



CITY OF CAMBRIDGE
Traffic and Parking
57 Inman Street,
Cambridge, Massachusetts 02139

George Teso
Director

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OFFICE OF THE CITY MANAGER

Administration	349-4700
Parking Violations	349-4705
Resident Parking	349-4701

February 7, 1992

Robert Healy
City Manager

Dear Mr. Healy:

SUBJECT: Council Order #15, dated 2/3/92, RE:

All Parking Control Officers are trained by the instructional staff within the Department of Traffic and Parking. The course of instruction includes interpretation of parking regulations, principles of parking management, handling conflict and developing positive communication and listening skills, and ethics and moral responsibilities of public employees.

Each employee is made aware of his/her responsibility in filing official documents that have an affect on a motorist's license and registration. Parking Control Officers are trained not to issue a meter violation if there is time showing on the meter. The only time a Parking Control Officer is to issue a meter violation is when the violation flag is up. The only instance in which a Parking Control Officer is to issue a ticket when there is time on the meter, is if the vehicle has been parked at the meter for more than the posted time. That could vary according to location from 30 minutes, to one hour to two hours.

A recommendation for dismissal from the department will be made to the Personnel Director if a Parking Control Officer is falsifying parking tickets.

Very truly yours,

George Teso
Traffic Director

GT/bgm



City of Cambridge

1200.

15.

IN CITY COUNCIL

February 3, 1992

COUNCILLOR WALSH

WHEREAS: As a supplement to the recent adoption of various Council Orders regarding the proper functioning of parking meters throughout the city and adherence to proper ticketing procedures by Parking Control Officers (PCO), the question has been raised as to whether any instructional effort is made to remind the PCO's on an ongoing basis not to ticket prematurely, i.e., before the time allotted has expired; and

WHEREAS: What disciplinary process is invoked if indeed a complaint of such premature ticketing is established as valid and verified; now therefore be it

ORDERED: That the City Manager be and hereby is requested to report back with response to the above inquiries as soon as possible.

In City Council February 3, 1992.

Adopted by the affirmative vote of eight members.

Attest:- Joseph E. Connarton, City Clerk.

A true copy;

A handwritten signature in cursive script, reading "Joseph E. Connarton".

ATTEST:-

Joseph E. Connarton
City Clerk



EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

RICHARD C. ROSSI
Deputy City Manager

CITY OF CAMBRIDGE
CAMBRIDGE, MASSACHUSETTS 02139

TEL. 349-4300
FAX. 349-4307

February 24, 1992

To The Honorable, The City Council:

Please find attached a response to Awaiting Report Item No. 36, regarding the adherence to proper ticketing procedures by Parking Control Officers, received from George Teso, Director of Traffic & Parking, relative to this matter.

Very truly yours,

A handwritten signature in black ink, appearing to read "Robert W. Healy", is written over a horizontal line.

Robert W. Healy
City Manager

RWH/mev
attachment

Consent Agenda # 3

S- 157

Awaiting Report Item No. 36, regarding
the adherence to proper ticketing
procedures by the Parking Control
Officers.

In City Council,

February 24, 1992

Placed on file