

JAMES A. DANIEL
28 Cogswell Avenue
Cambridge, MA 02140
H: 617-864-2865
W: 617-497-6555

JOB OBJECTIVE: Human Rights Commissioner

WORK EXPERIENCE

June 1994 to Present CENTURY 21 Avon, Cambridge, MA; *Relocation Director*
Appointed Relocation Director in September 1994. Responsibilities include coordination of all inter-Century 21 referrals, in addition to residential sales.

March 1993 to May 1994 Lacroix Affiliates, Woburn, MA; *Residential Appraiser*
Responsibilities included residential property valuation.

August 1991 to February 1993 Bannon Inc. Design & Construction, Boston, MA; *Foreman*
Responsibilities included supervision of a 12 person workforce in addition to carpentry work.

September 1990 to July 1991 CENTURY 21 Benoit Realty Inc., Somerville, MA; *Sales Agent*
Residential property sales.

October 1988 to August 1990 ERA/AAA Realty Center Inc., Cambridge, MA; *Sales Agent*
Residential property sales.

EDUCATION

1977-1979 Grahm Junior College, Associate in Communications

JEANNE M. FONG
ATTORNEY AT LAW

Address: 52 Temple Place (work)
4th Floor
Boston, MA 02111

53 Norris Street (residence)
Cambridge, MA 02140

Telephone (617) 426-0625

Education Boston College Law School
J.D. 1974

Brandeis University
B.A. 1971; Major: Politics

Professional
Employment

Attorney: Private Practice, Boston, MA
1981 to present
General civil practice in areas including
real estate, family law, probate,
corporations, business, immigration,
torts, and contracts. Particular
emphasis on provision of legal services
to Asian community.

Clinical Supervision Attorney: Greater Boston
Legal Services, Boston College Law School
Clinical Program at Asian Outreach Program of
Boston, MA
1991 to 1992.
Supervised several Boston College Law
School students each term with their
cases involving family law, immigration,
and governmental benefit issues.

Deputy Regional Counsel: Department of Social
Services, Region VI (Boston), Boston, MA
1980 to 1981
Represented the state of Massachusetts in
child abuse, custody, and adoption issues

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and cases and supervised 4 to 6 staff attorneys.

Staff Attorney: Greater Boston Legal Services,
Family Law Unit, Boston, MA

1977 to 1980

Represented low-income clients with particular emphasis on family law issues and cases.

Staff Attorney: Greater Boston Legal Services,
Chinatown Outreach Program, Boston, MA

1975 to 1977

Represented low-income persons of the Chinese community of Greater Boston. Practice included general civil poverty law matters, immigration, and community education.

Staff Attorney: Asian Law Caucus, Inc., [a non-profit corporation], Oakland, CA

1974 to 1975

Represented Bay Area low-and moderate-income clients with civil and criminal problems.

Law Clerk: United States Attorney's Office
Boston, MA

1973 to 1974

Staff Assistant: Boston Legal Assistance
Project, Boston, MA

1972 to 1973

Admissions to
the Practice
of Law

Member: Bar of the Supreme Judicial Court of
Massachusetts, admitted, December 1974

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Member: Bar of the United States District Court, District of Massachusetts, admitted, December 1974

Member: Bar of the State of California, admitted, December 1975

Member: Bar of the United States District Court, District of California, admitted, December 1975

Honors and
Activities:

Founder: Chinatown Outreach Program of Greater Boston Legal Services, Boston, MA
1972

Member of Board of Directors: South Cove Community Health Center, a community health clinic, Boston, MA
1988 - present

Member of Board of Directors: Cambridge Family and Children's Services, a community social service agency providing services to families and children, Cambridge, MA.
1992 to present

Reginald Heber Smith Community Lawyer Fellowship
1975 to 1978

Member: Massachusetts Bar Association
National Bar Association

**Darlene Nicgorski
39 Harvey St.
Cambridge, MA 02140
(617) 661-4249**

EDUCATION

Intensive Education in other cultures and human rights gained through years of work in marginated area, such as rural Mississippi and Central America

**MS Ed, Curriculum and Instruction, 1973
The University of Wisconsin, Milwaukee**

**BS Ed, Alverno College, 1966
Milwaukee, Wisconsin**

SPECIAL TRAINING/CREDENTIALS (recent)

**Mediation Certificate, 1994
The Cambridge Dispute Settlement Center**

**Advanced Spanish
Harvard University Extension, 1993**

**Intensive Spanish, 1981
Escuela Francisco Marroquin, Antigua, Guatemala, C.A.**

PROFESSIONAL PROFILE

- *Highly organized, dedicated with a positive attitude.**
- *Outstanding ability to communicate with all types of people.**
- *Good written, oral and written communication skills.**
- *Bilingual skills; fluent in Spanish.**
- *Knowledge of Cambridge and populations living here.**

PROFESSIONAL EXPERIENCE

Communication Skills

**Act as employee relations person in my present position, all levels of employees.
Assist employees with limited English speaking skills to understand company policies, including benefits.
Get materials translated in three primary languages as necessary.**

Communicate with and participate in community organizations as representative from the company, i.e. SCALE (Somerville Community Adult Learning Experiences), The Greater Boston Chamber of Commerce, etc.
Write articles for the company newsletter, memos, proposals.
Present at conferences, (Association of Affirmative Action Professionals), (Massachusetts Coalition of Adult Educators) 1993-1994.
Prepare workplace trainings, HAZMATCOM, Orientation, Diversity, etc.

