



9.

CITY OF CAMBRIDGE • EXECUTIVE DEPARTMENT

Robert W. Healy, City Manager

Richard C. Rossi, Deputy City Manager

July 29, 2002

To The Honorable, The City Council:

In response to Awaiting Report Item No. 02-57, regarding a report feasibility of providing a kiosk for non-electronic information in City Hall and other City buildings, please be advised of the following:

Public Information Officer Ini Tomeu met with Leigh Rooney, who has coordinated much of the design and renovation work at City Hall, in order to develop an information area that is consistent with "the look" of the building.

Currently, there is a desk near the switchboard operator that contains internal city information and some outside publications, such as the Cambridge Tab and Boston Metro.

The newly redesigned information area will replace the current desk with a table to hold newspaper and non-city information, and two, 2-sided brochure racks to hold city information, including brochures, fliers, booklets on various programs and services.

In checking status of information in other City buildings, 51 Inman St., (which houses Elections Commission, Human Services, Women's Commission, Human Rights Commission, Animal Commission, Disabilities Commission) has brochure racks in common areas as well as some throughout the building with information specific to the departments located there.

Likewise, the building at 831 Massachusetts Avenue (which houses Inspectional Services, License Commission/Consumer's Council, Police Review and Advisory Board and MIS) has brochure racks with department specific information.

When the building at 57 Inman is renovated, we will address the need for brochure racks there, again with information specific to those buildings.

Very truly yours,

Robert W. Healy
City Manager

RWH/mec

S-217

Consent Agenda #9

Awaiting Report Item

Number 02-57, regarding a report on the feasibility of providing a kiosk for non-electronic information in City Hall and other City buildings.

In City Council July 29, 2002

**REFERRED TO
GOVERNMENT OPERATIONS
COMMITTEE ON MOTION OF
VICE MAYOR DAVIS.**