

AGENDA FOR MEETING OF NOVEMBER 17, 1976  
CITY MANAGER'S BLOCK GRANT ADVISORY COMMITTEE  
CITY COUNCIL CHAMBERS - 6:30 p.m. to 10:00 p.m.

6:45 p.m. INTRODUCTION (David R. Vickery, Acting Administrator/  
Community Development)

to  
- Background/Format/Agenda for meeting (David R. Vickery)  
- Overview of Block Grant Program (Edward A. Handy, Block  
Grant Coordinator)

7:00 p.m.

7:00 p.m. CITY MANAGER'S "STARTING OUT" BLOCK GRANT PRIORITIES  
to James L. Sullivan, City Manager)

8:00 p.m.

8:00 p.m. CITY-WIDE PROBLEMS AND NEEDS (Discussion by Advisory  
to Committee. Review of "Needs and Objectives" adopted for  
9:00 p.m. Year #2 Block Grant Application)

9:00 p.m. INTERMISSION (Coffee)

to

9:10 p.m.

9:10 p.m. STATUS OF CURRENT (YEAR #2) BLOCK GRANT PROJECTS  
to (Alan S. Zimlicki, Project Execution Coordinator, with project  
9:50 p.m. execution staff. See reverse side of Agenda).

9:50 p.m. CONCLUDING STATEMENT. SCHEDULE FOR FURTHER MEETINGS.  
to (David R. Vickery)

10:00 p.m.

- NOTES:
1. MEETING WILL BEGIN PROMPTLY AT 6:45 P. M.
  2. ABOVE SCHEDULE FOR MEETING TOPICS WILL BE ADHERED TO.
  3. IF ADDITIONAL TIME FOR DISCUSSION IS REQUESTED BY COMMITTEE, MEETING CAN BE CONTINUED BEYOND 10 P. M. OR ON SUBSEQUENT EVENING -- BY COMMITTEE VOTE.

(over)

CITY STAFF MEMBERS TO CONTACTFOR HELP WITH BLOCK GRANT PROJECT PROPOSALS

<u>Type of Project</u>		<u>Staff Member</u>		<u>Phone Number</u>
Economic Development	-	James Minuto	-	876-6800 ext. 348
Historic Preservation	-	Charles Sullivan	-	ext. 344
Housing				
Rehabilitation	-	Walter Little	-	ext. 355
Public Housing Modern.	-	Elizabeth Hepner	-	ext. 348
Human Services	-	Linda Broderick	-	ext. 355
Neighborhood Facilities	-	Richard Lockhart	-	ext. 293
Open Space	-	Peter Helwig	-	ext. 348
Planning Studies	-	David Vickery	-	ext. 355
Streets, Sidewalks, Trees	-	Richard Lockhart	-	ext. 293

FOR HELP WITH NEIGHBORHOOD PLANNING

<u>Neighborhood</u>	<u>Planner</u>	<u>Phone Number</u>
#3, #4, and #9	Ellen Beatrice	876-6800, ext. 348
#6, #8, and #13	Peter Hahn	ext. 348
#5, #7, and #10	Peter Helwig	ext. 348
#1, #2, #11, and #12	James Minuto	ext. 348

For other questions, please contact Edward Handy-876-6800, ext. 355.

November 9, 1976

FOR IMMEDIATE RELEASE

Cambridge City Manager James L. Sullivan announced today that he will hold a meeting of the Block Grant Advisory Committee on Wednesday evening, November 17th, in the City Council Chambers. The meeting will begin at 6:45 p.m. and run until 10 p.m.

Mr. Sullivan stressed that the scheduled starting time will be closely observed, in order to try to cover in one evening all subjects requested by the Advisory Committee in response to his October 22nd memorandum on the Block Grant Year #3 application process.

However, he added, if the three hour and fifteen minute meeting proves inadequate to provide all information and discussion the Committee members are seeking, his Block Grant staff will be prepared to continue the meeting on after 10 p.m., or to arrange a second meeting in the immediate future. The choice would be made by Committee vote .

The City Manager pointed out that responses to his October 22nd memorandum mailed to over 400 citizens and organizations were heavy in requests for a city-wide meeting to discuss the following topics (in priority order):

- 1. City-Wide Problems and Needs
2. City Manager's "Starting-Out" Block Grant Priorities
3. Status of Projects in Current Block Grant Program
4. Background of Federal Block Grant Program

These subjects will, therefore, be placed on the November 17th meeting agenda, the City Manager said; and another 14 subjects especially requested

will be covered under these four major topics.

