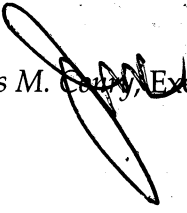


MEMORANDUM

TO: Robert Healy, City Manager

DATE: 5/20/97

FROM:  James M. Conroy, Executive Director of Management Services

Morse School Project - Information on Air Conditioning and Child-care Space:

SUBJECT:

The following is provided in response to information requests regarding the design specifications for the Morse School renovation/addition project;

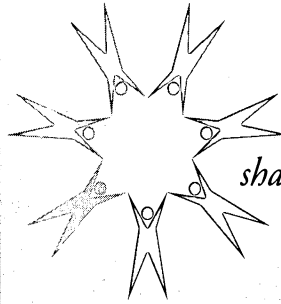
1. Air-Conditioning - the new Morse will be air-conditioned. A system similar to that installed in the new Agassiz and Haggerty schools has been specified.
2. Childcare Program Space - the program space for the Morse includes a "community classroom" space in the front area in the school, with a separate entrance. This is planned for dedicated space for Human Services Department childcare programming. There also is a separate office space for the Community School Director, and shared use of various support spaces including Art, Music, Gymnasium, Cafeteria, Computer Lab, Library and Auditorium. Attached is a memo dated 2/3/97 from Jackie Neel and Eileen Keegan of the Human Services Department regarding the use of after school and childcare space based on current program planning.

Please advise if additional information is needed. Thank you.

Attachment
JMC/tg

Department of Human Service Programs

Copy to Jim Coady
FYI



sharing resources...building community

Sent 4/7/97

Jill Herold
Assistant City Manager

MEMORANDUM

TO: Jim Conry, Executive Director Management Services
Cambridge School Department

FROM: Jackie Neel, Childcare Division Head
Eileen Keegan, Community and Youth Division Head

DATE: February 3, 1997

RE: Morse School renovations

As plans move forward for the renovation of the Morse School, we have taken the opportunity to confirm the areas that will be designated for use by the Community and Youth Division and the Childcare Division in the new building. Initial conversations with Jim Coady, yourself and Eileen Keegan as well as a follow up meeting with Jackie Neel, Jim Coady and the architect have resulted in the following understanding.

The space designated as the Community Room, measuring 913 sq. ft. and located on the Granite Street side of the building will be a designated space for the Childcare Division to conduct a School - Age Childcare Program. This space includes a sink, with counter and cabinets, a door to the outside (with lighting) and bathrooms adjacent to the room.

The Community School Director has been assigned a private office as well as access to both the Art and Music Rooms which will be located next to her office space. The use of the Art and Music rooms are in addition to the space that the Community School programs currently uses: the cafeteria, staff lounge and auditorium (daily basis) and access to the gymnasium, computer room and library on days of the week, when available.

Thank you for your support and continued interest in service to the community.

Childcare

Commission for
Persons with Disabilities

Community and Youth

Community
Learning Center

Coordinating Council for
Children, Youth and Families
(Kids' Council)

Council on Aging;
Elderly Services

Low Income
Fuel Assistance

Multi-Service Center;
Homeless Services

Office of Workforce
Development

Planning & Development

Recreation





CITY OF CAMBRIDGE
CAMBRIDGE, MASSACHUSETTS 02139

TEL 349-4300
FAX 349-4307



EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

RICHARD C. ROSSI
Deputy City Manager

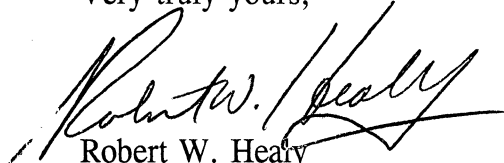
June 2, 1997

To The Honorable, The City Council:

In response to Awaiting Report Item No. 30, regarding how the child care policy will be implemented in the renovations to the Morse and Fitzgerald Schools, please find attached a response from James Conry, Executive Director of Management Services for the School Department.

In addition, please be advised of the following: renovation plans to the Fitzgerald School will include air-conditioning. Part of the Fitzgerald School renovation project includes extensive renovations to Gately Shelter with improvements to the childcare program space. Gately Shelter renovations will be paid for by City bonds.

Very truly yours,


Robert W. Healy
City Manager

RWH/mec
attachment

Consent Agenda #1

S-321

Relative to Awaiting Report Item
Number Thirty, regarding how the child
care policy will be implemented in the
renovations to the Morse and Fitzgerald
Schools.

In City Council June 2, 1997

PLACED ON FILE