

Councillor Simmons stated that letters to city and state officials have been mailed. Ms. Taymorberry suggested letters be mailed to Representatives Atkins, Susan Fargo, Michael Rodriquez, Senator John Hunt, Executive Director of the DNC Susan Thompson.

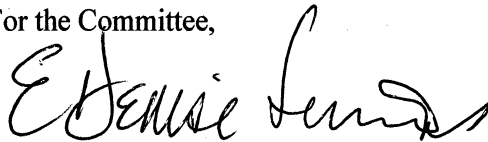
Ms. Madden stated that eleven business have been confirmed for the BCI

Councillor Simmons scheduled the next meeting for October 8, 2003 at 10:00 A.M. This meeting was subsequently rescheduled for October 8, 2003 at 11:30 A.M.

Councillor Simmons thanked all present for their attendance.

The meeting was adjourned at ten o'clock and forty-five minutes A.M.

For the Committee,

A handwritten signature in black ink, appearing to read "E. Denise Simmons", written in a cursive style.

Councillor E. Denise Simmons, Chair

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City of Cambridge

**ECONOMIC DEVELOPMENT, TRAINING
AND EMPLOYMENT COMMITTEE MEMBERS**

*Councillor E. Denise Simmons, Chair
Vice Mayor Henrietta Davis
Councillor Kenneth E. Reeves*

In City Council October 20, 2003

The Economic Development, Training and Employment Committee held a public meeting on Wednesday, September 24, 2003 at ten o'clock and five minutes A.M. in the Ackermann Room.

The purpose of this meeting was to continue discussing the Buy Cambridge Initiative (BCI) and any other matters that come before the committee.

Present at the meeting were Councillor E. Denise Simmons, Chair of the Committee, Estella Johnson, Economic Development Director, Community Development Department (CDD), Elaine Madden, Project Planner, Economic Division, CDD, Cynthia Griffin, Purchasing Agent, Joan Dillon, Assistant Purchasing Agent, Ini Tomeu, Public Information Officer, Duane Brown, Affirmative Action Officer, Mary Clover, Purchasing Coordinator, School Department and Donna P. Lopez, Deputy City Clerk. Also present at the meeting was Laurie Taymorberry, 164 Pleasant Street.

Councillor Simmons opened the meeting and stated the purpose.

Councillor Simmons asked for an update from the Program Committee. Ms. Johnson distributed the final program. She informed the committee that Mr. Owens has been confirmed as the Keynote Speaker. She will obtain his business information. Councillor Simmons will introduce the moderator. The moderator will introduce the SOMWBA representative. All speakers have been confirmed.

Ms. Tomeu stated that Municipal Cable would film the BCI event. She suggested that Councillor Simmons do a brief introduction about the BCI for Municipal Cable. Councillor Simmons agreed and stated that she would be available between 4:00 – 4:30 P.M. on October 22, 2003 to do the introduction. She also suggested that the Municipal Cable staff take feed back from the participants as the participants leave the BCI. Ms. Tomeu informed the committee that the press kits have been mailed. She was awaiting address labels from Ms. Williams to mail additional press kits. Councillor Simmons requested Ms. Tomeu to mail press kits to the Minority Purchasing Council and the Point of View.

Ms. Johnson stated that the Event Program would be printed two days before the BCI event to provide the ability to make any last minute changes or alterations.

The committee heard from the Logistics Committee. Mr. Brown stated that MIT would provide mobiles microphones and a tabletop podium. The head table would have two microphones provided by MIT. The Kresge lot would most likely be used for parking.

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Committee Report #6

A communication was received from Donna P. Lopez, Deputy City Clerk, transmitting a report from Councillor E. Denise Simmons, Chair of the Economic Development, Training and Employment Committee, for a meeting held on September 24, 2003 to continue discussing the "Buy Cambridge Initiative" (BCI).

In City Council October 20, 2003

**REPORT ACCEPTED
PLACED ON FILE**