CITY OF CAMBRIDGE
DEPARTMENT OF HEALTH, HOSPITAL AND WELFARE
1493 CAMBRIDGE STREET CAMBRIDGE, MASSACHUSETTS 02139
Telephone 354-2020

MINUTES OF THE FIFTH MEETING OF THE
CAMBRIDGE HEALTH POLICY BOARD

September 6, 1977 5:45 p.m.

PRESENT: BOARD MEMBERS
Melvin Chalfen, MD
Richard de Filippi
Orlando DelValle
Oliver Farnum
Rev. Henry Horn
Susan Kagen
Elsa Stern
John Wrenn

OTHERS
Claire Chafee-Bahamon
Elaine DeRosa
Sandy Moretti

ABSENT: BOARD MEMBERS
Judith Freiman
Judge Sheila McGovern
Robert Perry
Ann Pettigrew, MD
Manuel Rogers
Gloria Thompson
Zelia Valente

MINUTES: Due to the lack of quorum, the acceptance of the minutes of the meeting held on July 27, 1977, and August 2, 1977, were not acted upon.

EXPANSION OF NEVILLE MANOR FACILITIES: VOTE ON MOTION: Dr. deFilippi read a motion in behalf of Judy Freiman which stated, "Recognizing the need for skilled nursing home beds in Cambridge, we endorse the Neville Manor plan to apply for a Certificate of Need to expand by 30-34 level 2 beds." Mrs. Stern made a motion that they ask for 30 beds and not 34 because there will be no recreation room for patients if 34 beds are installed. Dr. deFilippi then read the revised motion. "Recognizing the need for skilled nursing home beds in Cambridge, we endorse the Neville Manor plan to apply for a Certificate of Need to expand by 30 level 2 beds."

The motion passed unanimously by the members present and by proxy vote of two members, Mr. Robert Perry and Mrs. Gloria Thompson.

SUB-COMMITTEE REPORTS:

Planning: Refer to minutes of the meeting held on August 31, 1977.

Public Health: Refer to minutes of the meeting held on August 25, 1977.

The Board discussed the biohazards research in Cambridge and whether the public health subcommittee should be involved in making policy for this research. Dr. de Filippi said the Board should be involved since the Cambridge Biohazards Committee's concerns had been defined by a City Council resolution. Other biohazards issues would not get reviewed unless the Health Policy Board took the responsibility. But it was decided that the public health subcommittee would not review biohazards policy because Dr. Chalfen, chairperson of that sub-committee was on the MIT biohazards committee. Instead, biohazards issues were referred to a task force. Rev. Horn was unanimously appointed to head that task force.

In addition, because the Cambridge Biohazards Committee had not yet met, it was unanimously agreed that the Board would recommend to the Commissioner that the Cambridge Biohazards Committee meet and proceed with its business.

Hospital and NHC: Refer to minutes of the meeting held on August 16, 1977.

Neville Manor: It was Judy Freiman's preference not to discuss any matters pertaining to Neville Manor at this time.

Financial and Organization Review: Dr. de Filippi made a few comments in the absence of Robert Perry. He stated that this committee would:

1. Review all organization material received
2. Study the budget (understand and report back to the Board as a whole)
3. Review hospital space and its allocation

STATUS OF STAFF HIRING: Mr. Climan started the process for hiring a full time replacement. Resumes were sollicited from the major programs on public health in the area and ads will be placed in two local newspapers. Dr. de Filippi informed the members that the staff position would be funded mostly by CETA funds and then went on to explain the qualifications needed to be eligible for this CETA position.

1. Unemployment for 15 weeks
2. Cambridge residency

Dr. de Filippi then announced that if any members would like to see copies of resumes already submitted, they should contact Sandy Moretti.

DISCUSSION OF SEARCH FOR NEW COMMISSIONER OF DHH: The discussion regarding the search for a new Commissioner continued from the last meeting. Members present expressed their feelings toward not having a full time Commissioner. After a discussion, Dr. de Filippi stated that if the Board confronts certain situations where they find themselves frustrated by a lack of a permanent Commissioner, then that would be an appropriate time to urge the City Manager to fill this position permanently.

ACTION ON VACANCY CREATED BY RESIGNATION OF MS. KAGEN: The board unanimously moved to accept the resignation of Ms. Kagen with regret.

Mr. DelValle asked that Dr. de Filippi make a motion expressing their thanks to Ms. Kagen for her work. The committee agreed unanimously.

Rev. Horn motioned that the chairman of the board communicate with the City Manager and have Ms. Kagen's position filled by a consumer representing the general background that she represents. The committee agreed unanimously.

GOALS, REPORT AND BUDGET REQUEST: Dr. de Filippi announced that by October 1, 1977, the Board must submit a request for various budgetary items that we think are appropriate for the Board itself. Dr. de Filippi then announced that he would take the task of sending the City Manager a memo stating what the board had accomplished over the past 6 months. Rev. Horn suggested that copies of this memo also be sent to the City Council.

STATUS OF BY-LAWS AND OPERATIONAL RULES: Dr. de Filippi asked the Board to review Robert's Rule by the next meeting so that they can be voted on as rules of procedure.

BY-LAWS: Dr. de Filippi then announced that he will be asking Mr. Perry to draft the By-laws.

NEXT MEETING: Tuesday, October 4, 1977, at 5:15 p.m. in the Board Room of the Cambridge Hospital.

ADJOURNED: 7:30 p.m.

Submitted by: Sandy Moretti
Sandy Moretti

S-488

Comm. from Sandy Moretti transmitting the minutes of the fifth meeting of the Cambridge Health Policy Board.

In City Council,
Sept. 19, 1977

Placed on File -

Mayor re: meeting of Bio Hazards Committee prior to Sept 26 - [illegible] - will propose amendment to above Bio Hazards