

City of Cambridge

Cambridge, Massachusetts

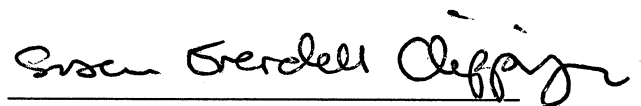
September 8, 1994

I, **Susan Everdell Clippinger**, do solemnly swear, that I will bear true faith and allegiance to the Commonwealth of Massachusetts, and will support the Constitution thereof.

So help me God.

I, **Susan Everdell Clippinger**, do solemnly swear and affirm that I will faithfully and impartially discharge and perform all the duties incumbent on me as **Director of Traffic, Parking and Transportation** according to the best of my abilities and understanding, agreeably, to the rules and regulations of the Constitution, and the laws of this Commonwealth.

So help me God.

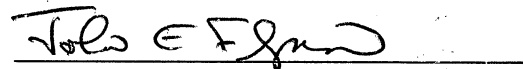


Susan Everdell Clippinger

Middlesex, SS.

September 8, 1994

Sworn to before me.



John E. Flynn
Deputy City Clerk



CITY OF CAMBRIDGE
CAMBRIDGE, MASSACHUSETTS 02139

TEL 349-4300
FAX 349-4307

EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

RICHARD C. ROSSI
Deputy City Manager

August 9, 1994

Susan Everdell Clippinger
61 Rockview Street
Jamaica Plain, Ma. 02130

Dear Ms. Clippinger:

This is to confirm your acceptance of my appointment of you to the position of Director of Traffic, Parking and Transportation, for the City of Cambridge. Your appointment will be effective Tuesday, September 6, 1994 and you will continue to serve at my pleasure.

In accordance with our agreement, you will receive an annual salary of \$71,240.00 and three weeks vacation. In addition, a City owned automobile will be assigned to you for use in your capacity as Director.

Please arrange to have the City Clerk properly issue you the oath of office on September 6, 1994 and once again welcome to the City of Cambridge.

Very truly yours,

Robert W. Healy
City Manager

RWH/dls

cc: L. Preston
E. Epstein
M. Gardner
M. Drury



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August 9, 1994

To the Honorable, the City Council:

I am pleased to inform you that after a comprehensive and lengthy search process, I have appointed Susan Everdell Clippinger as Director of Traffic, Parking and Transportation. Ms. Clippinger has served for ten years as the Deputy Director of Aviation for Transportation Services at Massachusetts Port Authority's Logan Airport. In that capacity, she oversaw all parking and ground transportation operations, developed and implemented ground access policy and programs and created and managed innovative transportation services, including on-airport shuttle bus operations and Logan Express services to the airport from suburban locations. Ms. Clippinger, overseeing more than 180 employees, also initiated customer service training, employee recognition programs and employee and customer input in evaluation of existing and planned services.

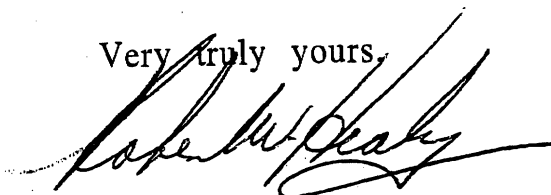
Prior to joining Massport, Ms. Clippinger was employed by the City of Boston in various traffic, parking and transportation operations and planning capacities, including serving as Project Manager for development and implementation of the Downtown Crossing pedestrian and transit mall project and, more recently, serving for five years as Director of Parking Management and Planning in the Traffic and Parking Department. Her experience, training and clear enthusiasm for working for the City will be a great asset to Cambridge in meeting our current and future parking, traffic and transportation needs.

As you are aware, I requested the assistance of a citizen interview committee comprising Robyn Champion, William Covalucci, Astrid Dodds, Yvonne Gittens, Gerald Hathorne, Susan Miller-Havens, and Simon Shapiro, and chaired by Liz Epstein, Director of the Environmental Program, to screen and interview candidates for this

position. After laboring with extraordinary focus and commitment over several months to identify and rigorously interview candidates, the committee unanimously recommended Ms. Clippinger as the superior candidate for this position. After interviewing Ms. Clippinger and conducting thorough interviews with numerous references, I fully concur with the committee's assessment of Ms. Clippinger's outstanding qualifications for this position.

Ms. Clippinger will assume the position of Director of Traffic, Parking and Transportation on September 6, 1994. Again, I am pleased to announce Ms. Clippinger's appointment to this important position.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Robert W. Healy". The signature is written in dark ink and is positioned above the printed name.

Robert W. Healy

A-72

Re: Oath of Office for
Susan Everdell Clippinger
as Director of Traffic, Parking
and Transportation.

September 8, 1994