In order to make the meeting as productive as possible, Mr. Sullivan requested that participants carefully review his seven-part memorandum of October 22, 1976, covering:

1. OFFICIAL CITIZEN PARTICIPATION PLAN
2. CITY MANAGER'S STATEMENT ON APPLICATION PROCESS
3. SCHEDULE FOR THIRTY-WEEK APPLICATION PROCESS
4. CITY MANAGER'S TENTATIVE PRIORITIES
5. FORMAT FOR PROJECT PROPOSALS
6. LOCATION MAPS FOR YEAR #1 AND YEAR #2 BLOCK GRANT PROJECTS
7. MAIL-BACK LETTER

He also asked that the participants review the City Needs and Objectives section of the application for Block Grant Year #2 (1976-77), as this will be helpful preparation for the discussion of city-wide needs and priorities.

The City Manager stressed that all these Block Grant materials can be obtained by contacting the Cambridge Block Grant Coordinator at the Community Development Department, 57 Inman Street, Cambridge (Tel: 876-6800, Ext. 355).

Summarizing, Mr. Sullivan stated:

1. That the City will apply for Third Year Block Grant funding in the amount of \$3,458,000;
2. That the City is now in the project-formulation phase of its 30-week process leading to the filing of an application with the U.S. Department of Housing and Urban Development on April 15, 1977;

3. That the project-formulation phase will end on November 26th, and that all citizens and organizations interested in submitting project proposals for consideration by the Committee and the City Manager may seek technical assistance from the Block Grant Coordinator and staff;
4. That all recommendations of projects should be made in light of the fact that under current Federal legislation the amount of Block Grant money Cambridge will receive each year will continue to decrease until it reaches a level of \$1.6 million/year (down from \$4 million) in Fiscal 1981;
5. That although the final decision as to what Block Grant projects will be applied for must be made by the City Manager, he will value and carefully consider the views of the Block Grant Advisory Committee.

Finally, the City Manager said that since relatively few neighborhood meetings were requested for the purpose of discussing Block Grant issues, he urges all interested citizens and organizations to attend the November 17th city-wide meeting.

**COMMUNITY DEVELOPMENT PLAN SUMMARY  
(STATEMENT OF NEEDS)**

1. NAME OF APPLICANT  City of Cambridge, Mass.	2. APPLICATION NUMBER	3. <input type="checkbox"/> ORIGINAL <input type="checkbox"/> AMENDMENT
	4. PROGRAM YEAR (Entitlement Applicants Only)  FROM: July 1, 1976      to: July 1, 1977	

**A - 1 Housing Stabilization -**

An extensive housing rehabilitation program is vitally important in Cambridge where scarcity and high cost of land preclude substantial new construction and where 1231 (12%) of all privately-owned structures are in need of major external rehabilitation and an additional 4371 (44%) require some kind of minor external rehabilitation or repair. Over two-thirds of the structures need major or minor repair in Census Tracts 3521-3525, 28, 30, 32, 34, 35, and 39. In addition a substantial number of structures need major or minor external rehabilitation in Census Tracts 3526, 27, 29, 33, 47-50.

Need for rehabilitation is further reflected by the deterioration of dwelling units within structures. About 17% of the City's dwelling units lack central heat, 5.5% have plumbing deficiencies, and 6.1% are overcrowded. These deficiencies, which show a high correlation with structures needing major rehabilitation, are found in the eastern part of the city; the highest proportion of units lacking central heat (50-75%) occur in Census Tracts 3522, 23, 26-28; those with the most plumbing deficiencies (10-33%) in Census Tracts 3523, 27, 30, and 39; and most overcrowding (20-49%) in Census Tracts 3524, 31, and 39. The lack of adequate rehabilitation has its impact on other physical and social elements causing general neighborhood deterioration.

There is also a need to encourage owner occupancy and discourage the exodus of families. Between 1960 and 1970, units occupied by owners decreased 8.8%; renter occupied units increased 5.4%. The greatest decrease in owner occupied units during that period occurred in Census Tracts 3524, 30, 35, 36, 37 and 39.

Accompanying the decrease in home ownership, was the decrease in the number of families living in Cambridge from 28,640 in 1950 to 20,850 in 1970. The greatest decrease (40-57%) occurred in Census Tract 3524 (Model Cities), 3534 and 3535 (Riverside) 3536, 3537, and 3538 (east and north of Harvard Square).

