



Ralph E. Dunphy
Commissioner

147 Hampshire Street
Cambridge, MA 02139
617-349-4800
TDD 617-349-4805

To: Robert W. Healy
City Manager

From:  Ralph E. Dunphy
Commissioner

Date: January 25, 1999

Subject: Council Order #038, dated 1/11/99
Re: Report On Current Staffing Levels Of
Night Time Building Maintenance
Crew Who Are Responsible for
Cleaning Four City Buildings With A
Reduction In Manpower

Due to a recent series of deaths, resignations, and worker's compensation injuries, the current staffing levels of the 3-11 Building Operations crew is as follows:

City Hall	Working Foreperson
City Hall	Laborer
City Hall	Laborer*
City Hall	Laborer*
Lombardi Bldg.	Vacant
51 Inman	Laborer
51 Inman	Vacant
57 Inman	Laborer
57 Inman	Vacant

* Denotes presently out on worker's compensation. Staffing levels are maintained at a total of five positions each evening through overtime work by the 7-3 personnel. Crew member assignments are currently flexible to provide the minimum coverage as needed.

The three vacancies on this shift have recently been posted. It is hoped that they can be filled as soon as possible to bring the 3-11 crew up to standard staffing levels.

cc: Gerald Boyle, Superintendent of Buildings





CITY OF CAMBRIDGE
CAMBRIDGE, MASSACHUSETTS 02139

TEL. 349-4300
FAX. 349-4307



EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

RICHARD C. ROSSI
Deputy City Manager

February 1, 1999

To The Honorable, The City Council:

Please find attached a response to Awaiting Report Item No. 99-4, regarding a report on current staffing levels of the nighttime building maintenance crew, received from Public Works Commissioner Ralph Dunphy.

Very truly yours,

Robert W. Healy
City Manager

RWH/mec
Attachment

Consent Agenda #11

S- 85

Relative to AR #99-4, regarding
a report on current staffing levels
of the nighttime building maintenance
crew./

In City Council February 1, 1999

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