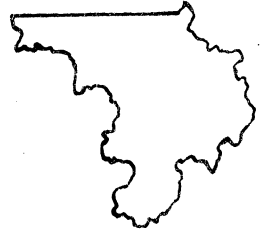




Middlesex County Advisory Board

SUPERIOR COURT HOUSE
EAST CAMBRIDGE, MASS. 02141
494-4113



14 June, 1984

TO: Middlesex County Selectmen, Mayors and City Managers
FROM: Diane Norris, Coordinator, MCAB
RE: FY'85 Supplemental Budget meeting information

On June 6 the County Commissioners voted a FY'85 supplemental appropriation request primarily to fund the two year contract signed with the International Brotherhood of Police Officers which represents the corrections officers at the jails. By law the Board is required to meet within thirty days to act on the request.

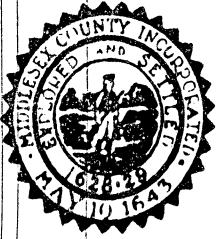
Mayor Theodore D. Mann, chairman of the Board, has called that meeting for Wednesday, 27 June, 1984, in the Concord District Court at 7:30 p.m. Eligible voting members include a selectman, a mayor or his representative from the city council or board of aldermen, or a city manager or his representative from the city council. A quorum, of course, is necessary whenever the board meets to appropriate funds. Please call if you have any questions about eligibility.

Attached are the agenda, the supplemental request from the commissioners, the budget committee explanation and recommendations and proposed motions.

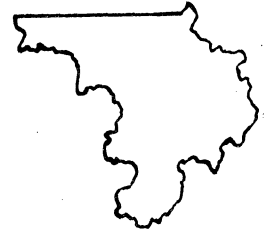
This is the first time the Board has ever had any control over the funding of individual union contracts. Previously money had been appropriated into item 28A, the reserve for salary increases, which can be used by the commissioners by asking the Bureau of Accounts for a transfer. In the FY'85 budget there is no item 28A. Instead the Board voted funds into the Advisory Board budget, item 11, for this purpose. When the Board approves a contract the Commissioners have signed, it can transfer funds from item 11 to item 28A for that specific contract.

In buying this authority the Board also buys the responsibility to meet and vote the transfer.

See you the 27th. The Concord District Courthouse, in addition to being very well designed, is air conditioned.



Middlesex County Advisory Board



SUPERIOR COURT HOUSE
EAST CAMBRIDGE, MASS. 02141
494-4113

Middlesex County Advisory Board
Concord District Court 305 Walden Street Concord
27 June, 1984
7:30 p.m.

- I. Call to order - Theodore D. Mann, Chairman
- II. Presentation of Supplemental Budget Recommendations -
John Agnew, Jr., Budget Chairman
- III. Vote on Recommendations
- IV. Proposal to remove \$1,000,000 from FY'85 County Budget,
item 11, code 400.
- V. Vote on proposal
- VI. New Business
- VII. Adjournment

MIDDLESEX COUNTY
SUPPLEMENTAL BUDGET REQUEST

1984 - 1985

JUNE 6, 1984

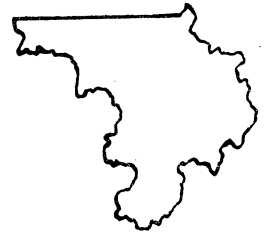
0.
9133.34
1050.00
357064.40
258647.82
150000.00
7820.66
783716.22

0.

<u>CODE</u>	<u>ITEM</u>	<u>AMOUNT</u>
So. Registry Unpaid Bills	5 Duplex Curtin Cases	\$9,133.34
So. Registry Code 569	2 Stamp Machines	\$1,050.00
Jail Code 100	1983-1984 Union Contract	\$357,064.40
Jail Code 100	1984-1985 Union Contract	\$258,647.82
Maintenance Code 279-1	Mechanical Maintenance Contract	\$150,000.00
Extension Code 100	1983-1984 Union Contract	\$ 7,820.66
TOTAL		<u>\$783,716.22</u>



Middlesex County Advisory Board



SUPERIOR COURT HOUSE
EAST CAMBRIDGE, MASS. 02141
494-4113

Motions for Advisory Board Meeting
June 27, 1984
Concord District Court
7:30 p.m.

