

**\*\*SAMPLE ONLY\*\***

**PROPOSED RESOLUTION  
NATIONAL MUNICIPAL YOUTH COUNCIL WEEK**

WHEREAS, frustration with the political process and attitudes regarding the political process can be formed and informed in the early years; and

WHEREAS, involvement of our youth in our governmental process will provide them with a better understanding of their civic obligations;

NOW, THEREFORE, BE IT RESOLVED that the National League of Cities should support U.S. congressional legislation that establishes a National Municipal Youth Council Week. Such councils shall be designated to take youth people through the process of raising grievances, debating issues and developing hypothetical programmatic solutions to these problems.

**TYPING INSTRUCTIONS**

We distribute your submission to NLC's membership exactly as you submit it to us. It would help if you could follow these guidelines.

- Under the words "Proposed Resolution," type a one-line title.
- Make sure to type in the resolution's sponsor (individual, city or state municipal league).

**NOTE:** Please submit a 3 1/2 inch disk, marked with the name of the software and a typed copy. **Microsoft Word documents are preferred.** E-mails are also welcomed: [djohnson@nlc.org](mailto:djohnson@nlc.org).

Submitted by: (MUST BE COMPLETED)

Date Received: (LEAVE BLANK)

Referred to: (LEAVE BLANK)

**2000 CONGRESS OF CITIES  
BOSTON, MASSACHUSETTS**

**EXPLANATION OF PROPOSED POLICY  
AMENDMENT OR RESOLUTION**

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_  
(City or State Municipal League)

Name: \_\_\_\_\_ Title: \_\_\_\_\_

**§§§§§§§ PLEASE TYPE SINGLE SPACE BELOW THIS LINE §§§§§§§**

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A sheet like this should accompany each proposed amendment to the *National Municipal Policy* and each proposed resolution. It should describe the nature of the problem or concern being addressed from a municipal perspective and discuss the proposed action which is being advocated to address the problem. It should add to the information contained in the body of the proposal.

- a. shall – in their subject matter – concern shared policy and program needs, issues or problems of the nation's municipal governments;
  - b. shall be concerned with federal government policy and, therefore, be addressed to federal government policy makers;
  - c. shall neither contradict nor duplicate existing NLC policy statements, except where they are intended to amend or repeal such policy;
  - d. shall not compromise the independence or integrity of individual member cities to pursue any course of action adopted by appropriate municipal policy-making bodies; and
  - e. shall not compromise the budget making, program determining, or priority setting role of the NLC Board.
2. Proposed amendments to the *National Municipal Policy* should specify city positions on federal roles and responsibilities, policy goals, purposes, principles and/or program characteristics within the broad subject areas. They should not refer to proposed Congressional legislation by title, sponsor's name, or bill number.
  3. Resolutions should be restricted to those action-specific items of short-term utility addressed to the Congress or the President. In separate resolutions, specific reference to proposed legislation by title, sponsor's name, or bill number is appropriate.
  4. Resolutions shall be considered only when they do not conflict with or contradict the existing *National Municipal Policy*.

#### DEADLINE FOR SUBMISSION

All proposals received in NLC's offices by the close of business on August 11, 2000, will be assigned to one of NLC's seven steering committees for preliminary review at their fall meetings. All proposals will be reviewed by the full policy committees when they meet on Wednesday, December 6, in Boston. Members submitting proposals will be notified of the committee to which their proposal is referred and the time and place of the policy committee meeting. **In order for a proposal to be considered, the sponsor or a representative must appear before the policy committee in Boston to defend it.**

All advance proposals to amend the NLC *National Municipal Policy* and advance separate resolutions must be submitted to:

| BY E-MAIL                                                                                                                  | BY US MAIL                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <a href="mailto:djohnson@nlc.org">djohnson@nlc.org</a><br>as an attachment in Microsoft Word<br>using the suggested format | Debra Johnson, Manager<br>Policy Analysis and Development<br>National League of Cities<br>1301 Pennsylvania Avenue, N.W., Suite 550<br>Washington, D.C. 20004 |

Members are encouraged to submit their proposals by **August 11** to allow for a thorough review of the issues. Submitting a proposed amendment or alternative after the deadline does not foreclose or in any way jeopardize your opportunity for its consideration. Proposals may be submitted at the policy committee meeting on December 6. But submitting your proposal before the August 11 deadline gives your city the greatest chance for full consideration. To do so, it will be best to work with the policy committee delegation from your state. Contact NLC's Policy Office for more information on this alternative procedure.