Housing Needs in Cambridge: Vols. 2, 4, and 4A, Department of Community  
Data Source: Development, Cambridge, 1972 and 1973; and the U.S. Census 1960 and 1970.

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**A. - 2 Housing Code Enforcement**

A Systematic Code Enforcement Program in Cambridge is necessary to insure regular and systematic inspection and follow-up. The need is great. Inspections are currently made on a piece-meal basis only after complaints are received. In 1973 just 1782 complaints were recorded--a low figure, due perhaps to tenant fears of increased rents or eviction. Currently there are nine code inspectors for 33,000 housing units in the City (excluding subsidized and institutionalized units).

Housing Needs in Cambridge: Vol. 4, Dept. of Community Development, Cambridge, 1973, and Housing Inspection Division, Cambridge Department

Data Source: of Health and Hospitals.

**A. - 3 Housing Shortage**

A vacancy rate of 4 to 5 percent is considered economically sound in a healthy urban area. The vacancy rate in Cambridge in 1974 was just over 1%. In view of the economic situation in general, lack of relocation resources, and the scarcity and high cost of land for new development in Cambridge, other methods for adding to the housing supply must be considered.

Data Source: U. S. Postal Service, 1974

**A. - 4 Public Housing**

There is a need for adequate modernization and maintenance of existing public housing projects. Despite a high vacancy rate, there is a waiting list of over 1600 applicants and over 300 vacancies in four projects--Jefferson Park, Roosevelt Towers, Newtowne Court and Washington Elms. Vacated apartments are not repainted and refurbished before being assigned to new tenants. In January, 1972, Jefferson Park declared eligible for "unfit" status and in summer 1973, Roosevelt Towers declared unfit for human habitation. Due to inadequate social services, facilities, and recreation in public housing, there is a need for improved social services, facilities and recreation.

City Council Hearing on Housing Authority, Dec. 11, 1973, Feb. 26, 1974

Housing Authority Vacancy Data, Housing Authority Staff, Local Welfare  
Data Source: Sub-Committee on Public Housing

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FROM: July 1, 1976 TO: July 1, 1977

**A. - 5 Fire Protection -**

The number, location, and condition of the City's fire stations was determined in the 19th century. Today a number are operationally inadequate and cannot accommodate new types of fire-fighting equipment. Locations: E. Cambridge (Ladder No. 2, Engine No. 3, Engine No. 7), Neighborhood 10 (Lexington Avenue Station), and Riverside-Cambridgeport (River Street Station), Census Tracts 3521, 3522, 3534, 3542. In addition, water pressure hydraulic capacity, distribution and fire hydrant adequacy is below standard or lacking in Census Tracts 3529, 31, 32, 36, 41, 45, 46, 47, 49, 50, 38.

Capital Improvements Program, E. Cambridge Fire Station Location, Analysis 1972; Camp, Dresser & McKee Study, July 1970; Report on Needed Improvement

Data Source: to the Cambridge Water System

**A. - 6 Sewer-Storm Water System**

The City's sewerage and storm water drainage system is in need of upgrading, repair and/or replacement and separation due in part to its age (1850-1930) and the materials used (the oldest are wood), and in part to the fact that parts of the system are combined as one. The combined sewer-storm water system contributes to the pollution of open water courses (notably the Charles River and Alewife Brook) because of overflows and to the back-up of sewage into basements because of blockage. Cross-connection between the two systems and illegal sanitary house connections are also a major source of pollution and cause back-up in an overloaded system, especially flooding of basements during heavy rains. Of the total area served, 1,189 acres are with combined sewers only; 1483 acres are with separate sewers (the result of a WPA program in the 1930's) and 1014 acres are only partially separated. In addition there are a number of unnecessary connections to the MDC system resulting in higher charges to the city.

Data Source: Sewerage and Drainage Facilities, Cambridge, Mass., Charles A. Maguire and Associates, 1968

Data Source:

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A- - 7      **Streets and Curbs**

There is a need to rehabilitate City streets and curbs. Numerous streets in the city contain structural and surface defects such as cracks, potholes and water leaks which lead to total deterioration; others are patched and repatched because of utility company improvements; others contain shallow or no curbing; and still others are too narrow to handle the traffic that uses them. The result is flash flooding, traffic congestion and diminishing street capacity, mechanical damage and inadequate street safety.

