

FAITH BARROW  
51 NORFOLK STREET  
CAMBRIDGE, MA. 02139

OBJECTIVE: Desire a challenging position where my expertise will bear upon the achievement of the organization's goals and objectives.

EXPERIENCE:  
MAY 1980  
to present

MASSACHUSETTS OFFICE OF CONSUMER AFFAIRS,  
Consumer consultant and supervisor of Self  
Help Information Office. Responsible for advising  
consumers of their rights and remedies relating  
to both general and specific consumer problems.  
Responsible for interviewing, supervising,  
analyzing data, report writing; also, involved in  
investigations and mediation. Shared in the  
formulation of agency's brochures for public education.

INTERNSHIP:  
79-80

MASSACHUSETTS OFFICE OF CONSUMER AFFAIRS, BOSTON, MA.  
ADMINISTRATIVE ASSISTANT. Responsible for advising  
consumers of their rights and remedies relating  
to both general and specific consumer problems.  
Legal and legislative research were required. Developed  
good interviewing techniques.

WORKSTUDY:  
79-80

SUFFOLK UNIVERSITY, SCHOOL OF MANAGEMENT, BOSTON, MA.  
ADMINISTRATIVE RESEARCH ASSISTANT. Served under the  
direction of the Chairperson of the School of Public  
Management. Responsible for setting up curriculum for  
each ensuing semester, scheduling of various appointments,  
setting up schedules for the adjunct faculty members.

EDUCATION:

NEWBURY PREP, BOSTON, MA. PARA LEGAL CERTIFICATE,  
expected January, 1982.

SUFFOLK UNIVERSITY, SCHOOL OF MANAGEMENT, BOSTON, MA.  
M.P.A., 1980. Broad curriculum with emphasis on the  
pragmatic approach to public management and administration.

B.S.B.A., 1979. Major: Marketing with additional emphasis  
in psychology.

GRAHAM JUNIOR COLLEGE, SCHOOL OF BUSINESS ADMINISTRATION,  
BOSTON, MA. A.S.B.A., 1977. Broad curriculum in business  
management. Graduated Cum Laude.

OTHER:

Insurance clerk, Fundraiser, Cosmetologist

EXTRA  
CURRICULAR  
ACTIVITIES:

\*Member of the Society of Consumer Affairs Professionals  
in Business  
Member of the YWCA, in Cambridge  
Auxiliary Police Woman  
National Panel of Consumer Arbitrators

REFERENCES:

Available upon request.

OFFICE OF THE  
CITY MANAGER

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## CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139  
Tel. 498-9011

EXECUTIVE DEPARTMENT  
ROBERT W. HEALY  
City Manager

October 19, 1981

To the Honorable, the City Council:

Please be advised that I have appointed Faith Barrow, 51 Norfolk Street, Cambridge, as a member of the Cambridge Consumer Commission to replace Lin Sasman who resigned.

Attached is a copy of Ms. Barrow's resume.

Very truly yours,

Robert W. Healy  
City Manager

RWH/mbf  
Enc.

Agenda Item # 2 *A-100*

Re: appointment to the Cambridge Consumer  
Commission.

In City Council,

October 19, 1981

*10/19/81*

*-Placed on File*