill out Part I of the application. Be sure to draw your plot plan on Drawing 1, choosing the lot that represents your lot's position, i.e. corner or interior. You must also include a sketch of the proposed driveway, including dimensions, on Drawing 2. You may then calculate the cost of the driveway by using the formula based on your choice of surfaces. You must also include a signed abuttor sheet for each of your abuttors: back yard, one on either side and the abuttor directly across the street.

Once you have gathered this information on the application, it should be submitted to:

**Zoning Officer
Inspectional Services
831 Massachusetts Avenue
Cambridge, MA 02139**

If the application is approved by Inspectional Services, it will then be sent on to Traffic and Parking, the Historical Commission and the Department of Public Works. If approved by Public Works, the application and backup will be sent to the City Council for their approval. Once the City Council approves, the driveway curb cut can be installed. However, the full cost of the cut must be paid to Public Works before the work will start.

If, however, Inspectional Services denies your application you may then appeal to the Zoning Board of Appeals.

DATE:

12/18 /97

PART I:

Address of proposed curb cut or off-street parking facility: 33 Oxford Street

Frontage: Oxford Street

Block and Lot: N. A.; parcel maps 143, 157, 158

Setback (distance from building to sidewalk): @ Oxford Street - varies 21' North to 42' South

Distance from proposed driveway to surrounding structures and property line: To Pierce Hall - Average 22'
To Pierce Hall - Average 73'

Dimensions of proposed driveway: 25'

Location of any trees, sign posts, fire hydrants, utility poles, etc., in direct vicinity of proposed driveway: As per plan