*Data Source: C.I.P. TY75-FY80; Preliminary Survey, Dept. of Public Works*

A- - 8      **Sidewalks -**

The sidewalks of the City are in need of overall improvement due to age, weather factors, and narrowness. In addition, there is lack of adequate lighting, street furniture, trees and waste receptacles, and bike racks. Signs clutter the streets. These existing conditions or lack of facilities cause a blighting influence on neighborhoods particularly in the eastern half of the city and have adverse effect on neighborhood commercial centers. In addition, the elderly and the handicapped people of the city are relatively isolated and immobile. They are burdened by difficulties in being able to move inexpensively and easily from one physical location to another. Steps and curbing, the poor condition of sidewalks and the lack of benches and adequate night lighting in particular are obstacles.

*Data Source: Capital Improvement Program, Sign Ordinance, and Field Observation*

A- - 9      **Open Space - Availability**

The total area of neighborhood open space in each of the thirteen neighborhoods is below the minimum recommended by the National Recreation & Park Assoc. for the number of residents affected; open space serves a total of less than 1/3 of the City's population. Most neighborhoods have less than 1/4 of the minimum recommended total area. In addition, open space for city-wide use is about 1/2 the minimum recommended. More specifically, the City has less than half the minimum recommended tennis courts and playlots; and 1/8 the minimum recommended softball fields and basketball courts. In fact, in almost every recreational category the City does not meet minimum national standards.

*Data Source: 1973 Open Space Inventory; 1970 Census; National Recreation & Park Assoc. Standards.*

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**A - 10 Open Space - Condition**

The condition of the City's available open space is deteriorated and unaesthetic to a significant extent. In order to make possible maximum utilization of the available space, existing development must be returned to functional and aesthetic condition. In some cases redesign and reconstruction in part or whole is required.

Data Source: 1973 Field Inspection, Capital Improvement Program

**A - 11 Historic Preservation**

The overall need for historic preservation activity in Cambridge is due to the deterioration of the City's man-made environment. Cambridge is a 19th century city, and large numbers of residential structures and public facilities have deteriorated or been renovated without regard to their original character, which was often of high quality. Individual property owners, largely homeowners, either fail to arrest deterioration or use destructive rehabilitation techniques which destroy the environmental qualities of a neighborhood. In addition, individual historic sites, such as Fort Washington, in Cambridgeport, are badly deteriorated, and other sites are poorly marked.

Data Source: Historical Commission, Capital Improvement Program

**A - 12 Industrial Development -**

Substantial loss of manufacturing jobs due to lack of suitable, modern, competitively-priced land or floor space for expanding or newly-recruited manufacturing clients. Such space needed for long term tax-base stability and upward mobility of resident work force. Lack of space caused by: 1) speculative pricing of industrially-zoned space; 2) physical obsolescence and antiquation of facilities; 3) lack of resources to inventory and evaluate vacant or underutilized space most suitable for rehabilitation or redevelopment; 4) high cost of acquisition, assembly, and clearance of sites for industrial re-uses; 5) insufficient subsidy tools or "seed money" to make Cambridge industrial projects cost-competitive with outlying areas; 6) disagreement among community as to where City will use land to create taxes and jobs.

Data Source: Cambridge Office of Economic Development and Manpower

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**A- - 13 Commercial Development -**

Inability of City to channel development of retail and office space to its benefit to reduce land use conflicts, optimize municipal service costs, and preserve integrity of neighborhoods. Past commercial development trends have not contributed to revitalization of established business centers. Lack of consensus deters responsible development and threatens investor confidence. Result is random development not consistent with long-term growth requirements of City.

Data Source: Cambridge Off of Economic Development and Manpower

**A- - 14 Social Services - Availability and Delivery**

With nearly the lowest median income among the 101 Boston Metropolitan Area cities and towns, and with an unusually high percentage of elderly persons and recent immigrants, the social health of Cambridge - in a constant interaction with the City's physical environment - continues to require the availability of a wide range of social services. There is also a need for coordination and cooperative programming of social services both on a neighborhood and city-wide basis. Currently, there is a duplication and/or an uneven distribution of services in relation to needs at the neighborhood level. Certain existing facilities are un- or underused for want of adequate programming. This lack of a unified service delivery system is a critical element in the stabilization of neighborhoods. City-wide, the need is most significant in family residential areas, including Area 4, North Cambridge, Cambridgeport, and Riverside.

