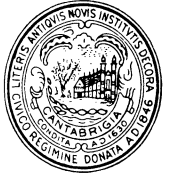




# The Cambridge Hospital



1493 Cambridge Street, Cambridge, Massachusetts 02139 (617) 498-1000

October 26, 1988

Ms. Pauline Hollingsworth  
Chairperson  
Cambridge Council on Aging  
51 Inman Street  
Cambridge 02139

Dear Ms. Hollingsworth:

I am writing to express my interest in serving on the Board of the Cambridge Council on Aging. For the past ten years, I have worked in the Cambridge-Somerville community. As the former Director of the Geriatric Service of the Cambridge-Somerville Mental Health Center, the good work of the Council on Aging is well known to me. This past July, Cambridge Hospital hired me as Director of Geriatric Programs. This newly created position reflects the hospital's interest in new programs to meet the needs of the elderly. I have already worked very closely with Council on Aging staff to start a new program called "Vial of Life" which the Cambridge Hospital and Council on Aging are co-sponsoring.

I am interested in serving on the Board to support the goals of the Cambridge Council on Aging. Also, I think this linkage will insure collaboration and coordination between our two organizations in future efforts to serve the elderly citizens of Cambridge.

Sincerely,

Mary Ann DiRoberts LICSW  
Director, Geriatric Programs

## Curriculum Vitae

Name: Mary Ann DiRoberts  
Address: 17 Baker Street, Belmont, MA 02178  
Date of Birth: May 23, 1950  
Place of Birth: Hartford, Connecticut  
Education:  
1972 B.A. Emmanuel College (Psychology)  
1973 Ed.M. Boston University (Counseling Psychology)  
1978 M.S.W. Boston University (Gerontology/Management)

### Academic Appointments:

1979-Present Lecturer on Psychiatry, Dept. of Psychiatry  
Cambridge Hospital and Harvard Medical School  
1981-1987 Field Instructor, Boston University  
School of Social Work

### Principle Clinical Responsibilities:

1988-Present Administrative Director, Geriatric Programs  
The Cambridge Hospital  
Develop in-patient and ambulatory geriatric  
programs for 130 bed hospital and 5  
neighborhood health centers.  
1979-1988 Director, Geriatric Service of the Cambridge  
Somerville Mental Health Center  
Directed outreach psychiatric team providing  
assessment and outpatient treatment to  
community elderly people and consultation to  
area nursing homes. Planned and developed  
programs in response to geriatric mental  
health needs in the community.  
1974-1976 Social Worker, Glenside Psychiatric Hospital  
Responsible for clinical work with elderly  
in-patients and their families.

Memberships in Professional Societies:

1979-Present            National Association of Social Workers

1976-Present            Gerontological Society of America

Memberships on Boards of Service Organizations

1986-1988              Professional Advisory Committe  
Somerville VNA

1981-1984              Board of Directors  
Somerville Cambridge Elder Services

1981-1984              Board of Directors  
Community Training Services, Inc.

October 25, 1988

Ms. Jeanne Madden  
Director  
Cambridge Council on Aging  
51 Inman St.  
Cambridge, MA 02139

Dear Jeanne:

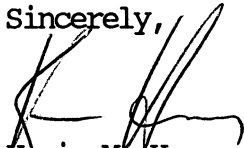
I would like to take this opportunity to request that you consider me for a seat on the Cambridge Council on Aging.

As background, I am a Boston native and lived in the Boston area through my college years. I subsequently moved to the Midwest and returned to the Boston area approximately 3 years ago. I recently received a Masters degree from MIT and currently reside in Cambridge. I work for Spaulding & Slye in Burlington, Massachusetts.

My reasons for wanting to become involved with the Cambridge Council on Aging are primarily twofold: 1) Civic responsibility - as a resident of Cambridge, I know we have a significant elderly population and modest services with which to provide for their needs; and 2) Capitalization on expertise - I work daily in the real estate business and am well versed in housing and real estate related issues that might confront the Council on Aging. It should be noted that the real estate company for which I work has no current interest in developing housing in the Cambridge area and this should present no conflict of interest.

I hope you look favorably upon my offer to join the Council and I look forward to hearing from you shortly.

Sincerely,



Kevin M. Hassey  
Project Manager

**KEVIN HASSEY**  
59 Magnolia Avenue  
Cambridge, Massachusetts 02138  
(617) 492-6453

**education**

1986-1987

**MASSACHUSETTS INSTITUTE OF TECHNOLOGY** **CAMBRIDGE, MA**  
Candidate for degree of Master of Science in Real Estate Development, 1987. Comprehensive program integrates all phases of the development process: finance, legal, design, construction, management, and marketing.

Current participant in Real Estate Field Study at Harvard Business School. Working with Washington D.C. developer to study the elderly housing market and develop specific action plans for locating facilities in the Northeast.

1979-1981

**CARNEGIE MELLON UNIVERSITY** **PITTSBURGH, PA**  
Earned Master of Business Administration, 1981. Recipient of Booz, Allen and Hamilton Consulting Fellowship. Elected by classmates to: 1) highest elected office, student representative on School's Board of Directors; and 2) President of Management Game.

1974-1979

**BOSTON COLLEGE** **CHESTNUT HILL, MA**  
Earned Bachelor of Science, Magna Cum Laude in Marketing, 1979. Selected to be in Honor's Program, an organization providing students in top 3% of class with an intensified three year managerial curriculum.

**experience**

1985-1986

**BANK OF BOSTON** **BOSTON, MA**  
**Site Location Specialist**

Responsible for increasing bank's deposit base in Massachusetts via aggressive deployment of offsite automated teller machine network throughout state.

