



# *The Commonwealth of Massachusetts*

*Department of Revenue*

*Leverett Saltonstall Building,*

*100 Cambridge Street, Boston 02204*

L. JOYCE HAMPERS  
COMMISSIONER  
EDWARD J. COLLINS, JR.  
DEPUTY COMMISSIONER

October 13, 1981

Board of Assessors of Cambridge  
City Hall  
Cambridge, Mass. 02139

Dear Sirs:

The Bureau of Local Assessment has completed its initial review of your revaluation program and your proposed assessments for your Residential classes of property. We have found that further field review and analysis is required prior to the mailing of impact notices. This analysis must be completed before the Bureau will issue a preliminary certification determination for the City of Cambridge.

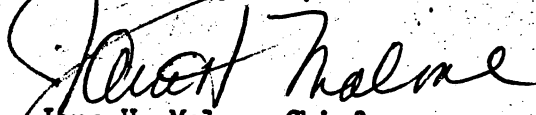
Our review of the residential assessments uncovered major problems in all aspects of the programs as discussed in our meeting on October 5, 1981. Therefore, the following corrective action must be taken:

1. Review and verify the parcel inventory information for all residential properties. Particular attention should be focused on style, grading, story height and depreciation.
2. Review and modify the methodology used to develop land values and neighborhood factors to ensure that a consistent and uniform land valuation schedule is produced.
3. Review and modify the replacement cost tables for all styles of property with multiple story heights.
4. Upon completion of the preceding 3 steps, conduct a complete on-site review of all assessments changes.

When the Board has completed its review of the contractor's work submitted in response to the directives listed above, please contact Frank Byrne, Appraisal Supervisor, to schedule an appointment for a review. It is important that these directives be carefully complied with in order to ensure that our field review can be completed in a timely fashion.

I look forward to your cooperation.

Very truly yours,

  
Jane H. Malme, Chief  
Bureau of Local Assessment

JHM:LP:ro

cc: Honorable Francis H. Duehay, Mayor  
City Manager  
City Council

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F-355

Comm. from Jane H. Malme, Chief, Bureau of  
Local Assessment re: results of Dept. of  
Revenue revue of the Revaluation Program.

In City Council,

October 26, 1981

*Placed*

*on*

*File*