Data Source: City Manager's Block Grant Advisory Committee meetings;  
Cambridge Health Survey; Model City Recreation Evaluation;  
Other city studies

**A-15 - Child Care**

Within the Cambridge requirement for social services, there is a particular need for child care. While there is a voiced need for more service, primary need is to have stable, up to code, low cost facilities available to groups and agencies which have obtained or identified service support resources.

Data Source: Local Office for Children; Level of local requests from groups; City Manager's Position Paper on Child Care (1/73) Child Care Resource Center

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FROM: July 1, 1976 TO: July 1, 1977

**A - 16 Neighborhood Facilities**

There is a strong need for short and long-term planning of facilities to support the individualized needs of each of the City's thirteen neighborhoods. Included is the need to integrate the planning of facilities with the public and quasi-public service programs available to the neighborhoods. General aesthetic conditions of the City's existing facilities are poor and require upgrading. Utilization and management need improvement. There is also a need for a point of accountability for planning and follow through, coordination and management.

Data Source: CRA, CHA, Model Cities and C.D. Departmental reports

**A - 17 Crime and Security**

High crime rate and incidence of neighborhood disorder: crime against property, nuisance gatherings, fear of walking streets, security in public housing, affect on small businessmen.

(City-wide)

Data Source: Police Department

**A - 18 Isolation and Concentration of Special-Needs Groups**

Isolation of special needs groups from local institutions and services and within neighborhoods; also, concentration of families with greatest need in three major public housing projects.

(East Cambridge, Model Cities and North Cambridge)

Data Source: Portuguese and Spanish studies; local Welfare Subcommittee on public housing.

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**A - 19 Comprehensive Planning Program**

Cambridge has a strong need for an ongoing comprehensive planning process and program--with a scope and depth far beyond that of the traditional "master plan" programs of earlier years. The new planning process and program is needed in order to give Cambridge neighborhoods, institutions and businesses a mechanism for working out and effectively articulating policies on the major physical, social and economic issues that confront the City, and which in their resolution will have a very significant impact on environmental quality and the resulting quality of life in Cambridge. The process must also be capable of translating such major policy determinations into short-term action programs, and must have the capability to react quickly and effectively to such funding opportunities as presented by the Federal Community Development Block Grant Program.

Data Source: Neighborhood and Comprehensive Planning Advisory Group Meetings

**A - 20 Comprehensive and Coordinated Code/Ordinance Enforcement**

The City has a clear need for comprehensive and coordinated enforcement of all codes and ordinances. Underlying this is the need for upgraded environmental standards and conditions, increased mobility for elderly persons, improved parking and traffic flow, elimination of wandering dog packs and animal waste on public thoroughfares and spaces, public safety, and specific upgrading of residential, commercial and institutional properties. Further underlying is the need for involvement of the citizenry in determining the standards of residency, property ownership, vehicular use, the conduct of business enterprises, and other environmental conditions.

Data Source: Neighborhood and Comprehensive Planning Advisory Group Meetings.

**A - 21 Information on Cambridge City Government**

There is a need for availability to all households of an informational booklet which would include: index of services and facilities, responsibilities of city departments, "whom to call", summary listing of ordinances and regulations of general interest, relative responsibilities and obligations of government, property owners, residents; voting information. It is believed that this will create an improved awareness of government by all residents, and that this will lead to improved communication and to more responsive government. It is also believed that this informational booklet will produce more citizen cooperation and participation as regards fulfilling citizen responsibilities in the area of maintaining and upgrading the quality of the City's physical environment (e. g., buildings, grounds, public ways, and other public areas) --thus contributing to neighborhood stabilization.

Data Source: Cambridgeport Neighborhood and Block Grant Advisory Committee Meetings.

COMMUNITY DEVELOPMENT PLAN SUMMARY  
(LONG-TERM OBJECTIVES)

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4. PROGRAM YEAR (Entitlement Applicants Only)

FROM: July 1, 1976 to: July 1, 1977

B- - 1 Housing Stabilization

In the next 10 years reduce substantially city-wide the proportion of deteriorating structures. Provide incentives to owners to retain their Cambridge units through a rehabilitation program and more equitable assessment practices, and permit short-term tax abatement for improvements. Remove all plumbing deficiencies in the city and install central heating units. Coordinate with other physical and social service activities to bring about overall neighborhood stabilization. Offer additional opportunities for homeownership to tenants i. e. develop financing resources, including conversion of multi-unit structures to resident-owned coops or condominiums for low and moderate income families.

