

CITY OF CAMBRIDGE

CITY HALL, CAMBRIDGE, MASSACHUSETTS 02139 (617) 876-6800

Office of the City Manager
JOHN H. CORCORAN

Free Employment Office
JAMES G. MULCAHY
DIRECTOR

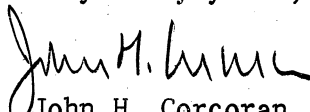
April 3, 1972

To the Honorable, the City Council:

Relative to your request for adequate time to review proposed applications for grant assistance, please be advised that I share this concern and have subsequently directed all Department Heads to submit said applications to my office no later than four weeks prior to application deadline.

This procedure shall afford review time for the City Manager and a review period of between two to three weeks for consideration by the City Council.

Very truly yours,


John H. Corcoran
City Manager

JHC/b

