

Jean M. Essner
 63 Allston Street, Cambridge, MA 02139
 phone: (617) 441-3653/ email: jessner@gt.com

SUMMARY: Experienced professional focused on assisting public and private sector organizations in improving their business operations through strategic planning, operations improvements, and information technology advancements. Provide business advising and project management assistance, including delivering organizational designs, operations reviews, performance measurements, benchmarking studies, budgets, research and analysis, project plans, and technology assessments.

EDUCATION: **H. John Heinz School of Public Policy and Management, Carnegie Mellon University,**
 Pittsburgh, PA

Master of Science in Public Management and Policy, May 1994, Highest Distinction
 Concentrations: Policy Analysis and Economic Development,
 Honors: W.W. Cooper Scholarship, HUD Scholarship, GPA: 3.94/4.00
Master's Project: Planning for Job Creation in the Pittsburgh Region.

Brown University, Providence, RI

Bachelor of Arts in Public Policy and American Institutions, May 1990

Bachelor of Arts in History, May 1990

Honors: National Merit Scholar, George E. Lee Memorial Scholarship

EXPERIENCE:

1996 to
 present

GRANT THORNTON LLP

Boston, MA

Manager, Management Consulting Practice

Lead public and private sector clients in performing operations reviews and redesigns, strategic planning, and information technology assessments.

- Responsible for business development planning and growth of \$750,000 practice area.
- Managed operations review of non-profit association. Responsible for analyzing current business operations, identifying outsourcing opportunities, and making management recommendations to trustees.
- Managed business process redesign efforts for several manufacturing clients. Led teams in conducting process assessments, conceptual redesigns, value-added analyses, performance measurements, and the gathering of benchmarking data. Identified opportunities for improvement and advised on the use of technology enablers.
- Responsible for project planning, resource management, budgeting, operations assessments, and organizational redesign for mid-size manufacturer.
- Managed six month recruiting effort, resulting in offers to 22 candidates.

1994 to 1996

DELOITTE & TOUCHE CONSULTING GROUP

Pittsburgh, PA

Senior Consultant, Health and Human Services and Public Utilities Practice Areas

Provided reengineering services and information technology consulting to public sector and public utility clients. Project work included project management, reengineering, strategic information systems planning, and organizational design.

- Integrated re-engineering, information technology, and change management services to achieve business process streamlining and reduction of operating expenses for major public utility.
- Designed new organizational structure for 120 person service organization. Created workforce transition plan.

- Created technology strategy for new business unit of major electric utility. Led the identification of business requirements. Advised on technology investment plan.
- Led Oklahoma State Child Welfare Department team in the design and development of a child welfare case management system.
- Provided transition assistance for the implementation of a new business process, including the creation of an investment portfolio and the development of a project management methodology.

1994

CITY OF PITTSBURGH, DEPARTMENT OF CITY PLANNING
Planning Associate, Urban Zoning Code Project

Pittsburgh, PA

Served on consulting team addressing the city's two-year rewriting effort of urban zoning code.

- Drafted portions of City's Comprehensive Plan, a five-year economic development strategy addressing industrial, commercial, and residential growth.
- Reviewed and edited issue papers on industrial use, economic trends, and housing regulations.
- Planned, coordinated, and facilitated community caucus sessions.

1993

EAST LIBERTY DEVELOPMENT CORPORATION
Economic Development Associate

Pittsburgh, PA

Worked with local economic development agency to provide technical assistance and create stabilization strategies.

- Managed coordination effort between consultant, HUD and the Urban Redevelopment Authority (URA) for \$650,000 housing renovation project of 128-unit complex.
- Delivered housing analysis study for urban neighborhood of 370 properties.
- Developed scheduling and communications of \$800,000 public infrastructure improvements project.
- Identified critical steps in local revitalization effort and conducted task force meetings.

1990 to 1992

ANDERSEN CONSULTING
Consultant, Information Technology Practice

Boston, MA

Worked for two years providing system design, development, testing, and implementation services to private sector clients

- Performed functional and technical analysis of manufacturing requirements planning (MRP) system

1989 to 1990

RHODE ISLAND DEPARTMENT OF HEALTH
Health Systems Intern

Providence, RI

Delivered research to support the development of short and long range plans for State's health care facilities.

- Wrote two state reports recommending future policies for licensing substance abuse treatment facilities and nursing care centers.
- Gathered and compiled demographic data for analysis and projection of population needs.

H THEODORE COHEN
16 Milton Street
Cambridge, MA 02140
617-497-4563 Home
617-951-1400 Work
cohen16@mediaone.net

EMPLOYMENT

Keegan, Werlin & Pabian, LLP, Boston, MA
Of Counsel

Attorney specializing in municipal law, real estate law and land use regulation. Town Counsel to the Town of Reading, MA. Advises the City of Newburyport, MA, for which the firm serves as City Solicitor, and other municipal clients of the firm. Represents public and private real estate clients in commercial and residential purchases and sales, leases, and municipal permitting.