Supports Need(s) No: A-1

B- - 2 Housing Code Enforcement

In the next 10 years establish a city-wide Concentrated Code Enforcement Program to be administered by an Inspection Department with a staff adequate enough not only to handle inspection but to handle court cases.

Supports Need(s) No: A-2

B- - 3 Housing Shortage

Conversion of non-residential buildings where economically and "socially" feasible to residential use.

Supports Need(s) No: A-3

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**(LONG-TERM OBJECTIVES)**

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City of Cambridge, Mass.

4. PROGRAM YEAR (Entitlement Applicants Only)

FROM: July 1, 1976 TO: July 1, 1977

**B- - 4 Public Housing**

An extensive and continuing modernization and maintenance program for every public housing project and public housing unit. Consider program in some projects for tenant management and maintenance.

Insure full occupancy by refurbishing and where necessary modernization of every vacated unit. Redesign high rise towers (e. g. eliminate long halls) where high proportion of vacancies occur.

Every existing project to have adequate social services, facilities, and recreation.

Supports Need(s) No: A-4, A-14, A-16, A-18

**B- - 5 Fire Protection**

To provide the physical plant needed to maintain both current fire protection standards (as determined by the National Fire Underwriters) and a future level of fire protection adequate for the next twenty years and provide an adequate water distribution system to meet requirements for adequate fire protection.

Supports Need(s) No: A-1, A-5

**B- - 6 Sewer-Storm Water System**

A long-term program of construction for total separation of all existing combined sewer areas, probably 20 years in duration, and the elimination of unnecessary connections to the M. D. C.

Supports Need(s) No: A-1, A-6

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**B- - 7 Streets and Curbs**

Undertake a comprehensive survey of street conditions and implement a long-range street improvement and repair program coordinated with other neighborhood stabilization activities and water, sewer, and utility construction.

Supports Need(s) No: A-1, A-7

**B- - 8 Sidewalks**

To improve the condition of sidewalks throughout the city including the visual and aesthetic quality of the street scene. This will require a survey of sidewalk conditions in the city and the scheduling of improvements with other community development activities, (streets, parks, sewer, water, housing rehabilitation) in order to provide needed coordination, and improve the quality of life for the elderly and the handicapped by removing physical obstacles which impede their mobility.

Supports Need(s) No: A-1, A-8, A-17

**B- - 9 Open Space/Availability**

Bring the amount of neighborhood open space in each neighborhood within sight of meeting standards by the year 2000; this will require the purchase of additional open space for neighborhood open space.

Increase the City-wide orientated open space as much as feasible by the year 2000.

Supports Need(s) No: A-1, A-9

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**B- - 10 Open Space/Condition**

Bring the condition of existing public open space facilities up to standard by 1980. This will require the renovation of some thirty existing parks and playgrounds, as well as the planning, programming and execution of a new approach to the maintenance of public open space.

Supports Need(s) No: A-1, A-10

**B- - 11 Historic Preservation**

Raise the level of awareness of the value of the City's built environment among property owners and public agencies; restore historic sites; and provide adequate identification of sites of local, state and national significance as a means of increasing community awareness.

Supports Need(s) No: A-1, A-11

**B- - 12 Industrial Development**

- 1) Maintenance of present level of manufacturing to total employment (Ca. 20%)
- 2) Revision of zoning ordinance to permit industrial uses exclusively in industrial zones, elimination of speculative pricing in these zones.
- 3) Revision of zoning map to reflect existing industrial uses and to establish areas for future industrial uses which are locationally viable.
- 4) Selective municipal acquisition of sites to facilitate expansion or initial location of industrial firms.

Supports Need(s) No: A-12

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**B - 13 Commercial Development**

Channel development of retail and office space so as to minimize land use conflict, preserve integrity of neighborhoods, optimize city service costs by maximizing cost-benefit to city.

Supports Need(s) No: A-13

**B - 14 Social Services -- Availability and Delivery**

Assistance with the establishment and/or maintenance of human services needed by and not otherwise available to special-needs groups in Cambridge for whom improvement of the physical environment is a Block Grant objective.

