

City of Cambridge

In the Year One Thousand, Nine Hundred

AN ORDINANCE

An amendment to an ordinance formerly entitled: "The General Ordinances of the City of Cambridge" as revised in 1972 and now designated as "The Code of the City of Cambridge."

Be it ordained by the City Council of the City of Cambridge as follows:

The Code of the City of Cambridge is hereby amended by striking the contents of Article XI, Section 2-126, 2-127 and 2-128, and inserting in their place a new Article XI entitled: Division of Council Services.

The Administrative Assistant to the City Council shall be elected by a majority vote of the City Council for a term of 2 years or until his or her successor is appointed and qualified. He or she shall receive a salary of \$15,000.00 minimum to \$16,500.00 maximum to be reached over a three (3) year period in increments of \$500.00.

The Administrative Assistant to the City Council shall be in charge of the Division of Council Services. He or she shall assist the City Clerk and the Deputy City Clerk as staff person to designated Council Committees. He or she shall keep proper records of said committees and when requested by the Chairman, shall forward all appropriate notices and materials.

He or she shall handle all the correspondence and scheduling needs of the City Council as they might require.

The Administrative Assistant to the City Council shall provide the Council with whatever resources and research they might require in order to fulfill their legislative responsibilities.

He or she shall handle all financial records of the Council and shall assist them in the preparation of their budget.

The Administrative Assistant to the City Council shall supervise a Clerk Stenographer and whatever additional staff is needed to carry out the work of this division.

The Administrative Assistant may be removed by a majority vote of the City Council.

This ordinance shall take effect upon passage.

In City Council April 12, 1976

Passed to be ordained by a yeas and nays vote: Yeas 7; Nays 0; Absent 2.

Attest: Paul E. Healy, City Clerk.



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**CITY OF CAMBRIDGE
PLANNING BOARD
NOTICE OF
PUBLIC HEARING**

Notice is hereby given that the Planning Board of the City of Cambridge will hold a public hearing on Tuesday, May 6, 1975, at 7:30 P.M. in the City Council Chamber, City Hall, Cambridge, on a petition by the Planning Board of the City of Cambridge that the zoning map accompanying the Zoning Ordinance of the City of Cambridge be amended as follows:

By striking out the designation Office and substituting in place thereof the designation Business A-1 insofar as said zoning map relates to the following described areas of land:

Premises of the following parcels as designated on Assessors' Plat No. 251; 21 and 23 Aberdeen Avenue and odd numbers 575 through 587 Mt. Auburn Street and odd numbers which include all or parts of lots numbered 9, 221, 245, 254, 255 and which are bounded and described as follows:

On the North by a line 100' from and parallel to the northern streetline of Mt. Auburn Street. On the East by the eastern lot line of lot number 255 of Assessors' Plat No. 251.

On the South by the Southern streetline of Mt. Auburn Street.

On the West by the centerline of Aberdeen Avenue.

A more detailed description of the area proposed to be rezoned is on file in the City Clerk's Office, City Hall, Cambridge, Massachusetts.

Arthur C. Parris,
Chairman
Cambridge
Planning Board

(C)Mar27, Apr3

March 1, 1976



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City of Cambridge

In City Council..... March 22, 1976.....

The Ordinance **Committee**

to which was referred a proposed amendment to the General Ordinances of the City of Cambridge by striking out in Article XI, Sections 2-126, 2-127 and 2-128 and inserting in place thereof a new Article XI entitled "Division of Council Services" providing for the position of Administrative Assistant to the City Council and outlining the duties of that position

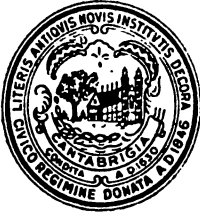
Reports, passed to a 2nd reading
on a motion by Councilor
Vebucci

David Clem

REPORT

Committee on

March 1, 1976



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3/1/76

Referred to the
Committee on Ordinances

3/22/76 - After Hearing

Reported Favorably to
The City Council

3/24/76 Passed to 2nd
Reading on Voice Vote

3/25/76 / Printed - Chronicle



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4. 0-4

Proposed ordinance relative to the establishment of the Division of Council Services.

In City Council,
Mar. 1, 1976