1. Move to appropriate by transfer from available funds in the FY'85 appropriation of the Southern Registry of Deeds the sum of \$1050 for the purchase of 1 Booking and Paging Stamp Machine and 1 Attesting Stamp machine to item 8S, code 569.
2. Move to appropriate by transfer from available funds in the FY'85 Middlesex County appropriation the sum of \$9133.34 to item 27, unpaid bills, for Southern Registry, item 8S, code 562, for 5 duplex cases.
3. Move to appropriate in the FY'85 Middlesex County budget the sum of \$150,000 to item 18, code 279-1, to fund the mechanical maintenance contract for the Superior Courthouse in Cambridge.
4. Move to appropriate in the FY'85 Middlesex County budget the sum of \$615,711 to item 28A, reserve for salary increases, to fund the FY'84 and FY'85 I.B.P.O. contract for item 16, code 100, such appropriation to be funded in the following manner: transfer from item 11, code 400, the sum of \$291,064, transfer from item 16, code 100, the sum of \$100,000, appropriate by assessment \$224,647.
5. Move to appropriate by transfer from item 11, code 400, to item 28A, reserve for salary increases, the sum of \$7821 to fund the FY'85 Extension Service salaries at the level of the FY'84 contract.
6. Move to remove the appropriation of \$1,000,000 in item 11, code 400, in the FY'85 Middlesex County Budget.

Summary of Sources:

Transfer from item 11	\$298,885
Available funds	10,184
Outages in Jail budget	100,000
Levy	<u>374,647</u>

\$783,716

MCAB Budget Committee Recommendations
FY'85 Supplemental Request
June 27, 1984

1. Stamp machines for the Southern Registry - 2 pieces of equipment for the improved processing of registry documents. Since this is to be funded from available funds in the registry appropriation the Budget Committee recommends.
2. The Commissioners and Treasurer disagree over the interpretation of the law regarding equipment in appropriations. The Treasurer interprets it to mean the number, item and dollar amount govern each appropriation for equipment. The Commissioners interpret it to mean the item and dollar amount. While they resolve this, the vendor who entered into a contract for 15 items has only been paid for 10. This will allow the money in the current budget to revert to the general fund and the balance of the bill to become an unpaid bill paid out of available funds next year. The Budget Committee recommends.
3. Mechanical Maintenance Contract The three year mechanical maintenance contract in the Superior Courthouse was bid recently and the lowest bidder is 40% higher than the previous contract. Factors influencing the increase are 1. inflation 2. inclusion of the four floors of jail not previously open and 3. inclusion of soon-to-be-installed sprinkler system in the specifications. The Budget Committee recommends.
4. The I.B.P.O. and the Commissioners signed a two year (FY'84 FY'85) contract after the April 4 meeting of the Advisory Board. The salary figures in the FY'85 budget represented what was currently being paid. When the FY'84 contract was signed these figures changed. In addition the FY'85 contract will require new amounts July 1, 1984.

To fund the FY'84 portion of this contract, the Commissioners transferred money from the FY'84 budget, item 28A, reserve for salary increases.

The Budget Committee, in reviewing the contract, felt it was a less than perfect situation. Although the contract specifies a 5% increase in '84 and a 4.5% increase in '85, those percentages apply to the salaries only. The entire benefit package (including reggrades, bonuses and shift differential) is 7% the first year and 5% the second.

Because the first part of the contract had been funded the committee felt it could not return a portion to be renegotiated. The amount of the appropriation can still be controlled by the Board but the language and percent increases in the second year cannot. To do that would require a reduction in force at the jail.

This situation will not occur again as long as the Advisory Board appropriates salary increase money to item 11, the advisory board budget item.

PAGE TWO

BUDGET COMMITTEE RECOMMENDATIONS
FY'85 SUPPLEMENTAL 6/27/84

Since a double increase is necessary, the funding will be partially from jail outages, partially from reserve money and partially from an increased appropriation. With that understanding and an expectation that all further FY'85 contracts will be funded from money remaining in item 11, code 400, for salary increase, the Budget Committee recommends.

5. The Extension Service union members signed a contract after the April 4 meeting. To raise the salaries in the FY'85 to those currently being paid, \$7821 is requested. The Budget Committee recommends a transfer from item 11, code 400 to item 28A, reserve for salary increases, for this.

6. At the April 4 meeting of the Board a motion was made to appropriate funds to the advisory board budget, item 11, to identify the anticipated hospital deficit so that cities and towns could budget money for the assessment. At that time the medicaid liability was not clear. The Board had appropriated \$1.9 million in October last year for it but the negotiations with Department of Welfare were ongoing.

Since that time the liability has been fixed at \$925,000.

The anticipated deficit is between \$800,000 and \$625,000.

The cherry sheets have already taken the deficit into account. It is not a legitimate budget item and leaving it there will cause an unspendable but required additional assessment of \$1,000,000.

For all those reasons, and at the direction of the Bureau of Accounts, the Budget Committee recommends removal of that appropriation.

Effect of this request on your assessment

The levy resulting from supporting the Budget Committee recommendations will be \$38,000 higher than the cherry sheet estimates. This supposes free cash estimates are found to be accurate on June 30.

S-449

Comm. from Diane Norris, Coordinator, Middlesex County Advisory Board Re: a FY'85 Supplemental Budget meeting by the Board to be held on Wednesday, June 27, 1984 at 7:30 p.m. at Concord District Court.

In City Council,

June 25, 1984

6/25/84

Placed
on
File