Organizer/Manager/ Coordinator

Access training needs and make proposals to meet them.
Write proposals for outside funding.
Set-up, directed, and managed federally funded/private projects in rural Mississippi and Guatemala.
Coordinate the company educational reimbursement program.
Coordinate with outside vendors educational/training programs.

H O N O R S

Workplace Education Award, The Greater Boston Chamber of Commerce, Workplace Education Sub-committee, 1993

MS Woman of the Year, MS Magazine, 1987

The Union Medal, Union Theological Seminary, New York, 1987

The William Gorham Rice Civil Libertarian of the Year Award, The American Civil Liberties, Wisconsin Chapter, 1987

The Earl Warren Civil Liberties Award, The ACLU of Northern California, 1986

E M P L O Y M E N T H I S T O R Y (Recent)

Education/Training Specialist, Ames Safety Envelope Co., Somerville, MA 1989-present

Teaching Fellow, Harvard University Continuing Ed., Cambridge, MA, 1990 present

Refugee Worker and Organizer, The Chicago Religious Task Force on Central America, Phoenix, AZ, 1985-88

Organizer, Speaker, Writer, The Sanctuary Movement, Phoenix, AZ, 1983-85

Program Developer, Guatemala, Honduras and Mexico, 1981-1983

References and Transcripts available upon request.

Robin D. Wrex
134 Vassal Lane
Cambridge, MA 02138
(617) 497-2381

EXPERIENCE

**January 1993-
Present**

**DEPARTMENT OF MENTAL HEALTH
Cambridge, MA**

CASE MANAGER III

- . Assign new cases to Case Managers and monitor progress of existing cases to ensure coverage.
- . Assist with inter/intra-agency service coordination and referral problems; participate in planning and policy development.
- . Review and countersign client individual service plans.
- . Receive and screen emergency requests for services.

**April 1988-
January 1992**

CASE MANAGER II

- . Interview clients and caregivers to determine eligibility for mental health service; assess needs and recommend service modalities including social, emotional, vocational, developmental, financial and legal; develop and monitor individual service plan (ISP).
- . Review and assess treatment progress and service delivery; meet with clients and members of the interdisciplinary teams to coordinate service delivery and review treatment results; make referrals to programs as needed.
- . Prepare and maintain case records and narrative and statistical reports, and other documentation.

**July 1985-
September 1987**

**MOHAWK OPPORTUNITIES IN MENTAL HEALTH
Schenectady, New York**

ASSISTANT PROGRAM DIRECTOR

- . Responsible for clinical assessment of mentally ill adults; development of service plans; coordination of community services; supervision of residence counselors.

August 1983-
July 1985

EAST HOUSE CORPORATION
Rochester, New York

RESIDENT COUNSELOR

Assisted in the daily operation of residence for mentally ill adults; responded to crises; counseling in skills of independent living.

EDUCATION

LESLEY COLLEGE

Cambridge, MA

Master of Science in Management (M.S.M.)

May, 1995

Major: Health Services Management, Nursing
Home Administration

KEUKA COLLEGE

Keuka Park, New York

Bachelor of Arts (B.A.)

May, 1983

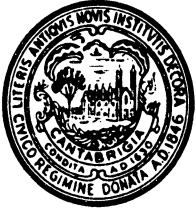
Major: Psychology

CURRENT
RELATED
ACTIVITIES

Member, National Hospice Organization
Logistics Committee Names Project, Boston

REFERENCES

Available upon request.



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139

TEL 349-4300

FAX 349-4307

EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

RICHARD C. ROSSI
Deputy City Manager

March 20, 1995

To The Honorable, The City Council:

I am hereby transmitting notification of the appointment of the following persons as members of the Human Rights Commission for a term of three years, effective March 20, 1995:

James A. Daniel, 28 Cogswell Avenue, Cambridge
Jeanne M. Fong, 53 Norris Street, Cambridge
Darlene Nicgorski, 39 Harvey Street, Cambridge
Nilgun Gokgur, 75 Francis Avenue, Cambridge (reappointment)
Robin Wrex, 134 Vassal Lane, Cambridge
Rev. Vernon Carter, 295 Harvard Street, Cambridge (reappointment)

I have attached the resumes of the new appointees.

Very truly yours,

Robert W. Healy
City Manager

RWH/mev
attachments

Consent Agenda # 11 *A-25*

Appointment of six persons to the Human
Services Commission.

In City Council,

March 20, 1995

Placed on file