☒ Plot plan is included

☒ Sketch of driveway with cost estimate is included

☒ All abuttor's forms are included



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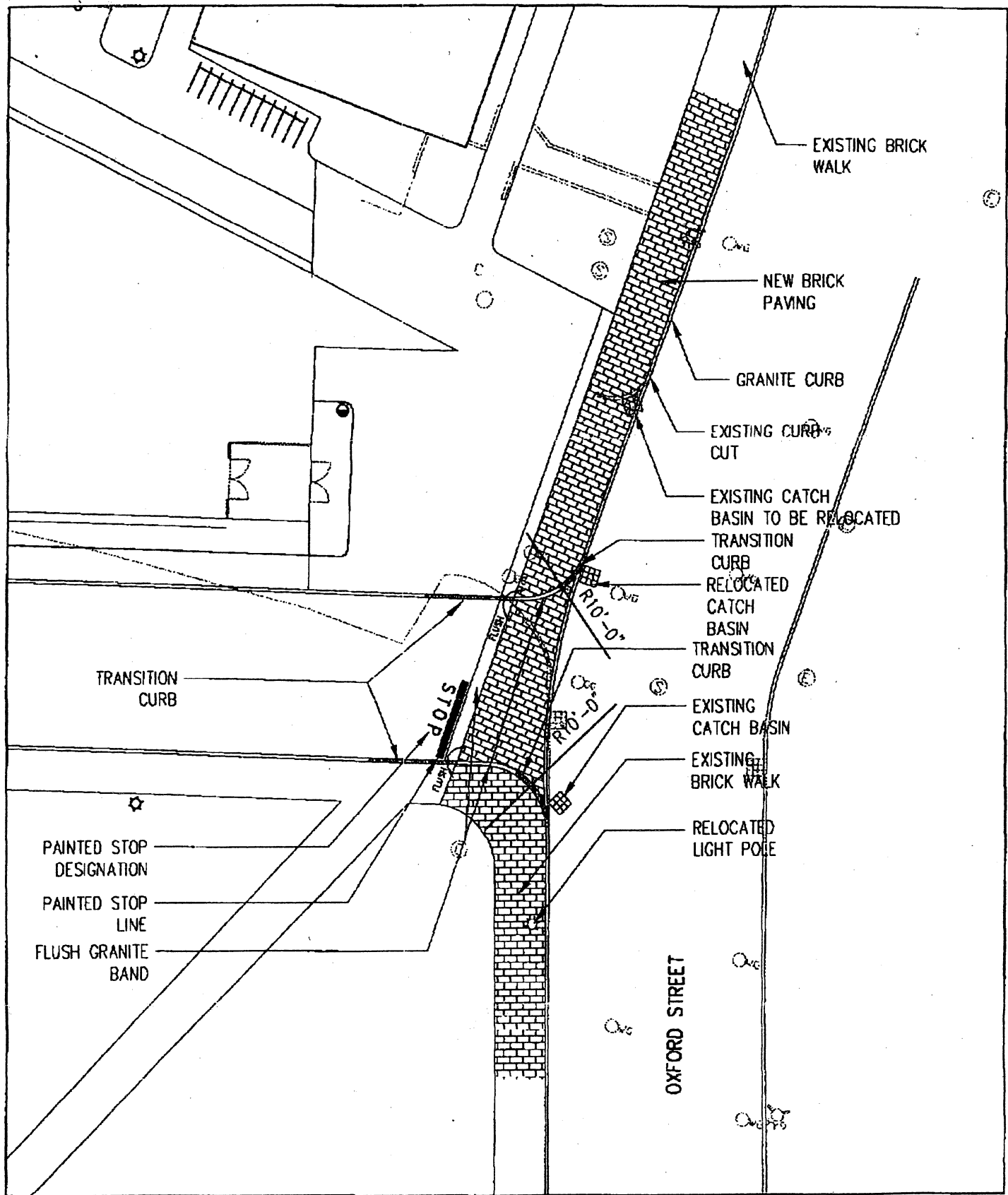
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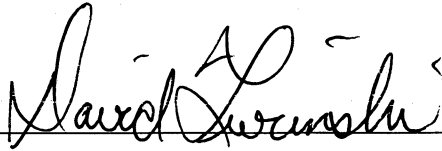
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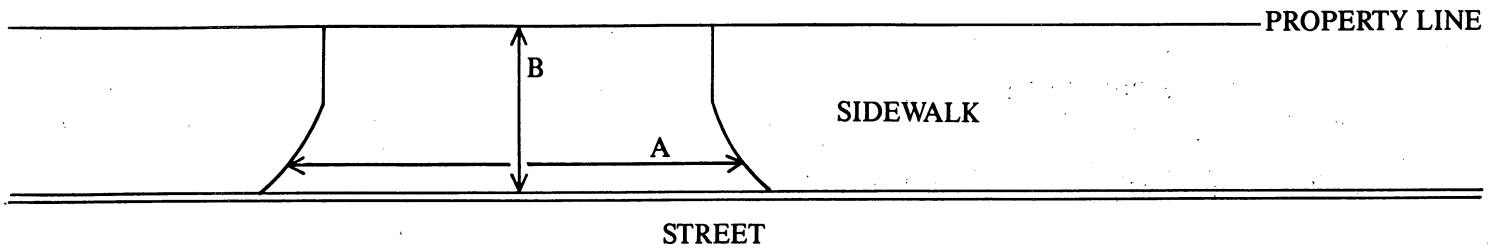
Date:

12/18/97

DRAWING 2:

SKETCH OF PROPOSED DRIVEWAY WITH COST ESTIMATE

CITY OF CAMBRIDGE



$$A = \frac{39}{\text{FT.}} \div 3 = \frac{13}{\text{YARDS}}$$

$$B = \frac{8}{\text{FT.}} \div 3 = \frac{2.67}{\text{YARDS}}$$

$$A \times B = \frac{34.71}{\text{SQUARE YARDS}}$$

COST ESTIMATE:

 BRICK: 34.71 SQUARE YARDS $\times$ \$70/SQUARE YARD = \$ 2430-

 BRICK ON CONCRETE: 34.71 SQUARE YARDS $\times$ \$85/SQUARE YARD = \$ 2950-

 CONCRETE: 34.71 SQUARE YARDS $\times$ \$40/SQUARE YARD = \$ 1388-

 ASPHALT: 312 SQUARE FEET $\times$ 1 TON/40 SQUARE FEET $\times$ \$125/TON = \$ 975- (Assumes 4+" thick)

DEPARTMENT OF PUBLIC WORKS SCHEDULED DATE FOR CONSTRUCTION:

N.A. /

DEPARTMENT OF PUBLIC WORKS STATED FEE: \$ N.A. Contractor to do work.

