



CITY OF CAMBRIDGE

CITY HALL, CAMBRIDGE, MASSACHUSETTS 02139 • (617) 876-6800

OFFICE OF
THE CITY CLERK

February 17, 1978

Ms. Teresa Treacy
Sales Department
Harvard University Press
79 Garden Street
Cambridge, MA 02138

Dear Ms. Treacy:

Pursuant to your request to the City Council to hang a banner across Brattle Street, I am enclosing the standard application form for such a purpose. The City Council has requested additional information. Please fill out the form and return it with a drawing of the proposed banner to the Building Department. Once it is sent to them, the process, as approved by the City Council, requires approval of the abutters of any property to be affected by this banner prior to approval by the Building Department. Once this has been completed, the application will then be forwarded back to this office for submission to the City Council. Upon receiving an approval of Council we will send you out the appropriate bond form which must be filed in this office prior to your obtaining a permit to hang the banner.

Thank you for your cooperation in this matter.

Very truly yours,

Paul E. Healy
City Clerk

PEH/cs

Enc.



HARVARD UNIVERSITY PRESS

79 GARDEN STREET · CAMBRIDGE · MASSACHUSETTS 02138

Teresa Treacy
Sales Department
495-2606 or 495-2607
February 1, 1978

Dear Mr. Healy.

Having just hung up the phone after conversation with you, I am immediately responding to your request of what exactly it is I want. I wish to obtain from you permission and/or a permit to display a banner across Brattle Street. The banner would have to be strung from the building about Charles Bank Trust across Brattle Street to the office space above Cardellos on Brattle Street. The banner would be advertising our upcoming book sale and would read:

HARVARD PRESS BOOK SALE

MEMORIAL HALL MARCH 7, 8, 9

I believe having a banner promoting our book sale would be a great contribution to the success of our sale.

Many thanks.

Teresa Treacy

CAL #1

H-39

Comm. from Teresa Treacy, Harvard University Press, requesting permission to display a banner across Brattle St.

2/13/78 Tealed-

More Information

Required AND WRITTEN
PERMISSION OF THE OWNERS
OF BUILDINGS AND ALSO
TYPE OF CONSTRUCTION OF
BANNER.

In City Council,
February 6, 1978

2/27/78 No Action Taken-

5/4/78 No Action
Taken

5/22/78

Placed on File