



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139

TEL 349-4300

FAX 349-4307

EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

RICHARD C. ROSSI
Deputy City Manager

THE CITY OF CAMBRIDGE is seeking residents of Cambridge interested in volunteering their time to serve on various **BOARDS and COMMISSIONS**. The City needs individuals with varied interests and backgrounds to help shape City policies in many different areas.

There are over 40 boards and commissions in Cambridge which serve in policy, regulatory and advisory capacities. These boards meet regularly with City officials, and make important contributions to government operations. Areas involved include civil rights, urban planning, health and human services, and the environment. Most boards meet monthly, some more frequently.

Please send letter indicating area(s) of interest and resume to:

Robert W. Healy
Cambridge City Manager
795 Massachusetts Avenue
Cambridge, MA 02139

A follow-up interview or phone conversation will be scheduled to discuss opportunities in more detail. For more information, please call Lisa Peterson at 349-4300.

Status of Vacancies on Boards and Commissions

<u>Name</u>	<u>Vacancies ? (Y/N)</u>	<u>Status</u>
Advisory Committee on Environmentally Desirable Practices	Y	Currently seeking members
Affirmative Action Advisory Committee	Y	Currently seeking members
Affordable Housing Trust Board	N	
Animal Commission	Y	
Arts Council	N	
Bicycle Committee	N	
Biohazards Committee	N	
Board of Survey	N	
Board of Zoning Appeal	Y (1 associate)	
Cambridge Housing Authority	Y	Currently seeking members
Cambridge Industrial Financing Authority	N	
Cambridge Redevelopment Authority	Y	
Civic Unity Committee	Y	
Commission for Persons with Disabilities	N	
Commission of Status of Women	N	
Conservation Commission	Y	Currently seeking members

<u>Name</u>	<u>Vacancies ? (Y/N)</u>	<u>Status</u>
Consumer Advisory Committee	Y	
Council on Aging	N	
Election Commission	N	
Half Crown Neighborhood Conservation District Commission	N	
Harvard Square Advisory Committee	Y	
Health Policy Board	Y	
Historical Commission	N	
Human Rights Commission	N	
Human Services Commission	Y	Currently seeking members
Interim Parking Control Committee	Y	Currently seeking members
Kids' Council	Y	
Library Board of Trustees	Y	
Mid Cambridge Neighborhood Conservation District Commission	Y	Currently seeking members
North Avenue Conservation District Study Committee	Y	Currently seeking members
Oil Recycling Committee	N	
Peace Commission	Y	
Planning Board	Y (alternates)	Currently seeking members

<u>Name</u>	<u>Vacancies ? (Y/N)</u>	<u>Status</u>
Police Review & Advisory Board	N	
Recycling Advisory Committee	Y	Currently seeking members
Rent Control Board	Y	
Traffic Board	Y	
Water Board	N	



CITY OF CAMBRIDGE
COMMUNITY DEVELOPMENT DEPARTMENT

SUSAN B. SCHLESINGER,
*Assistant City Manager for
Community Development*

To: Robert W. Healy
City Manager

From: Susan Schlesinger
Assistant City Manager for Community Development

Re: Council Order #27

Date: March 14, 1995

In response to Order #27, a group of academics involved in housing issues has agreed to participate in a policy discussion focussed on strategies to preserve and expand affordable housing opportunities in Cambridge.

This group includes Professor Rachel Bratt from Tufts University, Professor Langley Keyes from the Massachusetts Institute of Technology and Professor Karl Case from Wellesley College.

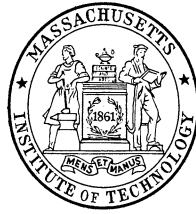
We are in the process of scheduling a discussion with the Council's Committee on Housing and Community Development, the Affordable Housing Trust and this group of academics to explore policy and programmatic alternatives.

OFFICE OF THE CITY MANAGER

95 MAR 14 PM 4:19

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95 MAR 15 PM 2:24
OFFICE OF THE CITY MANAGER



OFFICE OF THE PRESIDENT

CAMBRIDGE, MASSACHUSETTS 02139

March 15, 1995

Mr. Robert W. Healy
City Manager
Cambridge City Hall
795 Massachusetts Avenue
Cambridge, MA 02139

Dear Bob:

We write in response to your communication regarding the Lowell Institute School and the City Council's concern over MIT's announcement that it will close the school in June of 1996.

The decision to close the School was not an easy one. We appreciate your concern and want to assure you that the closing of the School does not diminish MIT's ongoing commitment to work with its Cambridge neighbors in an effort to provide and augment educational opportunities, and to enhance the quality of life in Cambridge.

The decision regarding the Lowell Institute School was one of many difficult choices we are making in our efforts to bring our expenses and income into line - so that we will continue to have the resources to provide the best education and research programs possible. This is an even greater challenge in the current climate of federal budget reductions. We need to reduce our annual budget by \$40 million over the next three years. There is no single step we can take to achieve this goal. We are looking at all of our activities in the process. For each of the last three years, both the academic and administrative departments have taken 2 percent budget cuts, and our plans call for reducing the scale of some programs and eliminating others.

For example, we have decided to reduce the size of some departments over the next several years, including Physics, Nuclear Engineering, and Ocean Engineering, and have eliminated other activities, such as the Supercomputer Facility, academic programs in Russian and dance, and the Lowell Institute School. Beyond these budget reduction measures, we are engaged in a major reengineering program to improve the efficiency and the quality of our administrative support services across the board.