PRIOR EMPLOYMENT

4/94 – 3/97
MacGregor & Shea, P.C., Boston, MA
Of Counsel

9/72 – 3/94
Tyler & Reynolds Professional Corporation, Boston, MA
Partner 1978 -1994, Associate 1972 –1978

EDUCATION

University of Chicago Law School, Chicago, Illinois
J.D., 1972

Brown University, Providence, Rhode Island
A.B., Cum Laude, With Honors, 1969
Concentration, American Civilization

BAR ADMISSIONS, PROFESSIONAL AFFILIATIONS

1972, Massachusetts; 1973, U.S. District Court, District of Massachusetts;
1974, U.S. Court of Appeals, First Circuit; 1978 U.S. Supreme Court
Massachusetts Bar Association
American Arbitration Association
Massachusetts City Solicitors and Town Counsel Association
International Municipal Lawyers Association

PERSONAL

Married, Cynthia J. Cohen, two children
Commonwealth School, Boston, MA, Board of Trustees

TERRENCE F. SMITH
21 Manassas Ave.
Cambridge, MA 02138
(Home) 617-441-8676 (Work) 617-494-2938

SUMMARY OF EXPERIENCE

Project, program, contract, and personnel management. Project budgeting and oversight. Financial, economic, and statistical analysis. Experience in public policy includes: Transportation Planning and Policy; Urban and Regional Planning; Housing, Community, and Economic Development Policy, Planning, and Finance; Environmental, Natural Resource, and Energy Policy; Energy Efficiency; Utility Regulation; Technology Policy. Write and edit materials for a variety of audiences including elected officials, business and community organizations, the press, and the general public. Work with variety of agencies, organizations, groups, and individuals to address public policy issues.

EDUCATION AND TRAINING

Harvard University, John F. Kennedy School of Government, Cambridge, MA. Master in Public Administration, 1991.

Ecole Nationale D'Administration, Paris, France. Seminar on Foreign Economic Policy-Making, 1991.

University of Cincinnati, Cincinnati, OH. Master of Community Planning, 1983.

Xavier University, Cincinnati, OH. Bachelor of Arts, Major in Political Science, 1981.

Continuing education in housing and economic development financing, business retention and attraction, energy conservation, and housing rehabilitation.

EMPLOYMENT HISTORY

Senior Analyst, EG&G Services, Inc., Volpe National Transportation Systems Center, Cambridge, MA
Complete research and analysis projects in transportation, environmental, and energy policy for the U.S. Department of Transportation and other federal agencies for use by policy makers in designing laws, regulations, and standards. Work with a variety of agencies including the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, Environmental Protection Agency, US Coast Guard, and US Postal Service. 1993 to Present.

Assistant to the Mayor and Vice Mayor, City of Cambridge, Massachusetts
Senior staff member to Cambridge Vice Mayor Anthony Galluccio. Responsible for constituent services, policy analysis, scheduling, and press for Vice Mayor. Policy adviser to Mayor and his staff. 1998.

Resource Planner, Boston Edison Co., Boston, MA
Designed, evaluated, and monitored energy conservation and load management programs for residential and commercial customers and participated in regulatory proceedings. 1992 to 1993.

Senior Planner, Massachusetts Office of Energy Resources, Boston, MA
Managed Residential Financing Division staff and programs, developed energy efficiency investment programs, and established guidelines for energy efficiency financing programs. 1987 to 1990.

Planner, Ohio Department of Development, Columbus, OH
Developed and implemented energy conservation and housing programs. Served as liaison between the office and community development organizations throughout the state. 1984 to 1987.

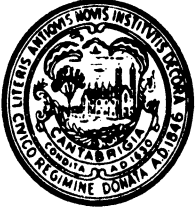
INTERNSHIPS

City of Cincinnati, Department of Neighborhood Housing and Conservation, Cincinnati, OH, 1982 to 1983.

City of Cleveland, Department of Economic Development, Cleveland, OH, 1982.

Writer, Xavier University, Public Information Office, Cincinnati, OH, 1978 to 1981.

Office of Congressman Albert Gore, Jr., Washington, DC, 1979.



CITY OF CAMBRIDGE
CAMBRIDGE, MASSACHUSETTS 02139

TEL. 349-4300
FAX. 349-4307



9.

EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

RICHARD C. ROSSI
Deputy City Manager

September 13, 1999

To the Honorable, the City Council:

I am hereby transmitting notification of the following persons as members of the Cambridge Redevelopment Authority, subject to City Council confirmation:

	<u>Term Expiration</u>
Karen Swain Babin 616 Bowdoin St.	6/30/2002 (reappointment)
Jean M. Essner 63 Allston St.	9/12/2004
H. Theodore Cohen 16 Milton St.	9/12/2004
Terrence F. Smith 21 Manassas Ave.	9/12/2004

Very truly yours,

Robert W. Healy
City Manager

Consent Agenda #9

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Relative to the appointment
of the following persons as
members of the Cambridge
Redevelopment Authority,
subject to City Council
confirmation:

- Karen Swain Babin
- Jean M. Essner
- H. Theodore Cohen
- Terrence F. Smith.

10/4/99

Referred to back
to City Mgr. on motion of
Councillor Reeves

In City Council September 13, 1999

CHARTER RIGHT
BY Councillor Reeves