



CITY OF CAMBRIDGE
INTEROFFICE CORRESPONDENCE

To The Honorable, The City Council

Date September 18, 1978

From Joseph E. Connarton
Deputy City Clerk *JEC*

Reference

Subject Driveway Discontinuances

Pursuant to the recent request of the City Council regarding the above, I am transmitting the response to same from Public Works Commissioner Conrad Fagone.



CITY OF CAMBRIDGE
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OFFICE OF CITY CLERK
INTEROFFICE CORRESPONDENCE

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CAMBRIDGE, MASS.

To : Joseph E. Connarton
Deputy City Clerk

Date : September 18, 1978

From : Conrâd C. Fagone, Commissioner
Public Works Department

CCF

Reference

Subject : Driveway Discontinuances

The following is the departmental policy for discontinuance of driveways:

- 1 - Owner must file application with a \$75.00 check;
- 2 - Department checks work and recommends to City Council for approval;
- 3 - City Council approves and disapproves application;
- 4 - Public Works then proceeds with work with owner being charged \$4.00 per linear foot for curb work, plus appropriate sidewalk work if necessary. If additional curb stones are required there is an additional charge for this, however, in many instances curbs are already there;
- 5 - A bill for the balance or a refund notice is sent to the Treasurer's Office after work is completed;
- 6 - If the owner desires a private contractor, may perform work; the contractors must be bonded with the City and he must secure a permit for the work, specifications will be supplied by the department;
- 7 - A record is kept in the department both in a driveway log book and card file.

S-363

Comm. from Conrad Fagone, Commissioner PWD,
re: driveway discontinuances.

In City Council,

Sept. 18, 1978