- Spearheaded development of site location model, reviewed candidate sites and successfully recommended implementation of location program.
- Structured leasing arrangements at over 200 retail locations and directed multi-discipline implementation effort.
- Bank's deposit base up \$50 million as result of location initiatives.

1981-1985

**THE PROCTER & GAMBLE COMPANY** **CINCINNATI, OH**  
**Brand (General) Manager**

Promoted four times in four years to become sole manager responsible for company's \$50 million domestic household cleaner business and related personnel. Consistently recognized for outstanding business judgement, leadership and interpersonal skills.

- Successfully directed efforts of 100 person multi-discipline team to achieve business's short and long term profitability objectives.
- Spearheaded studies to better understand consumer needs and successfully introduced new, \$50 million product nationally on basis of research results.
- Directed development and construction of two production facilities as part of aggressive business expansion program.
- Completed six month Field Sales training and retail selling assignment in Seattle, Washington. Oversold quota by 42%.

**personal**

Avid runner (training for Boston Marathon) and skier; travel enthusiast.

VIRGINIA RICE KAHN  
32 B AVON ST.  
CAMBRIDGE, MASSACHUSETTS 02138

August 31, 1988

Ms Jeanne M. Madden  
Executive Director  
Council on Aging  
51 Inman Street  
Cambridge, MA 02139

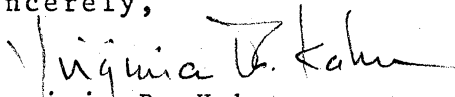
Dear Jeanne;

Pauline Hollingsworth has asked me if I would be interested in filling a place on the Board of Directors of the Cambridge Council on Aging. My answer is "yes". Therefore, I am submitting my resume and this letter of explanation of why I would like to serve on this Board.

As a member of the Somerville Cambridge Elder Services Board I have learned, indeed, am still learning, the scope of services provided and the intricacies of their administration. As you know, my appointment to this Board was made on the recommendation of CCOA. A broader knowledge of CCOA's functioning and activities would not only strengthen my contribution on the SCES Board but would provide me the opportunity to become more knowledgeable regarding the services in my home area, which I would deem a privilege.

I look forward to hearing from you.

Sincerely,

  
Virginia R. Kahn

Virginia Rice Kahn  
32 Avon Street  
Cambridge, MA 02138  
617/354-5746

Divorced, 3 grown sons  
Age: 65  
Health: Excellent

#### OBJECTIVE

Although retired and financially secure, desire a part-time position working with a socially conscious organization that is creative in its service programming.

#### WORK HISTORY

|  |  |
|--|--|
| Founder & Executive Director<br>5 yrs.       | Off Off Broadway Alliance, Inc., a non-profit organization for professional developmental theatres in Manhattan, N.Y.C. Researched and organized work-shops to meet their needs. Acted as advocate for the more than 60 member groups in the areas of public relations, fund-raising and national and international relations. |
| Administrative Program Specialist<br>2½ yrs. | New York City Department of Cultural Affairs selecting and administratin performing arts groups for "Street Theatre" program covering the five boroughs of N.Y.C. Worked extensively with minority groups.   |
| Co-Producer<br>6 mos.                        | Bedford-Stuyvesant Restoration Corp., Brooklyn, N.Y. Developed 2 community productions integrating professional and non-professional talent. The purpose of these productions was to begin a cultural program in this community which had been terrorized by race riots.   |
| Teacher                                      | Wheaton College, Norton, MA - Theatre Dept. 2 yrs.<br>Scarborough Country Day School, Scarborough, N.Y. - 1 yr.  |
| Military Service<br>3 yrs                    | First Lieutenant, Women's Army Corps. Recruiting and Press Relations.  |

#### VOLUNTEER SERVICES

Child Care Center, Ossining, N.Y. President of Board of Directors 2 yrs.  
Westchester Family Service, White Plains, N.Y. Member of Board 3 yrs.  
Parent Faculty Assoc., Scarborough Country Day School, Scarborough, N.Y. President 2 yrs.  
Nurses' Aide, Bellevue Hospital, New York City 1 yr.  
*Somerville Cambridge Elder Services, Inc. Boardmember 1 yr.*

#### EDUCATION

Bachelor of Arts, Emerson College, Boston, MA  
New School for Social Research, New York, N.Y. Seminar in Social Change

References will be furnished on request.

Averil A. Maynard  
116 Norfolk St., Apt. 310  
Cambridge MA 02139  
November 8, 1988

Jeanne Madden, Exec. Director  
Cambridge Council on Aging  
51 Inman Street  
Cambridge, MA 02139

Dear Mrs. Madden,

I understand that there is a vacancy on the Council on Aging Board. I am interested in becoming a member of that board. I am familiar with the Council on Aging programs, and have utilized services provided by the Council, including the Housing Assistance Program. In addition I frequently attend informational and cultural programs at the North Cambridge Senior Center and other locations.

As a resident at the Norfolk Street Elderly Center and a member of the Cambridge community, I am interested in the status and welfare of seniors, and the programs and services made available to them. I want to make a

contribution by bringing my concern and energy to the processes involved in fulfilling the goals of the Council.

Thank you for your consideration. I look forward to hearing from you.

Sincerely,

Averil A. Maynard



Re: notification of the following 4 persons as members of the Council on Aging for terms to expire November 30, 1990: Mary Ann DiRoberts, Kevin M. Hassey, Virginia Rice Kahn & Averil A. Maynard.

In City Council,

December 12, 1988

12-12-88

Placed on file.