*Further information regarding the NLC policy process may be secured prior to the Congress of Cities from Debra Johnson (202) 626-3027 or send an E-mail to [djohnson@nlc.org](mailto:djohnson@nlc.org).*

To strengthen  
and promote  
cities as centers  
of opportunity,  
leadership, and  
governance.



**National League  
of Cities**

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#5

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A communication was received from D. Margaret Drury, City Clerk, transmitting a memorandum from Donald J. Borut, Exec. Dir., National League of Cities, inviting proposed policy amendments to the National Municipal Policy.

July 12, 2000

**MEMORANDUM**

To: City Clerks of Direct Member Cities  
Executive Directors of State Municipal Leagues  
Constituency Group Presidents

From: Donald J. Borut, Executive Director

Subject: Opportunity to Present Proposed Amendments to the *National Municipal Policy* and Separate Resolutions

**DUE DATE: FRIDAY, AUGUST 11, 2000**

NLC's direct member cities and state municipal leagues are invited to submit policy proposals and resolutions by Friday, August 11, 2000, for maximum consideration before NLC's Congress of Cities in Boston, Massachusetts. Procedures for submitting such proposals are described in this mailing. Please disseminate this information to your mayor, all members of the city council, and the city manager. If you have questions about this form, call Lesley-Ann Rennie at (202) 626-3176 or E-mail her at [rennie@nlc.org](mailto:rennie@nlc.org).

**GUIDELINES FOR DEVELOPMENT OF POLICY PROPOSALS**

The *National Municipal Policy* is the comprehensive policy statement of the National League of Cities. It is subject to amendment at each annual NLC business meeting. Please submit proposed amendments, including resolutions, to the *National Municipal Policy* using the format outlined in the enclosed inserts.

The National League of Cities' Board of Directors established the following guidelines for policy proposals to be considered for adoption at the Congress of Cities:

**Past Presidents:** Glenda E. Hood, Mayor, Orlando, Florida • Sharpe James, Mayor, Newark, New Jersey • Brian J. O'Neill, Councilman, Philadelphia, Pennsylvania • Cathy Reynolds, Councilwoman-at-Large, Denver, Colorado • **Directors:** Kenneth A. Alderson, Executive Director, Illinois Municipal League • Larry A. Bakken, Council Member, Golden Valley, Minnesota • Robert Bartlett, Mayor, Monrovia, California • James T. Benham, Councilman, Baton Rouge, Louisiana • Joseph Brooks, Council Member, Richmond, Virginia • John P. Bueno, Councilman, Pontiac, Michigan • Michael Cathey, Alderman, Senatobia, Mississippi • A. Everette Clark, Mayor, Marion, North Carolina • Gwyndolen Clarke-Reed, Commissioner, Deerfield Beach, Florida • Joel Cogan, Executive Director, Connecticut Conference of Municipalities • Neil Dillard, Mayor, Carbondale, Illinois • William G. Dressel, Jr., Executive Director, New Jersey State League of Municipalities • Becky L. Haskin, Council Member, Fort Worth, Texas • Rick Hernandez, Councilmember, San Marcos, Texas • Michael Keck, City Director, Little Rock, Arkansas • Conrad Lee, Councilmember, Bellevue, Washington • Ingrid Lindemann, Councilmember, Aurora, Colorado • Margaret Mahery, Mayor, Athens, Tennessee • Harriet Miller, Mayor, Santa Barbara, California • James F. Miller, Executive Director, League of Minnesota Cities • William A. Moyer, Executive Director, Oklahoma Municipal League • Jim Naugle, Mayor, Fort Lauderdale, Florida • Lou Ogden, Mayor, Tualatin, Oregon • Bev Perry, Mayor Pro Tem, Brea, California • Willie J. Pitt, Council Member, Wilson, North Carolina • Luis Quintana, Council Member At Large, Newark, New Jersey • Rebecca J. Ravine, Council Member, Fort Wayne, Indiana • Kevin C. Ritchie, Executive Director, Alaska Municipal League • Carroll G. Robinson, Council Member at-Large, Houston, Texas • Johnny Robinson, Councilman, College Park, Georgia • Michael Sittig, Executive Director, Florida League of Cities • Leon Smith, Mayor, Oxford, Alabama • Bruce Tobey, Mayor, Gloucester, Massachusetts • Evelyn Wright Turner, Councilor, Columbus, Georgia • Yvonne Vik, Executive Director, South Dakota Municipal League • Jerrilyn S. Wall, Council Member, Evanston, Wyoming • Anthony Williams, Mayor, Washington, DC • Cody Williams, Councilmember, Phoenix, Arizona • Harry Wilson, Mayor, Grandview, Missouri • Mark Worrell, Mayor Pro Tem, Monroe, Michigan

PLACED ON FILE

In City Council July 31, 2000