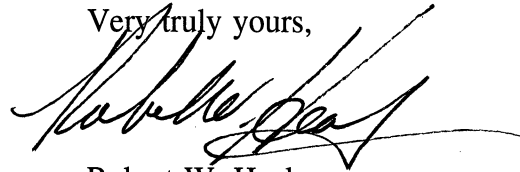


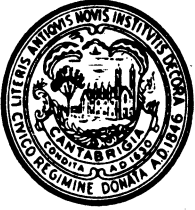
candidates from the applicant pool with whom they will conduct interviews. The committee expects to complete its work over the next several weeks and to subsequently forward their recommendations to me.

I look forward to receiving the recommendations of the committee and ultimately hiring an individual who will provide effective management of traffic and parking services and operations in combination with integrated transportation planning leadership to serve Cambridge now and in the future.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Robert W. Healy', with a stylized flourish extending to the right.

Robert W. Healy
City Manager



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139

TEL 349-4300

FAX 349-4307

EXECUTIVE DEPARTMENT

ROBERT W. HEALY

City Manager

RICHARD C. ROSSI

Deputy City Manager

April 21, 1994

To The Honorable, The City Council:

At this time I wish to provide you with an update on progress in the hiring process for a new Director of Traffic, Parking and Transportation described in my previous communication on this matter.

The position was advertised in several local, regional and national publications, including The Boston Globe, The New York Times, The Institute of Traffic Engineers Journal, The International City Management Association Newsletter and the Women's Transportation Seminar Bulletin. These advertisements generated numerous responses which are currently being screened by a group of City staff for threshold requirements and responsiveness to the criteria set out in the job description.

I have also appointed a citizen interview committee that will review these resumes, conduct interviews and recommend candidates to me for further consideration. This committee is chaired by Liz Epstein, Director of the Environmental Program and consist of the following individuals:

Robin Champion, a resident of Athens Street;
William Covalucci, a resident of Seventh Street;
Astrid Dodds, a resident of Wendell Street;
Yvonne Gittens, a resident of River Street;
Gerald Hathorne, of Polaroid Corporation;
Susan Miller-Havens, a resident of Brattle Street; and
Simon Shapiro, a resident of Linnaean Street.

These individuals represent a diverse array of interest in issues pertaining to the future of traffic and transportation planning and services in the city. They have graciously agreed to assist me in the hiring process and have already begun their work toward this end.

The committee has met with me to learn of my goals for the Traffic and Parking Department and the skills and abilities that I believe a new Director of Traffic, Parking and Transportation must possess in order to ensure that these goals are achieved. The committee is currently reviewing background materials and will soon be selecting the most promising

Consent Agenda #12

S-183

Transmitting communication from
R..W. Healy relative to an update
on progress in the hiring process
for a new Director of Traffic and
Parking and Transportastion.

In City COUNil April 25, 1994

Placed on file.