



# CITY OF CAMBRIDGE

CITY HALL, CAMBRIDGE, MASSACHUSETTS 02139 • (617) 498-9017

OFFICE OF  
THE CITY CLERK

May 19, 1982

Mr. Robert W. Healy  
City Manager  
City Hall  
Cambridge, MA 02139

Dear Sir:

Pursuant to the request of Councillor David Sullivan at the Saturday, May 15th Budget Session, I hereby request a sum sufficient to comply with the provisions of enclosed Ordinance Number 950 adopted by the City Council on January 5, 1981 which requires the republication by the City Clerk of the entire Code of the City of Cambridge at least once every ten years.

As you will recall this office and the Office of the City Solicitor collaborated on the required updates and the matter was subject of consideration by the Ordinance Committee and finally the proposed drafts were referred to the City Council where it was tabled with the notation that it be held for substantial changes. This item has appeared on a weekly basis and still appears as Calendar Item Number One with the same notation.

In the interim this office has prepared a list of all amendments and a supplement of all General Ordinances adopted since the date of the last ordinance publication in the year 1972.

The majority of the changes concern approximately six chapters and individual re-drafts of all chapters concerned have been prepared by this office, with the exception of Chapter Two dealing with Administration as of this writing.

At the present time, cuts are available of the individual amendments provided by the newspaper and are provided over the counter on request. In addition indexes of all ordinances adopted since 1972 has been prepared, both in a chronological order as well as by chapters and is available at the counter for research. The individual chapter amendments are outlined in a separate manner for ready research. A fourth source, the supplement, which is a working tool is also available.

May 19, 1982

Our experience has shown there is a great demand for individual ordinance amendments which demand is met as outlined above.

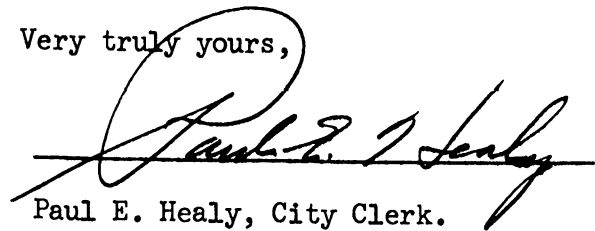
As you will recall the present General Ordinances appear in a notebook and the above mentioned supplement, including all amendments, has been prepared as outlined.

With your approval I will request the Printing Department to prepare a sufficient amount of these supplements in anticipation of a future recodification of the General Ordinances as required by Ordinance Number 950.

In a separate letter I have outlined my suggestions as to what should be included in the bidding process in the event that a commercial recodification is decided by the administration.

Your kind attention in this matter will be greatly appreciated.

Very truly yours,

A handwritten signature in cursive script, reading "Paul E. Healy", written over a horizontal line. The signature is written in black ink and is positioned to the right of the typed name below it.

Paul E. Healy, City Clerk.

PEH/dl

Encs. Ordinance # 950  
Suggestions re: bidding process.



Ordinance No. 950  
Final publication No. 2077  
First Publication in the  
Chronicle on December 18, 1980  
CITY OF

CAMBRIDGE  
In the Year One Thousand  
Nine Hundred Eighty-One

**AN ORDINANCE**

In amendment to an ordinance formerly entitled "The General Ordinances of the City of Cambridge" as revised in 1972 and now designated as "The Code of the City of Cambridge".

**Be it ordained by the City Council of the City of Cambridge as follows:**

That Chapter One entitled "General Provisions" is hereby amended by adding at the end thereof a new Section 1-17 entitled "Publication of Code and Updates", which reads as follows:

**Section 1-17. Publication of Code and Updates.**

The City clerk shall publish this Code on pages punched for insertion in a loose leaf ring notebook, and at least twice every year shall similarly publish the amended language of this Code on the appropriate pages, so that they may be inserted in place of the original pages. The Code and updates as so published shall be the official version of this Code, and shall be made available to the public in sufficient quantities. The City Clerk shall so re-publish the entire Code at least once every ten years.

In City Council January 5, 1981.

Passed to be ordained by a yeas and nays vote: Yeas 9; Nays 0; Absent 0.

Attest:-

Paul E. Healy  
City Clerk  
James L. Sullivan  
City Manager

(C)Jan. 8



CITY OF CAMBRIDGE  
INTEROFFICE CORRESPONDENCE

To Robert W. Healy, City Manager

Date May 19, 1982

From Paul E. Healy, City Clerk

Reference

Subject Recodification of the General Ordinances also referred to as The Code of the City of Cambridge.

1. Any recodification of the General Ordinances should be done in a text similiar to that already used by the General Laws of the Commonwealth.
2. The bidding contract should include a requirement that annual updates be provided by the successful bidder so that the book supplements can be replaced from year to year and that the appropriate supplements inserted in the Ordinances as they are distributed to the public and the departments concerned.

I believe that 100 supplements would be sufficient to accomplish the needs of the public and the departments concerned.

3. Each bidder should be required to submit an ordinance already published in another city to decide on the best possible format for the recodification.
4. Items such as the City Charter, Special Acts Accepted, etc. should be included in the final publication.
5. The first step in any recodification will require the preparation of all drafts to be incorporated into the final text and during this period there should be close cooperation by all concerned, such as, City Manager, City Solicitor, Purchasing and the City Clerk's Office and a representative of the City Council to insure the best finished product.



OFFICE OF  
THE CITY CLERK

# CITY OF CAMBRIDGE

CITY HALL, CAMBRIDGE, MASSACHUSETTS 02139 • (617) 498-9017

September 10, 1982

Mr. Charles Sullivan  
Cambridge Historical Commission  
City Hall Annex  
57 Inman Street  
Cambridge, MA 02139

ATTN: Paul Bockelman

Dear Mr. Sullivan:

This office has thirty-nine (39) books of City Council records for the period around the civil war up to the 1900's which are in need of recovering.

I am requesting your help to recover these records for the preservation of these records which are of historical significance.

I hope you will be able to obtain a grant to cover the expense of the recovering of these historical records.

Very truly yours,

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Paul E. Healy, City Clerk

PEH/d1

