

3.



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139

TEL 349-4300

FAX 349-4307

EXECUTIVE DEPARTMENT

ROBERT W. HEALY

City Manager

May 10, 1993

RICHARD C. ROSSI
Deputy City Manager

To The Honorable, The City Council:

In response to Awaiting Report Item No. 2, regarding condition of abandoned properties, Managing Director/Acting Commissioner of Inspectional Services Robert R. Bersani reports the following:

The Inspectional Services Department conducted a detailed survey of the entire City to establish a baseline of both vacant lots and buildings. This survey has recently been completed and the baseline has been established at 18 buildings and 19 lots. Appropriate action has been taken to secure these buildings and lots.

The procedure in place to update and monitor this inventory is to add properties based on input received from a variety of sources; e.g., Fire and Police Departments, citizen complaints, and Public Works and Inspectional Services Inspectors. The inventory is inspected on a monthly basis by an Inspectional Services department employee and any changes in status is immediately noted with necessary corrective action taken. The Inspectional Services Department is currently programming the City's database to accept this information and expect to have this complete and the data entered by May 15th.

The procedure to secure vacant buildings and lots followed by the Inspectional Services department is as follows:

1. The owner of record is notified and directed to take necessary action to secure the property.
2. If the owner fails to take action, court action is pursued.
3. If the owner can not be located or court action is not successful (owner may be bankrupt) or life/safety considerations demand immediate action, Inspectional Services will request the Public Works Department to take action. A lien will then be filed against the property in an effort to eventually get reimbursement for the City monies expended.

Very truly yours,

A handwritten signature in black ink, appearing to read "Robert W. Healy", is written over a horizontal line.

Robert W. Healy
City Manager

RWH/mev

~~Consent Agenda #2~~

~~Response to Awaiting Rpt. #29
RE: measures to protect the
functioning of small depts.~~

In City Council,

May 10, 1993



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Very truly yours,

Robert W. Healy
City Manager

RWH/mev

Consent Agenda #3

S-221

Response to Awaiting Rpt #2
RE: condition of abandoned
properties

In City Council,

May 10, 1993

Placed on file