The budget-cutting is painful and the reengineering is strenuous, but we have no choice if we want to sustain MIT as a university that makes a real difference in our society. While we carry out this important process, we are

mindful of our past and ongoing contributions to the Cambridge community, and hope to sustain this same spirit of community partnership wherever possible in the future.

Historically, we have been a steadfast employer and community citizen. We have engaged in many joint endeavors with our neighbors and city government which have resulted in the construction of nearly 700 units of low-income and elderly housing, the provision of a new park for the Cambridgeport neighborhood, the \$2 million construction of the new CASPAR Emergency Service Center for homeless victims of substance abuse, and endowment support of the Cambridge Rindge and Latin School Scholarship fund.

Talent Search and Upward Bound are two MIT-funded educational programs also supported with office and program space at MIT. They are among the approximately 80 MIT educational outreach programs that are currently active in the community. Talent Search was established to encourage high academic aspirations among Cambridge school children. Approximately 650 sixth through twelfth graders come to MIT for academic support and reinforcement. Upward Bound, now in its 28th year at MIT, is a more intensive program with a summer residential component. The goal of Upward Bound and Talent Search is to provide college opportunities for young students who may not otherwise consider the pursuit of post-secondary education. MIT's commitment to these and other programs will continue.

Many of the endeavors of MIT students, faculty and staff, accomplished in partnership with our colleagues of the Cambridge Public School system and within the community at large, target community education through student and faculty outreach programs, as well as through access to MIT facilities. These initiatives include City Days and the City Days/Links programs, bringing hundreds of MIT students into our local schools to assist with science and math education and to establish tutoring relationships; Cambridge Teenwork, providing MIT summer jobs to Cambridge teenagers; and KEYS to Empowering Youth, which invites 11-13 year old girls to MIT to participate in lab tours and discussions with MIT women students.

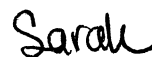
MIT facilities, available as space and timing may allow, have housed a number of cultural and civic events held on behalf of Cambridge churches and civic organizations. These include the holiday Messiah concert, the annual Easter Service of St. Paul's AME Church, a Health Care Forum, and a Jazz Concert for Cambridge School Children.

We want to assure you that we will do our best to sustain our endeavors to work in partnership on matters of importance to the Cambridge and MIT communities. If we can provide additional information to you or the City Council please do not hesitate to contact us.

Sincerely yours,



Ronald P. Suduiko

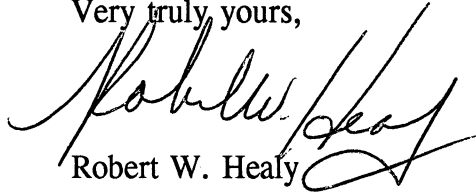


Sarah E. Gallop

advertisements will be run through the end of March, and a targeted recruitment mailing has been done.

- (4) Regarding the status of the academic committee to address the housing crisis in Cambridge, please find attached a response from Susan Schlesinger, Assistant City Manager for Community Development.
- (5) Also, please find attached a letter received from MIT regarding the Lowell Institute.

Very truly yours,

A handwritten signature in black ink, appearing to read "Robert W. Healy", written over the typed name.

Robert W. Healy
City Manager

Attachments



16.

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EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

RICHARD C. ROSSI
Deputy City Manager

March 20, 1995

To the Honorable, the City Council:

In response to Awaiting Report #49 (as well as Awaiting Reports #1 and #35) regarding sundry questions, I would like to report the following information.

- (1) Any plan "to reorganize any departments or commissions, or to delete positions in the city or consolidate said positions" will be reflected in the FY96 budget submitted to the City Council on April 10, 1995.
- (2) The status of filling vacant positions on all boards and commissions is attached. Next to each board and commission name, I have indicated whether there is a vacancy and if it has been advertised.

It should be noted that recruiting applicants that reflect the diversity of Cambridge for each board and commission is extremely difficult and time consuming. The policy articulated by the City Council to me regarding appointments to boards and commissions has clearly been to appoint a group that is diverse, and I have and will continue to go through extensive efforts to attract a pool of applicants. The City has taken out paid ads in Bay State Banner, El Mundo, and the Tab to recruit people generally interested in volunteering for the City (attached); however, this resulted in only a few applications. I am in the process of meeting with key community leaders to discuss recruitment issues for volunteer and paid positions with the City.

- (3) The position of Fiscal/MIS Director for the Department of Human Services was posted in the City's personnel system the week of March 13th, 1995. Newspaper

Response to Awaiting Report Item Number
Forty-nine re: sundry questions which
include recommendations on the efficiency
and cost savings to the City; the status
of vacant positions on boards and
commissions; the status of filling the Fiscal/
MIS Director for the Department of Human
Services; the status of the academic committee
to address the housing crisis; and the potential
closing of the Lowell Institute. This is also
response to Awaiting Report Item Numbers One and
Thirty-five.

*Rep # 49 - for original see
Order # 27 of 3/6/95*

*Rep # 1 - for original see
1994 City Manager Request # 78*

*Rep # 35 - for original see
Order # 17 of 2/13/95*

In City Council,

March 20, 1995

Placed on file