The undersigned agrees to pay the stated fee for the driveway installation in full within two (2) weeks of the estimated starting date of construction before the Department of Public Works shall proceed with construction:

Owner's signature: _____ Date: _____

Address: _____

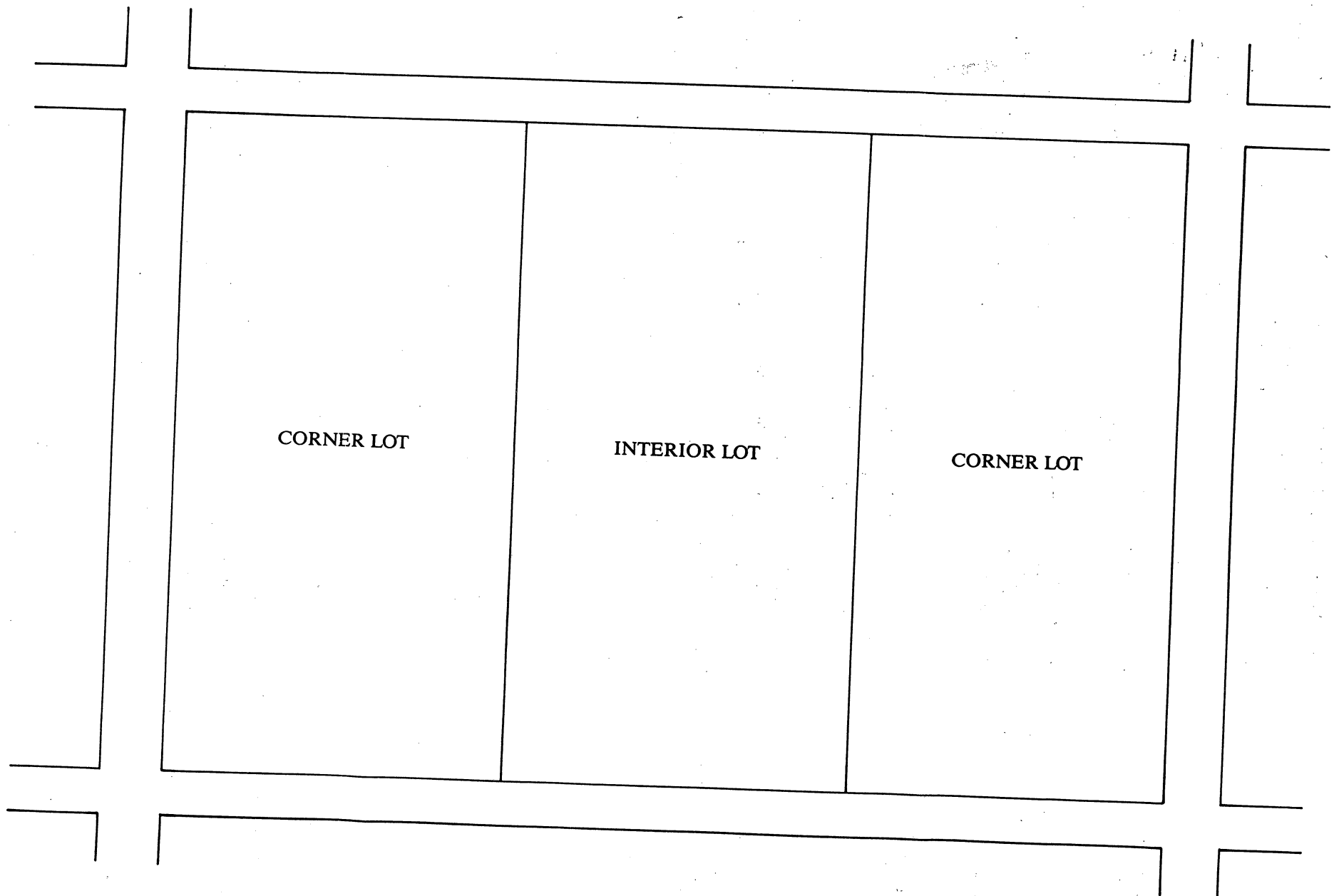
Funds Received: \$ _____

Check Number: _____

DRAWING 1: Please note:

drawing by Payette Associates is attached, in lieu of this page.

PLEASE INDICATE LOCATION OF HOUSE AND DRIVEWAY.
BE SURE TO GIVE DIMENSIONS OF LOT.



APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE

PART II: INSPECTIONAL SERVICES DEPARTMENT

☐ Application approved	☐ Application denied
Reason: _____	
Signature: _____	Date: _____
Title: _____	

PART III: TRAFFIC AND PARKING DEPARTMENT

☐ Application approved	☐ Application denied
Reason: _____	
Signature: _____	Date: _____
Title: _____	

PART IV: HISTORICAL COMMISSION

☐ Application approved	☐ Application denied
Reason: _____	
Signature: _____	Date: _____
Title: _____	

PART V: PUBLIC WORKS DEPARTMENT

☐ Application approved	☐ Application denied
Reason: _____	
Signature: _____	Date: _____
Title: _____	



OFFICE OF THE CITY CLERK

CITY OF CAMBRIDGE

(617) 349-4260

FAX (617) 349-4307

tty/TDD (617) 492-0235

D. MARGARET DRURY
CITY CLERK

DONNA P. LOPEZ
DEPUTY CITY CLERK

December 22, 1997

Dear Neighborhood Representative:

This office is in receipt of a copy of an application from David Zewinski on behalf of Presidents and Fellows of Harvard College, requesting a curb cut *at the premises numbered 33 Oxford Street, Cambridge, Massachusetts.*

The City Council has directed that all curb cut petitions be submitted to the appropriate Neighborhood Associations for the locality where the curb cut would be made, so that the association may have an opportunity for review, prior to action by the City Council.

