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CITY OF CAMBRIDGE • EXECUTIVE DEPARTMENT

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November 17, 2003

To the Honorable, the City Council:

In response to Awaiting Report Item Number 03-124, regarding a report on working with 808 Memorial Drive on improvements to the area, please be advised of the following:

The property management team of 808-812 Memorial Drive is currently in pre-construction planning for site improvements along their River Street frontage. Their goals include rebuilding their drop-off driveway and re-arranging that parking while improving the pedestrian environment along River Street, including rebuilt sidewalks and the closure of abandoned curb cuts.

While construction is not planned to begin until at least next summer, the property management team is open to the idea of coordinating with City staff and plans to forward preliminary plans for review when they are developed – possibly as early as this winter. The management team is also open to the idea of incorporating a “Welcome to Cambridge” sign in their plans, especially in light of the success of their own advertising banner on the building.

Very truly yours,

Robert W. Healy
City Manager

RWH/mec

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Consent Agenda #2

Transmitting communication from
Robert W. Healy, City Manager,
relative to **Awaiting Report Item
Number 03-124**, regarding working
with 808 Memorial Drive on
improvements to the area.

In City Council November 17, 2003

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