Establishment of city-wide human service coordination mechanism which (a) serves as clearinghouse for coordinating public and private service resources; (b) provides research and evaluation support information to decision-makers; (c) moderates neighborhood planning and provides technical support thereto.

Supports Need(s) No: A-1, A-14

**B - 15 Child Care**

Development of stable child care sites planned in relation to needs and other facilities and services.

Supports Need(s) No: A-1, A-15, A-16, A-18

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**B- - 16 Neighborhood Facilities**

Construction, rehabilitation and maintenance of economical and flexible community facilities designed around unique features of each neighborhood and in concert with local opportunities and resources.

**Supports Need(s) No:** A-1, A-16

**B- - Crime and Security**

Reduction of physical settings which serve as attractive nuisances; improved coordination between community identification of crime problems and law enforcement actions; regular consultation between citizen/police groups and local planners.

**Supports Need(s) No:** A-1, A-8, A-17

**B- - 18 Isolation and Concentration of Special Needs Groups**

Integration of special needs groups within neighborhood programs and facilities; reduction of separate facilities and programs.

**Supports Need(s) No:** A-1, A-4, A-14, A-18

**COMMUNITY DEVELOPMENT PLAN SUMMARY  
(LONG-TERM OBJECTIVES)**

1. NAME OF APPLICANT

City of Cambridge, Mass.

2. APPLICATION NUMBER

3.  ORIGINAL  
 AMENDMENT

4. PROGRAM YEAR (Entitlement Applicants Only)

FROM: July 1, 1976 to: July 1, 1977

**B- 19 Comprehensive Planning Program**

Continue to support the comprehensive planning program, and see it through to the point at which it has become an ongoing process fully integrated into the lives of Cambridge citizens and the operations of the City government -- and at which it has realized its full potential for helping citizens and their government work together to continually improve the quality of life in Cambridge.

Supports Need(s) No: A-19

**B- 20 Comprehensive and Coordinated Code/Ordinance Enforcement**

Through comprehensive and coordinated code and ordinance enforcement, the achievement of an upgraded environment within the City; increased mobility for elderly persons; improved parking and traffic flow; and other environmental improvements which observance of codes and ordinances can help bring about. Also, through such enforcement, a better understanding of, and an increased participation in, the process of setting environmental standards -- on the part of both citizens and government officials.

Supports Need(s) No: A-20

**B- 21 Information on Cambridge City Government**

Availability to all households of an informational booklet which would include: an index of services and facilities; responsibilities of City departments; "whom to call"; summary listing of ordinances and regulations of general interest; relative responsibilities of government, property owners, residents; voting information; etc. Increased awareness of government by all residents; improved communication; more responsive government; more cooperative citizenry.

Supports Need(s) No: A-21

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CITY OF CAMBRIDGE, MASSACHUSETTS  
Nov 10 12 44 PM '76  
COMMUNITY DEVELOPMENT DEPARTMENT  
CAMBRIDGE, MASS.  
CITY HALL ANNEX, 57 INMAN STREET, CAMBRIDGE 02139 876-6800, X355

MEMORANDUM

TO: City Manager's Block Grant Advisory Committee

FROM: David R. Vickery, Acting Administrator for  
Community Development

SUBJECT: November 17th Advisory Committee Meeting

DATE: November 9, 1976

A meeting of the City Manager's Block Grant Advisory Committee will be held on Wednesday, November 17, in the City Council Chambers, beginning at 6:45 p.m. An agenda and the City Manager's press release announcing the meeting are enclosed.

The meeting and its agenda respond to the many requests received in the mail-back letters enclosed with the City Manager's memorandum of October 22, 1976 about the application process for the Year #3 (Fiscal 1977-78) Block Grant Program.

We are also enclosing copies of the Statement of Needs and Long Term Objectives as submitted by the City of Cambridge in its Year #2 Block Grant Application to the Federal Government. These will serve as the basis for a discussion of city-wide problems and needs at the November 17th meeting.

Please contact Edward Handy, Block Grant Coordinator, at 876-6800, Extension 355, as to any questions you may have about the forthcoming meeting. We are prepared to try to arrange transportation where necessary.

2.

S-526

Comm. from David R. Vickery, Acting Administrator for Community Development, notifying the City Council of a meeting of the City Manager's Block Grant Advisory Committee on November 17, 1976 at 6:45 P. M. in the City Council Chambers.

In City Council,  
November 15, 1976

11/15/76

Placed on File-