Please indicate by return mail your approval or disapproval of the petition within twenty one days from the date of this letter. If the response is "disapproval" please state reasons. Be sure to sign the form and include a daytime phone number. I have enclosed a self-addressed stamped envelope to facilitate your reply.

As soon as this office has received both the completed application and your neighborhood association response, I will place the petition on the agenda for the next City Council meeting. If I do not receive a response from your neighborhood organization by twenty one days from the date of this letter, I will place the petition on the agenda for the next City Council meeting.

If your neighborhood association cannot complete its review by twenty one days from today, you may extend the reply time another seven days by requesting an extension by letter to me with a copy to the petitioner. However, I urge you to make every effort to complete your review as soon as possible.

Thank you for your cooperation.

Sincerely yours

D. Margaret Drury
City Clerk

Name of Neighborhood Association: Terry DeLancy - Agassiz Neighborhood Council

hereby _____ approve _____ disapprove of said driveway petition.

Comments: _____

Signature of authorized association representative _____

Daytime telephone no. _____

cc: Petitioner

Petition was received from David Zewinski on behalf of Presidents and Fellows of Harvard College, requesting a curb cut at the premises numbered 33 Oxford Street; approval was received from Insepctional Services, Traffic Parking and Transportation, Historical Commisiion, Public Works Dept. and abutters. No response has been received from the neighborhood association.

In City Council April 27, 1998

ORDER ADOPTED